APPOMATTOX REGIONAL LIBRARY SYSTEM

BOARD OF TRUSTEES

June 24, 2026

Hopewell Library
6:00 p.m.

APPOMATTOX REGIONAL LIBRARY SYSTEM
Board of Trustees Agenda

June 24, 2026 **6:00 p.m.**

Call to Order

Approval of Agenda

Consent Agenda: All matters listed under Consent Agenda are considered routine by the Board and will be approved or received by motion on the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Board member.

Minutes – May 27, 2026
Statistical Report - dated June 24, 2026
Financial Report – dated June 24, 2026
Bills for Review - May 2026 Cash Disbursement Journals

Communications:

Citizen Comments:

Report of Library Director:

R1. FY2027 Budget Update
R2. Consideration of Budget Revisions for FY2027
R3. Kajeet Hotspots
R4. End of FY2026 - Long Range Plan
R5. Staff Appreciation Dinner - June 26, 2026
R6. United for Libraries Virtual Conference - July 28 - July 30, 2026
R7. 2026 Virginia Library Association Conference - October 18 - October 20, 2026; Hilton Norfolk the Main
R8. Preliminary Scheduling for FY2027
- September 23, 2026 - Proposed revisions to the FY2027 Budget
- October 21 Board meeting - Presentation of Preliminary Proposed Budget - FY2028
- Report on Progress on Long Range Plan
- October - Director’s Annual Evaluation due end of November
- November - Meeting with Finance Committee to discuss draft budget and any requested revisions
- October - first week of December - Discussion with the Director regarding annual evaluation and salary consideration for FY2028.
- December 23, 2026 Board Meeting unless rescheduled - Vote required on budget to be submitted to the three jurisdictions.

Committee Reports:

New Business:

Board Onboarding subcommittee

Unfinished Business:

Audit

Board Code of Conduct

Adjournment: Next Meeting September 23, 2026 at the Rohoic Library at 6:00 pm

APPOMATTOX REGIONAL LIBRARY SYSTEM
Board of Trustees
Minutes - May 2026

Call to Order: The regular monthly meeting of the ARLS Board of Trustees was held on Wednesday, May 27, 2026, at the Prince George Library. The meeting was called to order at 6:10PM by Chair Stewart.

Trustees present:
Dinwiddie County: Ms. Julie Dotson Reid
Hopewell City: Mr. William Stewart (Chair), Ms. Raelin Wolfe
Prince George County: Ms. Danielle Claiborne-Roache, Ms. Angela Bennett

Trustees absent:
Dinwiddie Count: Ms. Schneria Valentine, Ms. Randi Hawkins
Prince George County: Ms. Vanessa Denis

Staff present:
Brian Manning, Regional Library Director; Sarah Ball, Administrative and Personnel Services Manager

Consent Agenda: All matters listed under Consent Agenda are considered routine by the Board and will be approved or received by motion on the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Board member.

Minutes – April 22, 2026
Statistical Report - dated May 27, 2026
Financial Report – dated May 27, 2026
Bills for Review - April 2026 Cash Disbursement Journals

MOTION: Ms. Bennett moved to approve the consent agenda. Mr. Stewart seconded the motion. The motion carried.

Communications:

Rita Joyner, a Hopewell City Council member sent a letter of appreciation for ARLS Local Historian Jeanie Langford for her recent Weston Lecture presentation.

Citizen Comments:

None.

Report of Library Director:

R1. Raelin Wolfe - New Hopewell Board of Trustee member
Ms. Wolfe introduced herself to the Board and expressed her excitement at working with the library.

R2. Board Success
Ms. Thalacker, Public Library Consultant for the Library of Virginia provided a training presentation on board success.

R3.FY2027 Budget Update
Mr. Manning informed the board that the jurisdictions would not be meeting the requested budget, although there would still be an increase from the previous year's budget. Mr. Manning noted that he would provide budget recommendations at the June meeting.

R4. Staff Appreciation Dinner - June 26, 2026
Mr. Manning noted the ARLS Staff Appreciation Dinner will be held at a local restaurant in Colonial Heights on June 26, 2026.

R5. United for Libraries Virtual Conference - July 28 - July 30, 2026
Mr. Manning reminded the Board that the United for Libraries Virtual Conference is in July and encouraged attendance.

Adjournment:

The meeting was adjourned at 7:35PM

Next Meeting June 24, 2026 at the Hopewell Library at 6:00PM

Statistical Report - FY2026 - April 22, 2026

Circulation Data All Locations:

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	CHANGE FROM FY24
Burrowsville	FY22	213	353	323	319	297	342	297	351	326	294	265	324	3,704		
	FY23	250	244	286	275	307	274	350	329	400	618	496	532	4,361		
	FY24	406	452	459	399	360	330	417	299	344	369	310	297	4,442		
	FY25	462	504	379	466	388	361	329	301	385	301	400	286	4,562		
	FY26	341	368	393	277	279	337	233	272	357	297	400		3,554	0%	-22%
Carson Depot	FY22	823	958	873	936	660	665	666	731	635	711	607	735	9,000		
	FY23	766	863	849	732	539	612	744	663	791	672	884	992	9,107		
	FY24	776	722	756	715	663	701	737	690	684	710	912	774	8,840		
	FY25	779	834	821	670	629	711	634	571	551	639	692	605	8,136		
	FY26	799	587	638	769	596	557	828	642	750	606	605		7,377	-13%	-9%
Dinwiddie	FY22	1,340	1,598	1,380	1,561	1,395	1,324	1,233	1,327	1,789	1,745	1,445	1,650	17,787		
	FY23	1,603	1,677	1,436	1,491	1,392	1,336	1,390	1,542	1,685	1,385	1,573	1,944	18,454		
	FY24	1,808	1,873	1,583	1,388	1,451	1,655	1,670	1,640	1,566	1,506	1,768	1,831	19,739		
	FY25	1,823	1,752	1,612	1,879	1,418	1,657	1,483	1,387	1,635	1,593	1,606	1,842	19,687		
	FY26	1,713	1,549	1,622	1,790	1,345	1,438	1,236	1,497	1,604	1,457	1,542		16,793	-4%	-13%
Disputanta	FY22	454	652	583	551	409	424	554	602	751	682	622	598	6,882		
	FY23	447	669	536	494	411	382	461	437	463	431	466	549	5,746		
	FY24	400	566	682	706	658	477	514	501	533	675	662	800	7,174		
	FY25	641	658	447	428	300	359	282	378	524	779	730	641	6,167		
	FY26	627	801	622	577	488	352	651	525	572	539	554		6,308	-24%	7%

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	Change from FY24
Hopewell	FY22	9,015	8,623	8,765	8,452	7,098	7,442	7,902	7,490	7,523	7,321	8,050	8,143	95,824		
	FY23	9,157	9,812	8,657	8,174	6,969	7,096	7,966	7,714	8,427	7,314	7,851	8,734	97,871		
	FY24	9,985	10,406	8,414	8,906	7,645	7,413	8,429	7,721	8,208	8,897	8,555	9,090	103,669		
	FY25	11,129	9,564	9,207	9,608	7,469	7,144	6,869	7,215	8,776	8,548	9,018	9,631	104,178		
	FY26	10,370	9,931	9,211	9,271	6,707	6,361	6,655	7,008	7,317	7,457	7,226		87,514	-20%	-14%
McKenney	FY22	610	738	590	594	687	568	619	596	694	849	860	1,030	8,435		
	FY23	1,088	1,236	1,164	1,088	957	852	1,009	971	1,343	918	1,085	1,095	12,806		
	FY24	1,123	1,353	1,197	1,254	1,142	1,055	1,240	1,250	1,361	1,181	959	1,329	14,444		
	FY25	1,320	1,228	1,203	1,136	956	1,094	913	755	969	1,268	1,232	1,572	13,646		
	FY26	1,430	1,098	1,088	1,014	716	760	587	615	941	885	987		10,121	-20%	-21%
Prince George	FY22	3,220	3,940	3,139	3,309	2,889	3,020	2,950	3,082	4,943	4,891	3,897	4,728	44,008		
	FY23	5,401	6,096	4,360	3,827	3,883	3,649	3,789	3,809	4,630	5,013	5,783	7,231	57,471		
	FY24	5,508	5,219	4,861	4,386	4,069	3,475	4,581	7,211	7,650	8,844	9,379	10,884	76,067		
	FY25	10,536	9,851	8,339	9,081	7,159	6,793	7,417	7,284	8,614	8,639	7,799	10,677	102,189		
	FY26	10,082	10,058	9,173	9,965	7,417	6,287	6,980	7,378	8,768	8,049	7,658		91,815	-2%	-7%
Rohoic	FY22	568	595	539	789	616	626	863	866	1,077	967	1,114	970	9,590		
	FY23	1,005	888	884	984	889	910	928	1,176	1,419	1,217	1,112	1,411	12,823		
	FY24	1,332	1,378	1,433	1,377	1,242	961	1,063	1,206	1,161	1,046	1,468	1,128	14,795		
	FY25	1,220	1,197	1,086	1,130	935	965	262	44	69	83	50	520	7,561		
	FY26	806	522	916	1,090	838	783	824	1,004	1,139	1,361	1,137		10,420	2174%	47%
Econtent	FY22	1,854	2,101	1,860	1,686	1,725	1,586	1,825	1,845	1,869	1,635	2,246	1,865	22,097		
	FY23	1,872	2,213	1,782	1,861	1,871	1,629	1,967	1,833	2,062	2,169	2,281	1,893	23,433		
	FY24	2,283	2,358	2,028	2,157	2,270	2,275	2,282	2,601	2,813	2,581	2,655	2,698	29,001		
	FY25	2,903	3,055	2,840	2,853	2,731	3,146	3,573	3,268	3,442	3,103	3,590	3,460	37,964		
	FY26	3,519	3,461	3,340	3,292	3,242	3,361	3,611	3,096	3,582	3,517	3,668		37,689	2%	7%

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	Change from FY24
ARLS Totals	FY22	17,643	18,906	17,469	17,646	15,367	15,573	16,355	16,288	18,856	18,413	18,484	19,445	210,445		
	FY23	21,596	23,681	20,001	18,983	17,216	16,782	18,697	18,639	21,508	19,988	21,687	24,430	243,208		
	FY24	23,621	24,327	21,413	21,288	19,500	18,342	20,933	23,119	24,320	25,809	26,668	28,831	278,171		
	FY25	30,813	28,643	25,934	27,251	21,985	22,230	21,762	21,203	24,965	24,953	25,117	29,234	304,090		
	FY26	29,687	28,375	27,003	28,045	21,628	20,236	21,605	22,037	25,030	24,168	23,777	0	271,591	-5%	-8%

PATRON VISITS FY2026	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville	113	106	186	42	93	66	46	54	135	247	71	0	1,159
Carson Depot	204	145	157	185	113	96	179	149	152	146	146	0	1,672
Dinwiddie	546	414	442	518	399	375	328	423	494	561	434	0	4,934
Disputanta	187	181	218	175	138	142	166	166	168	185	141	0	1,867
Hopewell	13,379	12,462	12,661	12,037	10,054	10,907	10,365	11,843	13,569	14,016	12,858	0	134,151
McKenney	443	307	356	284	181	181	174	222	309	268	258	0	2,983
Prince George*	4,371	1,365	4,907	5,808	3,905	3,905	1,156	4,413	5,461	5,242	4,877	0	45,410
Rohoic	300	217	317	290	188	188	172	298	364	163	356	0	2,853
TOTAL	**19,543**	**15,197**	**19,244**	**19,339**	**15,071**	**15,860**	**12,586**	**17,568**	**20,652**	**20,828**	**19,141**	**0**	**195,029**
MISC TRANSACTIONS	**JUL**	**AUG**	**SEP**	**OCT**	**NOV**	**DEC**	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**TOTAL**
Meetings	177	67	176	201	159	129	162	168	232	186	213	0	1,870
Meeting Room Users	857	1,105	869	1,139	1,087	676	857	1,046	1,416	1,082	947	0	11,081
Book Group	14	9	13	11	20	0	9	15	16	10	11	0	128
Adult Program**	945	699	241	331	538	169	264	284	363	267	629	0	4,730
Non-SRP Child Program	0	0	217	410	482	1,232	217	354	436	395	263	0	4,006
Non-SRP Teen Program	0	0	24	18	10	38	21	27	38	26	12	0	214
Storytime	678	347	388	595	309	678	227	286	378	282	197	0	4,365
SRP Child	1,605	731	0	0	0	0	0	0	0	0	0	0	2,336
SRP Teen	38	67	0	0	0	0	0	0	0	0	0	0	105
Self-guided Activities	765	1,104	578	555	645	198	505	1,118	640	605	585	0	7,298
Community Outreach	632	522	100	3,613	164	196	100	188	401	94	0	0	6,010
Notary Services	113	78	81	25	43	69	48	64	36	57	74	0	688
Database Usage	318	460	506	886	483	480	527	2,388	1,285	759	228	0	8,320
TOTALS	**6,142**	**5,189**	**3,193**	**7,784**	**3,940**	**3,865**	**2,937**	**5,938**	**5,241**	**3,763**	**3,159**	**0**	**51,151**

***The door count indicator at Prince George malfunctioned sometime in August**

****Includes online programming**	395	228	108	152	114	118	146	137	134	99	121		**1,752**

REFERENCE QUESTIONS - FY2026	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville	31	29	43	25	27	33	17	9	23	26	43	0	306
Carson Depot	74	32	33	42	31	61	48	48	79	38	28	0	514
Dinwiddie	180	184	220	207	72	122	122	187	174	182	224	0	1,874
Disputanta	87	97	99	95	72	31	76	47	66	75	68	0	813
Hopewell	1,279	1,307	1,293	1,224	679	625	683	909	1,046	1,298	1,001	0	11,344
McKenney	134	140	147	116	59	19	4	4	19	1	20	0	663
Prince George	1,369	1,510	1,295	1,283	802	760	787	984	1,045	854	844	0	11,533
Rohoic	18	48	916	60	93	94	135	186	188	220	152	0	2,110
TOTALS	**3,172**	**3,347**	**4,046**	**3,052**	**1,835**	**1,745**	**1,872**	**2,374**	**2,640**	**2,694**	**2,380**	**0**	**29,157**
Computer Use	**JUL**	**AUG**	**SEP**	**OCT**	**NOV**	**DEC**	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**TOTAL**
Burrowsville Workstation	21	13	20	23	8	6	11	26	35	15	10	0	188
WIFI	12	19	19	18	11	8	10	13	16	11	11	0	148
Carson Depot Workstation	24	30	16	26	17	9	26	40	19	19	20	0	246
WIFI	26	25	25	35	27	21	30	29	41	28	22	0	309
Dinwiddie Workstation	69	61	55	66	31	23	31	53	36	51	58	0	534
WIFI	56	37	37	52	40	43	39	49	40	40	32	0	465
Disputanta Workstation	88	71	82	73	79	75	87	80	89	90	55	0	869
WIFI	71	93	106	54	90	92	60	60	85	69	138	0	918
Hopewell Workstation	1,211	1,094	1,143	1,056	790	761	945	1,028	1,125	1,119	1,017	0	11,289
WIFI	920	889	998	825	645	559	625	683	803	850	794	0	8,591
McKenney Workstation	58	40	31	38	25	20	28	27	57	54	53	0	431
WIFI	49	37	44	39	30	31	28	28	28	35	39	0	388
Prince George Workstation	333	357	350	365	277	273	421	342	432	393	350	0	3,893
WIFI	346	338	377	408	306	235	308	312	390	385	378	0	3,783
Rohoic Workstation	37	25	25	20	18	11	16	10	23	27	14	0	226
WIFI	50	50	21	34	29	22	29	30	39	46	40	0	390
TOTALS	**3,371**	**3,179**	**3,349**	**3,132**	**2,423**	**2,189**	**2,694**	**2,810**	**3,258**	**3,232**	**3,031**	**0**	**32,668**

Hotspot Circulation	111	113	130	98	90	86	98	112	120	115	0	0	**1,073**

Appomattox Regional Library System
Revenue and Expenses
July 1, 2025 - June 30, 2026

fund#	Revenue 5/31/2026	Adopted FY2026 Budget	Receipts to Previous Month	Monthly Receipts - 05/31	Total Receipts 05/31/2026	Percentage Received	Balance Due
100	Carry Over	$20,000	$0	$0	$0	0.0%	$20,000
101	Reserve	$100,000	$0	$0	$0	0.0%	$100,000
102	Hopewell	$760,057	$760,057	$0	$760,057	100.0%	$0
103	Dinwiddie	$364,696	$364,696	$0	$364,696	100.0%	$0
104	Prince George	$726,936	$726,936	$0	$726,936	100.0%	$0
105	State Funds	$674,452	$675,031	$0	$675,031	100.1%	($579)
106	Lost/Damaged/Fees	$5,000	$2,489	$227	$2,716	54.3%	$2,284
107	Copying/Fax Receipts	$25,000	$21,078	$2,217	$23,295	93.2%	$1,705
108	Endowment Funds	$17,500	$19,700	$0	$19,700	112.6%	($2,200)
109	E-Rate Refunds	$20,000	$28,350	$0	$28,350	141.7%	($8,350)
110	Gifts/Donations	$1,000	$1,263	$0	$1,263	126.3%	($263)
111	Grants	$1,000	$0	$0	$0	0.0%	$1,000
112	Other	$2,700	$2,306	$124	$2,430	90.0%	$270
	TOTALS	**$2,718,341**	**$2,601,905**	**$2,568**	**$2,604,473**	**95.8%**	**$113,868**

	EXPENSES 5/31/2026	FY26 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES 05/26	TOTAL EXPENSES 05/31/2026	PERCENTAGE SPENT	BALANCE
	Personnel						
200	MLS Salaries & Wages	$560,323	$468,188	$42,448	$510,636	91.1%	$49,687
201	Non-MLS Salary & Wages	$755,138	$620,689	$57,676	$678,365	89.8%	$76,773
202	Benefits for Staff/Retirees	$330,000	$268,453	$25,445	$293,898	89.1%	$36,102
	Total Personnel	**$1,645,461**	**$1,357,330**	**$125,569**	**$1,482,899**	**90.1%**	**$162,562**
	Books & Materials						
300	Books	$108,900	$98,120	$9,206	$107,326	98.6%	$1,574
301	Leased Materials	$18,500	$18,419	$0	$18,419	99.6%	$81
302	Standing Order Books	$36,560	$20,464	$3,080	$23,544	64.4%	$13,016
303	Print News & Periodicals	$9,000	$8,414	$1,152	$9,566	106.3%	($566)
304	Audiovisual Materials	$35,070	$26,138	$4,183	$30,321	86.5%	$4,749
305	Electronic Materials	$25,000	$17,163	$263	$17,427	69.7%	$7,573
306	Material Services Supplies	$6,500	$3,550	$2,800	$6,350	97.7%	$150
308	Restricted - Donation/Grant	$0	$25	$0	$25	0.0%	($25)
309	Equipment, Devices & Kits	$1,000	$228	$0	$228	22.8%	$772
310	Econtent	$55,000	$40,252	$1,441	$41,693	75.8%	$13,307
	Total Books & Materials	**$295,530**	**$232,773**	**$22,125**	**$254,899**	**86.3%**	**$40,631**
	Capital Expenditures						
400	Library Non-Computer Equip., Furniture & Fixtures	$80,000	$65,243	$225	$65,468	81.8%	$14,532
401	Computer Hardware	$70,000	$47,375	$1,332	$48,707	69.6%	$21,293
402	Vehicles	$0	$56,386	$0	$56,386		($56,386)
	Total Capital Expenditures	**$150,000**	**$169,004**	**$1,557**	**$170,561**	**113.7%**	**($20,561)**

	EXPENSES 5/31/2026	FY26 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES 05/26	TOTAL EXPENSES 05/31/2026	PERCENTAGE SPENT	BALANCE

	Contractual						
500	Lyrasis ILL Services	$3,100	$1,200	$106	$1,306	42.1%	$1,794
501	Software & Web Based App. Licensing Contracts	$70,000	$48,751	$1,145	$49,897	71.3%	$20,103
502	Audit	$21,500	$3,150	$9,500	$12,650	58.8%	$8,850
503	Cataloging MARC Records	$3,000	$0	$0	$0	0.0%	$3,000
505	Computer Support/Service Calls	$110,000	$107,294	$10,198	$117,492	106.8%	($7,492)
507	Telecomm Internet Line	$50,000	$35,983	$3,650	$39,633	79.3%	$10,367
508	Printing and Publications	$5,000	$5,974	$315	$6,289	125.8%	($1,289)
	Total Contractual	**$262,600**	**$202,351**	**$24,915**	**$227,266**	**86.5%**	**$35,334**
	Facilities/Maint./Operations						
600	Equip. Repair & Maintenance	$7,000	$5,055	$719	$5,773	82.5%	$1,227
601	TLC Maintenance Contract	$16,500	$17,336	$0	$17,336	105.1%	($836)
602	Facilities and Rent	$76,650	$63,000	$6,300	$69,300	90.4%	$7,350
603	Supplies	$20,000	$17,566	$1,828	$19,394	97.0%	$606
604	Travel / Workshops /Conf. Fees	$15,000	$11,884	$2,492	$14,377	95.8%	$623
605	Training / Education	$2,000	$0	$0	$189	9.5%	$1,811
606	Utilities	$3,750	$3,280	$220	$3,500	93.3%	$250
607	Telephone (Voice)	$13,600	$6,687	$682	$7,369	54.2%	$6,231
608	Insurance	$12,750	$2,055	$0	$2,055	16.1%	$10,695
609	Vehicle Maintenance & Fuel	$5,000	$6,647	$382	$7,029	140.6%	($2,029)
610	Job & Contracting Advertising	$2,500	$750	$0	$750	30.0%	$1,750
611	Promotional Advertising	$3,000	$1,149	$0	$1,149	38.3%	$1,851
612	Organization/Association Dues	$3,500	$3,814	$125	$3,939	112.5%	($439)
	EXPENSES 5/31/2026	**FY26 Adopted Budget**	**TOTAL SPENT TO PREVIOUS MONTH**	**MONTHLY EXPENSES 05/26**	**TOTAL EXPENSES 05/31/2026**	**PERCENTAGE SPENT**	**BALANCE**
613	Postage	$6,000	$4,087	$0	$4,087	68.1%	$1,913
614	Janitorial	$94,000	$76,905	$8,452	$85,357	90.8%	$8,643
615	Other Building Maintenance	$20,000	$13,766	$5,407	$19,173	95.9%	$827

	Total Facilities/Maint. /Operations	**$301,250**	**$233,981**	**$26,607**	**$260,588**	**86.5%**	**$40,662**
	Programs/Activites/Other						
700	YS Summer Reading Program	$7,000	$126	$1,068	$1,193	17.0%	$5,807
701	YS Programming & Supplies	$7,500	$3,323	$1,159	$4,482	59.8%	$3,018
703	Adult Programming & Supplies	$9,000	$5,340	$1,582	$6,922	76.9%	$2,078
704	Local History Collection/Progs.	$1,000	$0	$0	$0	0.0%	$1,000
705	Reserve	$20,000	$0	$0	$0	0.0%	$20,000
709	Misc. Professional Serv. & Other	$20,000	$12,557	$1,034	$13,591	68.0%	$6,409
	Total Programs/Activ./Other	**$64,500**	**$21,347**	**$4,842**	**$26,189**	**40.6%**	**$38,311**
	GRAND TOTALS	**$2,719,341**	**$2,216,786**	**$205,616**	**$2,422,402**	**89.1%**	**$296,939**

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/14/26	200842	21000-100	Federal Taxes Withheld	3,020.70	
5/14/26	200842	22000-100	Social Security Taxes Withheld	3,162.46	
5/14/26	200842	22000-100	FC Social Security	133.91	
5/14/26	200842	22000-100	ARLS Social Security	3,028.55	
5/14/26	200842	23000-100	Medicare Taxes Withheld	739.58	
5/14/26	200842	23000-100	FC Medicare Taxes	31.32	
5/14/26	200842	23000-100	ARLS Medicare	708.26	
5/14/26	200842	10006-100	Electronic Federal Tax Payment		10,824.78
5/28/26	200843	21000-100	Federal Taxes Withheld	3,052.07	
5/28/26	200843	22000-100	Social Security Taxes Withheld	3,148.43	
5/28/26	200843	22000-100	FC Social Security	133.91	
5/28/26	200843	22000-100	ARLS Social Security	3,014.52	
5/28/26	200843	23000-100	Medicare Taxes Withheld	736.30	
5/28/26	200843	23000-100	FC Medicare Taxes	31.32	
5/28/26	200843	23000-100	ARLS Medicare	704.98	
5/28/26	200843	10006-100	Electronic Federal Tax Payment		10,821.53
5/7/26	2013-1143	70540-600	FC Life Insurance	56.54	
5/7/26	2013-1143	70540-600	FC VRS Retirement	42.17	
5/7/26	2013-1143	27000-200	VRS Withheld	3,074.34	
5/7/26	2013-1143	70460-100	ARLS VRS Insurance	810.70	
5/7/26	2013-1143	70460-100	ARLS VRS Retirement	1,048.85	
5/7/26	2013-1143	10006-100	Treasurer of Virginia		5,032.60
5/14/26	2013-1145	27000-400	EZ Link Voluntary	666.42	
5/14/26	2013-1145	10006-100	Treasurer of Virginia		666.42
5/14/26	2013-1146	27000-300	EZ Link Withheld	277.09	
5/14/26	2013-1146	70460-100	Ez Link Retirement	717.98	
5/14/26	2013-1146	10006-100	Treasurer of Virginia		995.07
5/28/26	2013-1148	27000-400	EZ Link Voluntary	666.42	
5/28/26	2013-1148	10006-100	Treasurer of Virginia		666.42
5/28/26	2013-1149	27000-300	EZ Link Withheld	277.09	
5/28/26	2013-1149	70460-100	Ez Link Retirement	717.98	
5/28/26	2013-1149	10006-100	Treasurer of Virginia		995.07
5/7/26	2026-399E	83700-100	Invoice: Amazon 11186.3	11.78	
5/7/26	2026-399E	81410-100	Invoice: Amazon 11183	106.28	
5/7/26	2026-399E	85110-100	Invoice: Amazon 11203	198.64	
5/7/26	2026-399E	84810-100	Invoice: Amazon 11210	53.25	
5/7/26	2026-399E	83700-410	Invoice: Amazon 11210	31.98	
5/7/26	2026-399E	80250-100	Invoice: Amazon 4/23/26.1	63.48	
5/7/26	2026-399E	80025-100	Invoice: Amazon 4/23/26.1	38.10	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/7/26	2026-399E	80470-100	Invoice: Amazon 4/2/26.1	119.98	
5/7/26	2026-399E	10006-100	Amazon.com		623.49
5/7/26	2026-400E	80460-100	Invoice: 2231981	34.94	
5/7/26	2026-400E	10006-100	Blackstone Publishing		34.94
5/7/26	2026-401E	84100-100	Telephone	153.30	
5/7/26	2026-401E	10006-100	Clearfly		153.30
5/7/26	2026-402E	82100-100	Governmental Accounting FY25	9,500.00	
5/7/26	2026-402E	10006-100	ClearPoint CPAs		9,500.00
5/7/26	2026-403E	82600-430	#8299 60 019 0107136 Internet - Disputanta	304.07	
5/7/26	2026-403E	10006-100	Comcast Communications		304.07
5/7/26	2026-404E	84100-440	#8299 60 021 0013348 Telephone - McKenney	52.90	
5/7/26	2026-404E	82600-440	#8299 60 021 0013348 Internet - McKenney	424.51	
5/7/26	2026-404E	10006-100	Comcast Communications		477.41
5/7/26	2026-405E	84000-410	Utilities - Carson	160.80	
5/7/26	2026-405E	10006-100	Dominion Energy Virginia		160.80
5/7/26	2026-406E	80260-100	Invoice: 999102645213	52.50	
5/7/26	2026-406E	10006-100	Cengage Learning Inc/Gale		52.50
5/7/26	2026-407E	80200-100	Invoice: 96007139	57.23	
5/7/26	2026-407E	80200-100	Invoice: 96007140	27.08	
5/7/26	2026-407E	80200-100	Invoice: 96167436	15.13	
5/7/26	2026-407E	80200-100	Invoice: 96167437	40.77	
5/7/26	2026-407E	80210-100	Invoice: 96167432	34.78	
5/7/26	2026-407E	80210-100	Invoice: 96167433	11.82	
5/7/26	2026-407E	80210-100	Invoice: 96167434	80.28	
5/7/26	2026-407E	80230-100	Invoice: 96007141	22.79	
5/7/26	2026-407E	80230-100	Invoice: 96167439	20.70	
5/7/26	2026-407E	80230-100	Invoice: 96167438	11.57	
5/7/26	2026-407E	80230-100	Invoice: 96167435	14.42	
5/7/26	2026-407E	80230-100	Invoice: 96338205	53.78	
5/7/26	2026-407E	80230-100	Invoice: 96338204	12.06	
5/7/26	2026-407E	80230-100	Invoice: 96338203	7.24	
5/7/26	2026-407E	80230-100	Invoice: 96338202	7.25	
5/7/26	2026-407E	10006-100	Ingram Library Services		416.90
5/7/26	2026-408E	80440-100	Invoice: 508792180	92.10	
5/7/26	2026-408E	80440-100	Invoice: 508759130	295.00	
5/7/26	2026-408E	80405-100	Invoice: 508792181	175.46	
5/7/26	2026-408E	80405-100	Invoice: 508759133	485.24	
5/7/26	2026-408E	80410-100	Invoice: 508792182	379.38	
5/7/26	2026-408E	80410-100	Invoice: 508759131	186.07	
5/7/26	2026-408E	81000-300	Invoice: 508798671	1,440.91	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/7/26	2026-408E	10006-100	Midwest Tape		3,054.16
5/7/26	2026-409E	82460-100	Quarterly Scan - Jan - March 2026	495.00	
5/7/26	2026-409E	10006-100	Orion Network Solutions LLC		495.00
5/7/26	2026-410E	81210-200	Security Cameras	1,332.00	
5/7/26	2026-410E	10006-100	Huntington Technology Finance		1,332.00
5/7/26	2026-411	84810-100	Soap	8.56	
5/7/26	2026-411	83700-100	Toner, Copy Paper	385.88	
5/7/26	2026-411	10006-100	Quill LLC		394.44
5/7/26	2026-412E	20200-200	Sam's 5/8/26	330.61	
5/7/26	2026-412E	10006-100	Sam's Club Direct		330.61
5/7/26	2026-413E	85850-100	Monthly Shredding	106.06	
5/7/26	2026-413E	10006-100	Shred-It USA LLC		106.06
5/7/26	2026-414E	82600-200	Mobile Internet	803.33	
5/7/26	2026-414E	10006-100	T-Mobile		803.33
5/7/26	2026-415E	82070-100	Westlaw Proflex - April	669.88	
5/7/26	2026-415E	10006-100	Thomson Reuters - West		669.88
5/7/26	2026-416E	20200-400	Truist 5/20/26	6,284.73	
5/7/26	2026-416E	10006-100	Truist		6,284.73
5/7/26	2026-417E	84810-100	Toilet Dispensers	186.09	
5/7/26	2026-417E	10006-100	ULINE		186.09
5/7/26	2026-418E	70420-100	Unemployment Benefits - T. Bowser	685.70	
5/7/26	2026-418E	10006-100	Virginia Employment Commission		685.70
5/7/26	2026-419E	84900-410	Grounds Maintenance - Carson	688.00	
5/7/26	2026-419E	10006-100	Virginia Landscapers LLC		688.00
5/8/26	2026-420E	10007-100	Gross MLS	16,162.15	
5/8/26	2026-420E	10007-100	Gross Non MLS	8,433.43	
5/8/26	2026-420E	10007-100	Gross Hourly	16,279.12	
5/8/26	2026-420E	10007-100	Gross Smart Beginnings	1,765.55	
5/8/26	2026-420E	10006-100	ARLS-Payroll		42,640.25
5/22/26	2026-421E	85210-100	Invoice: Amazon 11249	863.73	
5/22/26	2026-421E	85210-100	Invoice: Amazon 11223	75.99	
5/22/26	2026-421E	83700-100	Invoice: Amazon 11223	188.72	
5/22/26	2026-421E	85110-100	Invoice: Amazon 11224	522.88	
5/22/26	2026-421E	84810-100	Invoice: Amazon 11228	76.53	
5/22/26	2026-421E	80600-100	Invoice: Amazon 11230	2,799.96	
5/22/26	2026-421E	80250-100	Invoice: Amazon 4/23/26	65.98	
5/22/26	2026-421E	85210-100	Invoice: Amazon 11229	49.98	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/22/26	2026-421E	83700-100	Invoice: Amazon 11239.1	18.11	
5/22/26	2026-421E	81100-100	Invoice: Amazon 11239.1	225.00	
5/22/26	2026-421E	10006-100	Amazon.com		4,886.88
5/22/26	2026-422E	70550-600	FC Health Insurance	982.80	
5/22/26	2026-422E	70470-100	ARLS Health Insurance	13,843.80	
5/22/26	2026-422E	25000-100	Health Insurance Withheld	2,321.40	
5/22/26	2026-422E	10006-100	Anthem BlueCross BlueShield		17,148.00
5/22/26	2026-423E	70470-100	Retirees Health Insurance	1,008.00	
5/22/26	2026-423E	10006-100	Anthem BlueCross BlueShield		1,008.00
5/22/26	2026-424E	70470-100	Retirees Medicare Health Insurance	928.00	
5/22/26	2026-424E	10006-100	Anthem BlueCross BlueShield		928.00
5/22/26	2026-425E	84900-200	Build Wall In Admin Area	4,605.05	
5/22/26	2026-425E	10006-100	Barber Construction Co., Inc.		4,605.05
5/22/26	2026-426E	80460-100	Invoice: 2233880	701.03	
5/22/26	2026-426E	10006-100	Blackstone Publishing		701.03
5/22/26	2026-427E	84100-200	#8299 60 017 0205967 Telephone - HQ	275.15	
5/22/26	2026-427E	82600-200	#8299 60 017 0205967 Internet - HQ	494.25	
5/22/26	2026-427E	10006-100	Comcast Communications		769.40
5/22/26	2026-428E	82600-420	#8299 60 020 0108397 Internet - Dinwiddie	324.33	
5/22/26	2026-428E	10006-100	Comcast Communications		324.33
5/22/26	2026-429E	82600-460	#8299 60 020 0107829 Internet - Rohoic	324.33	
5/22/26	2026-429E	10006-100	Comcast Communications		324.33
5/22/26	2026-430E	84100-450	#8299 60 019 0106328 Telephone - PG	117.85	
5/22/26	2026-430E	82600-450	#8299 60 019 0106328 Internet - PG	437.16	
5/22/26	2026-430E	10006-100	Comcast Communications		555.01
5/22/26	2026-431E	82600-410	#8299 60 020 0356327 Internet - Carson	314.07	
5/22/26	2026-431E	10006-100	Comcast Communications		314.07

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/22/26	2026-432E	85110-100	Cutting Pads, Doodle Bags	102.00	
5/22/26	2026-432E	10006-100	DEMCO, Inc.		102.00
5/22/26	2026-433E	80260-100	Invoice: 999102686673	416.80	
5/22/26	2026-433E	80260-100	Invoice: 999102697253	104.25	
5/22/26	2026-433E	10006-100	Cengage Learning Inc/Gale		521.05
5/22/26	2026-434E	80210-100	Invoice: 96338199	70.83	
5/22/26	2026-434E	80210-100	Invoice: 96338201	11.26	
5/22/26	2026-434E	80210-100	Invoice: 96338200	38.12	
5/22/26	2026-434E	80230-100	Invoice: 96471006	42.53	
5/22/26	2026-434E	80230-100	Invoice: 96471000	7.20	
5/22/26	2026-434E	80230-100	Invoice: 96470998	28.81	
5/22/26	2026-434E	80230-100	Invoice: 96470999	14.41	
5/22/26	2026-434E	80230-100	Invoice: 96470997	14.43	
5/22/26	2026-434E	80200-100	Invoice: 96471001	27.06	
5/22/26	2026-434E	80200-100	Invoice: 96471002	27.07	
5/22/26	2026-434E	80200-100	Invoice: 96471003	63.13	
5/22/26	2026-434E	80200-100	Invoice: 96471004	25.58	
5/22/26	2026-434E	80210-100	Invoice: 96471005	69.38	
5/22/26	2026-434E	80210-100	Invoice: 96470994	34.71	
5/22/26	2026-434E	80210-100	Invoice: 96470995	34.72	
5/22/26	2026-434E	80210-100	Invoice: 96470996	41.00	
5/22/26	2026-434E	80200-100	Invoice: 96515843	17.45	
5/22/26	2026-434E	80200-100	Invoice: 96515842	28.87	
5/22/26	2026-434E	80230-100	Invoice: 96515845	19.75	
5/22/26	2026-434E	80230-100	Invoice: 96515841	7.24	
5/22/26	2026-434E	80230-100	Invoice: 96515844	41.41	
5/22/26	2026-434E	80210-100	Invoice: 96515839	17.51	
5/22/26	2026-434E	80230-100	Invoice: 96658659	114.18	
5/22/26	2026-434E	80230-100	Invoice: 96658657	7.28	
5/22/26	2026-434E	80210-100	Invoice: 96658656	37.11	
5/22/26	2026-434E	80200-100	Invoice: 96658658	27.21	
5/22/26	2026-434E	10006-100	Ingram Library Services		868.25
5/22/26	2026-435E	80440-100	Invoice: 508825817	159.16	
5/22/26	2026-435E	80405-100	Invoice: 508825818	247.30	
5/22/26	2026-435E	80405-100	Invoice: 508825815	171.27	
5/22/26	2026-435E	80440-100	Invoice: 508862408	378.36	
5/22/26	2026-435E	80410-100	Invoice: 508862405	104.84	
5/22/26	2026-435E	80405-100	Invoice: 508862407	39.26	
5/22/26	2026-435E	80405-100	Invoice: 508862409	613.45	
5/22/26	2026-435E	10006-100	Midwest Tape		1,713.64
5/22/26	2026-436E	82460-100	Monthly Billing for May	8,731.00	
5/22/26	2026-436E	82460-100	Additional Workstation Monitoring	875.00	
5/22/26	2026-436E	82460-100	VM Server License	29.76	
5/22/26	2026-436E	82460-100	VM Socket License	30.00	
5/22/26	2026-436E	82460-100	Additional Backup Charges	37.00	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/22/26	2026-436E	10006-100	Orion Network Solutions LLC		9,702.76
5/22/26	2026-437E	84000-420	Utilities - Dinwiddie	14.74	
5/22/26	2026-437E	84000-430	Utilities - Disputanta	14.74	
5/22/26	2026-437E	84000-440	Utilities - McKenney	14.74	
5/22/26	2026-437E	84000-450	Utilities - PG	14.73	
5/22/26	2026-437E	10006-100	Primo Brands		58.95
5/22/26	2026-438E	84810-100	Gloves, Trash Bags, Paper Towels	235.96	
5/22/26	2026-438E	10006-100	Quill LLC		235.96
5/22/26	2026-439E	84300-100	Fuel - All Vehicles	50.21	
5/22/26	2026-439E	10006-100	Wex Bank		50.21
5/26/26	2026-440E	10007-100	Gross MLS	16,162.15	
5/26/26	2026-440E	10007-100	Gross Non MLS	8,433.43	
5/26/26	2026-440E	10007-100	Gross Hourly	16,038.98	
5/26/26	2026-440E	10007-100	Gross Smart Beginnings	1,765.55	
5/26/26	2026-440E	10006-100	ARLS-Payroll		42,400.11
5/7/26	44333V	83810-450	Travel - PG - 2/25/25		-10.75
5/7/26	44333V	10006-100	Steven Thompson	-10.75	
5/7/26	44405V	85000-100	Tickets for Library Night		-3,000.00
5/7/26	44405V	10006-100	Tri-City Chili Peppers	-3,000.00	
5/7/26	44460V	83750-100	Table Covers, Ice		-7.69
5/7/26	44460V	10006-100	James Nickerson	-7.69	
5/7/26	44461V	83810-200	Travel - HQ 6/13/25		-7.58
5/7/26	44461V	10006-100	Kaitlyn Lambert	-7.58	
5/7/26	44512V	83810-100	Travel - HQ 8/28/25		-36.18
5/7/26	44512V	10006-100	James Nickerson	-36.18	
5/7/26	44698	80015-100	Invoice: B7210552	89.52	
5/7/26	44698	80015-100	Invoice: B7214873	206.45	
5/7/26	44698	80015-100	Invoice: B7216026	36.58	
5/7/26	44698	80015-100	Invoice: B7209436	41.96	
5/7/26	44698	80025-100	Invoice: B7210549	50.13	
5/7/26	44698	80025-100	Invoice: B7208184	210.58	
5/7/26	44698	80025-100	Invoice: B7216832	99.36	
5/7/26	44698	80025-100	Invoice: B7216040	47.46	
5/7/26	44698	80025-100	Invoice: B7214860	1,465.08	
5/7/26	44698	80010-100	Invoice: B7210695	29.29	
5/7/26	44698	80020-100	Invoice: B7208530	1,020.44	
5/7/26	44698	80020-100	Invoice: B7209111	33.80	
5/7/26	44698	80020-100	Invoice: B7210551	86.58	
5/7/26	44698	80020-100	Invoice: B7216828	157.66	
5/7/26	44698	80020-100	Invoice: B7217207	65.97	
5/7/26	44698	80020-100	Invoice: B7216022	50.70	
5/7/26	44698	80020-100	Invoice: B7214868	19.60	
5/7/26	44698	80038-100	Invoice: B7210413	18.45	
5/7/26	44698	80038-100	Invoice: B7209152	69.69	
5/7/26	44698	80038-100	Invoice: B7208317	6.15	
5/7/26	44698	80038-100	Invoice: B7210320	154.71	
5/7/26	44698	80038-100	Invoice: B7214872	259.47	
5/7/26	44698	80038-100	Invoice: B7216833	43.80	
5/7/26	44698	80038-100	Invoice: B7216024	40.60	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/7/26	44698	80038-100	Invoice: B7214869	81.94	
5/7/26	44698	80030-100	Invoice: B7208405	16.76	
5/7/26	44698	80030-100	Invoice: B7210328	118.71	
5/7/26	44698	80030-100	Invoice: B7210550	57.96	
5/7/26	44698	80030-100	Invoice: B7216025	44.16	
5/7/26	44698	80030-100	Invoice: B7214871	348.75	
5/7/26	44698	10006-100	Brodart Co.		4,972.31
5/7/26	44699	85800-100	Background Verification - A. Wyatt, S. Denbow	76.00	
5/7/26	44699	10006-100	Active Screening		76.00
5/7/26	44700	83700-100	Vinyl Easels	314.13	
5/7/26	44700	10006-100	Brodart Co.		314.13
5/7/26	44701	82910-200	Copier - Base Charge	26.32	
5/7/26	44701	82910-200	Copier - Usage Charge	57.22	
5/7/26	44701	10006-100	Canon USA, Inc.		83.54
5/7/26	44702	85110-100	Paper Bags	19.12	
5/7/26	44702	10006-100	Sarah Finch		19.12
5/7/26	44703	83810-200	Travel - HQ 4/15/26, 4/16/26	39.93	
5/7/26	44703	10006-100	Rija Mughal		39.93
5/7/26	44704	83810-100	Travel - 4/22/26	12.06	
5/7/26	44704	10006-100	William Wyatt		12.06
5/7/26	44705	83810-100	Checked Luggage - PLA Conference	35.00	
5/7/26	44705	10006-100	Julie Dotson Reid		35.00
5/7/26	44706	83810-100	Checked Luggage - PLA Conference	70.00	
5/7/26	44706	10006-100	Danielle Claiborne Roache		70.00
5/7/26	44707	85000-100	SRP Mouse Graphic	75.00	
5/7/26	44707	10006-100	Kelly Sellers		75.00
5/7/26	44708	84300-100	Fuel - All Vehicles	332.00	
5/7/26	44708	10006-100	Hopewell City Treasurer		332.00
5/7/26	44709	85200-100	Yoga - 4/6, 4/13, 4/20	120.00	
5/7/26	44709	10006-100	Sharon Jadrnak		120.00
5/7/26	44710	82700-100	Location Brochures	315.00	
5/7/26	44710	10006-100	Johnson Printing Service		315.00
5/7/26	44711	84800-200	Janitorial - HQ	4,708.00	
5/7/26	44711	84800-410	Janitorial - Carson	220.00	
5/7/26	44711	84800-420	Janitorial - Dinwiddie	350.00	
5/7/26	44711	84800-430	Janitorial - Disputanta	256.00	
5/7/26	44711	84800-440	Janitorial - McKenney	250.00	
5/7/26	44711	84800-450	Janitorial - PG	1,545.00	
5/7/26	44711	84800-460	Janitorial - Rohoic	220.00	
5/7/26	44711	84800-480	Janitorial - Burrowsville	195.00	
5/7/26	44711	10006-100	MCS Services, Inc.		7,744.00
5/7/26	44712	84900-450	Monitoring of Alarms - PG	59.00	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/7/26	44712	84900-200	Monitoring of Alarms - HQ	55.00	
5/7/26	44712	10006-100	Petersburg Alarm Company, Inc.		114.00
5/7/26	44713	85000-100	Reissue - Tickets May 2025	3,000.00	
5/7/26	44713	10006-100	Tri-City Chili Peppers		3,000.00
5/7/26	44714	83810-450	Reissue - Travel 2/5/25	10.75	
5/7/26	44714	10006-100	Steven Thompson		10.75
5/7/26	44715	83810-200	Reissue - Travel - HQ 6/13/25	7.58	
5/7/26	44715	10006-100	Kaitlyn Lambert		7.58
5/7/26	44716	83810-200	Reissue - Travel - HQ 8/25/25	36.18	
5/7/26	44716	83750-100	Reissue -Table Covers, Ice - Staff Appreciation	7.69	
5/7/26	44716	10006-100	James Nickerson		43.87
5/7/26	44717	85200-100	Chair Yoga - 4/27, 4/29, 5/6	120.00	
5/7/26	44717	10006-100	Lauren Hannon		120.00
5/21/26	44718	80020-100	Invoice: B7219248	148.74	
5/21/26	44718	80038-100	Invoice: B7219251	43.80	
5/21/26	44718	80025-100	Invoice: B7219260	133.98	
5/21/26	44718	80015-100	Invoice: B7219296	122.50	
5/21/26	44718	80030-100	Invoice: B7220333	19.34	
5/21/26	44718	80030-100	Invoice: B7220426	52.23	
5/21/26	44718	80020-100	Invoice: B7220556	71.94	
5/21/26	44718	80020-100	Invoice: B7220425	158.37	
5/21/26	44718	80038-100	Invoice: B7220557	21.90	
5/21/26	44718	80025-100	Invoice: B7220558	30.57	
5/21/26	44718	80020-100	Invoice: B7221376	73.84	
5/21/26	44718	80038-100	Invoice: B7221374	43.80	
5/21/26	44718	80025-100	Invoice: B7221257	160.32	
5/21/26	44718	80015-100	Invoice: B7221111	22.98	
5/21/26	44718	80030-100	Invoice: B7221920	9.67	
5/21/26	44718	80030-100	Invoice: B7222171	32.85	
5/21/26	44718	80020-100	Invoice: B7222121	147.30	
5/21/26	44718	80030-100	Invoice: B7222742	98.88	
5/21/26	44718	80020-100	Invoice: B7222739	33.80	
5/21/26	44718	80020-100	Invoice: B7223387	49.05	
5/21/26	44718	80038-100	Invoice: B7222797	10.41	
5/21/26	44718	80025-100	Invoice: B7223290	33.80	
5/21/26	44718	80030-100	Invoice: B7225011	54.87	
5/21/26	44718	80020-100	Invoice: B7224984	67.90	
5/21/26	44718	80038-100	Invoice: B7225010	20.82	
5/21/26	44718	80038-100	Invoice: B7225377	56.37	
5/21/26	44718	80025-100	Invoice: B7225028	71.86	
5/21/26	44718	80025-100	Invoice: B7224971	249.52	
5/21/26	44718	80260-100	Invoice: B7227247	938.68	
5/21/26	44718	80038-100	Invoice: B7227023	107.44	
5/21/26	44718	80025-100	Invoice: B7227243	117.05	
5/21/26	44718	80015-100	Invoice: B7227471	126.49	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/21/26	44718	80030-100	Invoice: B7228188	1,581.66	
5/21/26	44718	80260-100	Invoice: B7228336	119.85	
5/21/26	44718	80020-100	Invoice: B7228588	100.26	
5/21/26	44718	80038-100	Invoice: B7228526	75.77	
5/21/26	44718	80015-100	Invoice: B7228593	45.96	
5/21/26	44718	10006-100	Brodart Co.		5,254.57
5/21/26	44719	83500-420	Rent - Dinwiddie Library	300.00	
5/21/26	44719	83500-440	Rent - McKenney Library	300.00	
5/21/26	44719	83500-460	Rent - Rohoic Library	300.00	
5/21/26	44719	10006-100	County of Dinwiddie		900.00
5/21/26	44720	83500-450	Rent - PG Library	1,200.00	
5/21/26	44720	83500-480	Rent - Burrowsville Library	300.00	
5/21/26	44720	83500-430	Rent - Disputanta Library	150.00	
5/21/26	44720	10006-100	County of Prince George		1,650.00
5/21/26	44721	83810-420	Travel - Dinwiddie 4/10/26	14.61	
5/21/26	44721	10006-100	Jennifer Bruck		14.61
5/21/26	44722	83810-200	Travel - HQ 5/2/26, 5/13/26, 5/14/26	86.83	
5/21/26	44722	10006-100	Rija Mughal		86.83
5/21/26	44723	85110-100	Bags, Paper plates, Snacks, Water	84.22	
5/21/26	44723	10006-100	Sarah Finch		84.22
5/21/26	44724	83810-410	Travel - Carson 5/8/26	30.95	
5/21/26	44724	83810-410	Travel - Carson 5/16/26	22.71	
5/21/26	44724	10006-100	Alyssa Noe		53.66
5/21/26	44725	83810-420	Travel - Dinwiddie 5/8/26, 5/12/26	76.72	
5/21/26	44725	83810-420	Travel - Dinwiddie 4/10/26	40.13	
5/21/26	44725	10006-100	Shelly Curtis		116.85
5/21/26	44726	20500-100	From VFHY - 5/13/26	2,474.00	
5/21/26	44726	10006-100	First Connections for Early Success		2,474.00
5/21/26	44727	85200-100	Chair Yoga - 5/13-26, 5/20/26	80.00	
5/21/26	44727	10006-100	Lauren Hannon		80.00
5/21/26	44728	83500-200	Rent - Hopewell Library	3,750.00	
5/21/26	44728	10006-100	Hopewell City Treasurer		3,750.00
5/21/26	44729	82910-480	Copier Contract - Burrowsville 5/10/26-5/9/27	635.00	
5/21/26	44729	10006-100	UBEO, LLC		635.00
5/28/26	44730	85000-100	Skools of Fish Program 6/2/26	150.00	
5/28/26	44730	10006-100	Skoolz of Fish		150.00

Date	Account ID	Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/1/26	81410-100	ITS.MARC - ILL	Amazon 11183	Replacement for Lost ILL	106.28	
5/1/26			Amazon 11183	Amazon.com		106.28
5/1/26	83700-100	Supplies - Regional	Amazon 11186.3	Poster Decorations	11.78	
5/1/26			Amazon 11186.3	Amazon.com		11.78
5/1/26	85110-100	Supplies - Youth Services	Amazon 11203	Beads, Vinyl, Felt, Bookmarks, Markers	198.64	
5/1/26			Amazon 11203	Amazon.com		198.64
5/1/26	84810-100	Supplies - Janitorial	Amazon 11210	Lysol Cleaner, Toilet Cleaner	53.25	
5/1/26	83700-410	Supplies - Carson	Amazon 11210	Air Filters - Carson	31.98	
5/1/26			Amazon 11210	Amazon.com		85.23
5/1/26	80470-100	Video Games	Amazon 4/2/26.1	Video Games	119.98	
5/1/26			Amazon 4/2/26.1	Amazon.com		119.98
5/1/26	80250-100	Adult NonFiction - SO	Amazon 4/23/26.1	ANFSO	63.48	
5/1/26	80025-100	Adult Fiction	Amazon 4/23/26.1	AF	38.10	
5/1/26			Amazon 4/23/26.1	Amazon.com		101.58
			5/7/26	**CK#2026-399E**		**623.49**
5/1/26	85210-100	Supplies - Adult Programming	Amazon 11223	Cat Stroller	75.99	
5/1/26	83700-100	Supplies - Regional	Amazon 11223	CAC Card Readers	188.72	
5/1/26			Amazon 11223	Amazon.com		264.71
5/1/26	84810-100	Supplies - Janitorial	Amazon 11228	Windex, Soap	76.53	
5/1/26			Amazon 11228	Amazon.com		76.53
5/1/26	85110-100	Supplies - Youth Services	Amazon 11224	Cricut, Party Favors, Felt	522.88	
5/1/26			Amazon 11224	Amazon.com		522.88
5/1/26	85210-100	Supplies - Adult Programming	Amazon 11229	SD Card, Carrying Case	49.98	
5/1/26			Amazon 11229	Amazon.com		49.98
5/1/26	80600-100	Material Services - Supplies	Amazon 11230	Samsung Monitors	2,799.96	
5/1/26			Amazon 11230	Amazon.com		2,799.96
5/1/26	85210-100	Supplies - Adult Programming	Amazon 11249	Stickers, Cameras, Tablecloth	863.73	
5/1/26			Amazon 11249	Amazon.com		863.73
5/1/26	80250-100	Adult NonFiction - SO	Amazon 4/23/26	ANFSO	65.98	
5/1/26			Amazon 4/23/26	Amazon.com		65.98
5/4/26	83700-100	Supplies - Regional	Amazon 11239.1	HDMI Cords	18.11	
5/4/26	81100-100	Non-Computer Equip. - Reg	Amazon 11239.1	Dock for Windows	225.00	
5/4/26			Amazon 11239.1	Amazon.com		243.11
			5/22/26	**CK# 2026-421E**	**4,886.88**	**4,886.88**

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/21/26	Sams 11168	84810-100	Clorox Wipes, Toilet Paper	165.79	
3/21/26	Sams 11168	20200-200	Sam's Club Direct		165.79
3/27/26	Sams 11185	83700-100	Tissues, Dish Soap, Febreze	61.90	
3/27/26	Sams 11185	83780-100	Kitty Litter	21.98	
3/27/26	Sams 11185	20200-200	Sam's Club Direct		83.88
4/16/26	Sams 11208	84810-100	Toilet Paper	80.94	
4/16/26	Sams 11208	20200-200	Sam's Club Direct		80.94
	Total			330.61	330.61

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/27/26	Staples 11178	83700-100	HP 218X Toner	683.12	
3/27/26	Staples 11178	84810-100	Lysol Multisurface Cleaner	44.97	
3/27/26	Staples 11178	20200-400	Staples, Inc.		728.09
3/30/26	Imprint 11188	84510-100	SRP Stickers, Mouse Stickers	330.12	
3/30/26	Imprint 11188	20200-400	Imprint		330.12
3/30/26	Office 11182	81100-410	Office Chairs - Carson	614.26	
3/30/26	Office 11182	20200-400	Office Chairs Unlimited		614.26
3/31/26	Google 3/31/26	82020-100	Google E-Mail	637.00	
3/31/26	Google 3/31/26	20200-400	Google		637.00
3/31/26	Google 3/31/26.1	82020-100	Google Telecom	12.98	
3/31/26	Google 3/31/26.1	20200-400	Google		12.98
4/3/26	Lofton 11209	83810-100	Hotel - PLA - Board Member	594.87	
4/3/26	Lofton 11209	20200-400	The Lofton Hotel		594.87
4/3/26	Marriott 11201	83810-100	PLA Hotel - Roache	763.74	
4/3/26	Marriott 11201	20200-400	Marriott		763.74
4/5/26	PLA 11080.1	83810-100	Hotel - PLA - W. Wyatt	594.87	
4/5/26	PLA 11080.1	20200-400	Lofton Hotel		594.87
4/5/26	Sage 4/5/26	82070-100	Sage HR	286.00	
4/5/26	Sage 4/5/26	20200-400	Sage Software SB, Inc.		286.00
4/5/26	Uber 11194	83810-100	Uber Rides - PLA Conference	52.54	
4/5/26	Uber 11194	20200-400	Uber		52.54
4/9/26	H/PG Chamber 11197	85800-100	April Luncheon	15.00	
4/9/26	H/PG Chamber 11197	20200-400	Hopewell/PG Chamber Commerce		15.00
4/9/26	Virginia 11198	83910-100	Funding Your Mission - J.N.	100.00	
4/9/26	Virginia 11198	20200-400	Virginia Associations of Museu		100.00
4/10/26	Rural 4/10/26	82600-480	Internet - Burrowsville	224.00	
4/10/26	Rural 4/10/26	20200-400	RuralBand		224.00
4/13/26		82000-100	Software Licenses	29.99	
4/13/26		20200-400	Adobe Indesign		29.99
4/13/26	Marriott 11202	83910-100	Webinar - G.Mauler	89.00	
4/13/26	Marriott 11202	20200-400	American Library Association		89.00
4/14/26	Luca 11217	85860-100	Food - Board Meetings	157.50	
4/14/26	Luca 11217	20200-400	Luca's Italian Restaurant		157.50
4/14/26	Saucy 11216	85800-100	Lunch - Imagination Library	28.00	
4/14/26	Saucy 11216	20200-400	Saucy's		28.00
4/17/26	Granite 4/17/26	84100-410	Telephone-Carson	71.47	
4/17/26	Granite 4/17/26	20200-400	Granite Telecommunications		71.47

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
4/21/26	Good 11241	85800-100	Lunch with James House	64.00	
4/21/26	Good 11241	20200-400	Good Ship Brewing		64.00
4/21/26	SOVA 11215	84600-100	2026 Membership Dues	175.00	
4/21/26	SOVA 11215	20200-400	SOVA Chamber of Commerce		175.00
4/23/26	RVA 11218	85000-100	SRP Staff Shirts	682.86	
4/23/26	RVA 11218	20200-400	RVA Threads		682.86
4/23/26	Read 4/23/26	80210-100	Adult Fiction - SO	33.44	
4/23/26	Read 4/23/26	20200-400	Reader Service		33.44
	Total			6,284.73	6,284.73

Date	Trans Description	Debit Amt	Credit Amt	Balance
7/1/2025	**Beginning Balance**			**5,835.05**
7/22/2025	Payment from FC		5,835.05	
7/31/2025	July Salary & Benefits	5,835.05		
8/18/2025	Payment from FC		5,835.05	
8/31/2025	August Salary & Benefits	5,835.05		
9/15/2025	Payment from FC		5,835.05	
9/30/2025	September Salary & Benefits	5,835.05		
10/14/2025	Payment from FC		5,835.05	
10/31/2025	October Salary & Benefits	8,215.78		
11/19/2025	Payment from FC		8,215.78	
11/30/2025	November Salary & Benefits	5,835.05		
12/22/2025	Payment from FC		5,835.05	
12/31/2025	December Salary & Benefits	5,835.05		
1/20/2026	Payment from FC		5,835.05	
1/31/2026	January Salary & Benefits	5,835.05		
2/17/2026	Payment from FC		5,835.05	
2/28/2026	February Salary & Benefits	5,835.05		
3/17/2026	Payment from FC		5,835.05	
3/31/2026	March Salary & Benefits	5,835.05		
4/27/2026	Payment from FC		5,835.05	
4/30/2026	April Salary & Benefits	8,215.78		
5/26/2026	Payment from FC		8,215.78	
5/31/2026	May Salary & Benefits	5,835.05		
4/30/2026	**Ending Balance**	.		**5,835.05**

Revenues	Current Month
Replacement Library Cards	16.00
Total Fines	**16.00**
Lost Book Payments	60.43
Lost Book Payment - McKenney	5.00
Lost Book Payment - PG	145.92
Total Lost Payments	**211.35**
Copier - Headquarters	212.70
Copier-McKenney	11.40
Copier-Prince George	36.20
Copier-Rohoic	3.60
Total Copier	**263.90**
Printing - HQ	996.84
Printing - McKenney	44.75
Printing - PG	317.80
Printing - Rohoic	75.90
Total Printing	**1,435.29**
Fax Fees	431.20
Fax Fees - McKenney	5.00
Fax Fees - Prince George	32.00
Fax Fees - Rohoic	49.55
Total Fax Fees	**517.75**
Earned Interest Truist Savings	86.84
Headphones	25.00
Flash Drives	6.00
Miscellaneous Income	6.05
Total Other	**123.89**
Total Revenues	**2,568.18**

Expenses	Current Month
Salaries - MLS	42,448.06
Total MLS Salaries	**42,448.06**
Salaries - Non MLS	20,969.76
Wages	36,020.36
Total Non MLS Salaries	**56,990.12**
ARLS Soc/Sec & Med	7,456.31
Unemployment Benefits	685.70
Automatic Deposit Fee	151.50
VRS Life & Retirement - ER	3,295.51
ARLS Health Insurance	14,541.80
Total Staff Benefits	**26,130.82**
Total Personnel	**125,569.00**

Y/S Non Fiction	29.29
Young Adult-Fiction	692.44
Adult Non-Fiction	2,285.95
Adult Fiction	2,707.81
Juvenile Easys	2,435.84
Juvenile Fiction	1,055.12
Total Books	**9,206.45**
Graphic Novels - SO	356.58
Adult Fiction - SO	514.96
Y/S - SO	447.05
Adult NonFiction - SO	129.46
Large Print - SO	1,632.08
Total Standing Order	**3,080.13**
Periodicals/Nsp-Prince George	1,151.80
Total Periodicals	**1,151.80**
DVD's	1,731.98
CDs - Music	670.29
Juvenile A/V	924.62
Books on CD	735.97
Video Games	119.98
Total Audiovisual	**4,182.84**
On-Line Periodicals & Database	**263.40**
Material Services - Supplies	**2,799.96**
eBooks	**1,440.91**
Total Books & Materials	**22,125.49**
Non-Computer Equip. - Reg	225.00
Total Non Computer Equipment	**225.00**
Computer Hardware- HQ	1,332.00
Total Computer Hardware	**1,332.00**
Total Capital Expenditures	**1,557.00**
ITS.MARC - ILL	106.28
Google E-Mail	649.89
Web Based Applications	495.54
Total Software/Web Based Applications	**1,145.43**
Audit - Regional	9,500.00
Computer Services - Orion	10,197.76
Total Computer Services	**10,197.76**

Internet Services	1,297.58
Internet Services - Carson	314.07
Internet Services-Dinwiddie	324.33
Internet Services - Disputanta	304.07
Internet Services - McKenney	424.51
Internet Services - PG	437.16
Internet Services - Rohoic	324.33
Internet - Burrowsville	224.00
Total Internet	**3,650.05**
Design,Printing & Publications	**315.00**
Total Contractural	**24,914.52**
Equip Repair/Maint Cont.- HQ	83.54
Equip Repair/Maint Cont - Burr	635.00
Total Equip Repair/Maint Cont	**718.54**
Rent - HQ	3,750.00
Rent - Dinwiddie	300.00
Rent - Disputanta	150.00
Rent - McKenney	300.00
Rent - Prince George	1,200.00
Rent - Rohoic	300.00
Rent - Burrowsville	300.00
Total Rent	**6,300.00**
Supplies - Regional	1,281.82
Supplies - Carson	31.98
Supplies - Rohoic	472.35
Supplies - Staff Vending Mach	41.72
Total Supplies	**1,827.87**
Conf/Workshop Registration- HQ	1,220.00
Total Conf/Workshop Registration	**1,220.00**
Travel	80.88
Travel -HQ	1,006.46
Travel - Carson	53.66
Travel - Dinw	131.46
Total Travel	**1,272.46**
Utilities - Carson	160.80
Utilities - Dinwiddie	14.74
Utilities - Disputanta	14.74
Utilities - McKenney	14.74
Utilities - PG	14.73
Total Utilities	**219.75**
Telephone - Regional	153.30
Telephone-HQ	275.15
Telephone-Carson	83.06
Telephone-McKenney	52.90

Telephone-PG	117.85
Total Telephone	**682.26**
Maint. & Fuel - All Vehicles	**382.21**
Association Dues - HQ	**125.00**
Janitorial - HQ	4,708.00
Janitorial - Carson	220.00
Janitorial - Dinwiddie	350.00
Janitorial - Disputanta	256.00
Janitorial - McKenney	250.00
Janitorial - Prince George	1,545.00
Janitorial - Rohoic	220.00
Janitorial - Burrowsville	195.00
Supplies - Janitorial	708.27
Total Janitorial	**8,452.27**
Building Maint	4,660.05
Building Maint - Carson	688.00
Building Maint - PG	59.00
Total Building Maintenance	**5,407.05**
Total Facilities, Maintenance & Ops	**26,607.41**
Summer Reading Program	225.00
Supplies - SRP	842.50
Total SRP	**1,067.50**
Supplies - Youth Services	1,158.97
Total YS Programming & Supplies	**1,158.97**
Adult Programming Other	384.94
Supplies - Adult Programming	1,196.74
Total Adult Programming & Supplies	**1,581.68**
Misc Prof Serv. and Other	515.96
Misc. Banking Fees	273.57
Shred-IT	106.06
Food - Board Meetings	138.47
Total Other	**1,034.06**
Total Programs, Activities, Other	**4,842.21**
Total Expenses	**205,615.63**

Appomattox Reg Library System Income Statement For the Month Ending May 31, 2026

Revenue		Current Month	YTD Totals
102	Hopewell	-	760,057.00
103	Dinwiddie	-	364,696.00
104	Prince George	-	726,936.00
105	State Funds	-	675,030.93
106	Fines/Fees/Lost	227.35	2,716.16
107	Copying Receipts	2,216.94	23,294.52
108	Endowment Funds	-	19,700.00
109	E-Rate Funds	-	28,349.80
110	Gifts/Donations	-	1,263.00
112	Other	123.89	2,429.55
	Total Revenue	**2,568.18**	**2,604,472.96**

Expenses		Current Month	YTD Totals
200	MLS Salaries & Wages	42,448.06	510,636.41
201	Non-MLS Salary & Wages	57,675.72	678,364.78
202	Benefits for Staff/Retirees	25,445.12	293,897.81
	Total Personnel	**125,568.90**	**1,482,899.00**
300	Books	9,206.45	107,326.20
301	Leased Materials	-	18,419.40
302	Standing Order Books	3,080.13	23,544.25
303	Print Newspapers & Periodicals	1,151.80	9,565.86
304	Audiovisual Materials	4,182.84	30,320.90
305	Electronic Materials	263.40	17,426.64
306	Material Services - Supplies	2,799.96	6,350.30
308	Restricted - Donation/Grant	-	24.62
309	Equipment, Devices, & Kits	-	227.90
310	Econtent	1,440.91	41,693.19
	Total Books & Materials	**22,125.49**	**254,899.26**
400	Library Non-Computer Equipment	225.00	65,467.86
401	Computer Hardware	1,332.00	48,706.89
402	Vehicles	-	56,386.20
	Total Capital Expenditures	**1,557.00**	**170,560.95**
500	ILL Services	106.28	1,305.80
501	Software License/Web Based App	1,145.43	49,896.75
502	Audit	9,500.00	12,650.00
505	Computer Support Service Calls	10,197.76	117,491.91
507	Telecomm Internet Line Charges	3,650.05	39,632.94
508	Printing and Publications	315.00	6,288.50
	Total Contractual	**24,914.52**	**227,265.90**
600	Equipment Repair & Maintenance	718.54	5,773.15
601	TLC Maintenance Contract	-	17,336.06
602	Facilities and Rent	6,300.00	69,300.00
603	Supplies	1,827.87	19,394.35
604	Travel/Workshop/Conference Fee	2,492.46	14,376.74
605	Training/Education	-	189.00
606	Utilities	219.75	3,499.83
607	Telephone (Voice)	682.26	7,369.29
608	Insurance	-	2,055.00
609	Vehicle Maintenance & Fuel	382.21	7,028.81
610	Job & Contracting Advertising	-	750.00
611	Promotional Advertising	-	1,149.27
612	Organization/Association Dues	125.00	3,939.00
613	Postage	-	4,806.56
614	Janitorial	8,452.27	85,357.40
615	Other Building Maintenance	5,407.05	19,172.61
	Total Facilties, Maintenance & Ops	**26,607.41**	**261,497.07**
700	YS Summer Reading Program	1,067.50	1,193.36
701	YS Programming & Supplies	1,158.97	4,482.21
703	Adult Programming & Supplies	1,581.68	6,922.02
709	Misc. Professional Serv/Other	1,034.06	13,591.38
	Total Programs, Activities, Other	**4,842.21**	**26,188.97**
	Total Expenses	**205,615.53**	**2,423,311.15**

Appomattox Regional Library System (ARLS)

Library Board Meeting Code of Conduct Policy

Purpose

The purpose of this policy is to ensure that Library Board meetings remain safe, respectful, accessible, and productive while encouraging meaningful public participation and the orderly conduct of the Board's business.

Public Participation

- Members of the public are welcome to attend and participate in Library Board meetings in accordance with the meeting agenda and any designated public comment period.
- Public comment by citizens residing within the Appomattox Regional Library System service area is encouraged and is limited to **four (4) minutes** per speaker, unless otherwise authorized by the Board Chair or Presiding Officer.
- Speakers should address their comments to the Board as a whole and limit remarks to matters relevant to the Library and its governance.
- The Board welcomes differing viewpoints and opinions. This policy governs conduct during meetings and is not intended to restrict lawful expression of viewpoints.

Code of Conduct

All attendees, including Board members, library staff, presenters, and members of the public, are expected to conduct themselves in a respectful and professional manner.

Attendees shall:

- Maintain respectful and civil discourse.
- Refrain from personal attacks, threats, intimidation, shouting, profanity, or abusive language.

- Avoid conduct that disrupts the orderly business of the meeting, including repeated interruptions, outbursts, or gestures intended to intimidate or provoke others.
- Respect the rights of others to speak without interruption.
- Follow the lawful direction of the Board Chair or Presiding Officer at all times.

Role of the Board Chair

The Board Chair or Presiding Officer is responsible for maintaining order and ensuring the efficient conduct of Board meetings.

The Chair or Presiding Officer may:

- Call an individual to order.
- Issue a warning regarding disruptive conduct.
- Call a brief recess if necessary to restore order.
- Direct that a disruptive individual leave the meeting if the conduct continues or poses a threat to the orderly conduct of the meeting.
- Request assistance from law enforcement when an individual refuses to comply with a lawful directive or when necessary to protect the safety of those present.

Recording and Documentation

- Disruptions affecting the meeting may be documented in the official meeting minutes.
- In cases involving serious misconduct, an incident report may be completed.
- Repeated or serious violations may result in additional action consistent with applicable law and library policy.

Legal Authority

This policy is adopted in accordance with applicable Virginia law, including but not limited to:

- Virginia Code §2.2-3707 – Meetings to be public; notice of meetings; recordings; minutes.
- Virginia Code §18.2-415 – Disorderly Conduct in Public Places.
- Other applicable federal, state, and local laws governing public meetings and public safety.

Policy Review

This policy shall be reviewed periodically by the Library Board and may be amended by a majority vote of the Board.

Appomattox Regional Library System
Revenue and Expenses
July 1, 2026 - June 30, 2027

fund#	07/01/2026 Funding Source	Adopted FY2027 Budget	Funds Appropriated or Projected for FY27 as of May 29, 2026	Change in Projected Funding
100	Carry Over	$20,000	$20,000	$0
101	Reserve	$100,000	$100,000	$0
102	Hopewell	$802,576	$782,859	-$19,717
103	Dinwiddie	$385,596	$375,637	-$9,959
104	Prince George	$767,827	$747,381	-$20,446
105	State Funds	$674,184	$708,322	$34,138
106	Lost/Damaged/Fees	$3,000	$3,000	$0
107	Copying/Fax Receipts	$25,000	$25,000	$0
108	Endowment Funds	$20,000	$21,700	$1,700
109	E-Rate Refunds	$20,000	$28,620	$8,620
110	Gifts/Donations	$1,000	$1,000	$0
111	Grants	$1,000	$1,000	$0
112	Other	$2,700	$2,700	$0
	TOTALS	**$2,822,883**	**$2,817,219**	**-$5,664**

	BUDGETED EXPENSES 7/01/2026	FY26 Budget	FY27 Adopted Budget	Recommended revision	RECOMMENDED REVISED FY2027 BUDGET	NOTES
	Personnel					
200	MLS Salaries & Wages	$560,323	$582,736	$0	$582,736	Planned for a 4% COLA; Hopewell gave its employees a 1% COLA
201	Non-MLS Salary & Wages	$755,138	$785,344	$0	$785,344	Planned for a 4% COLA; Hopewell gave its employees a 1% COLA
202	Benefits for Staff/Retirees	$330,000	$381,852	$0	$381,852	Anticipated 15% increase in insurance. Actual increase was 14.8%
	Total Personnel	**$1,645,461**	**$1,749,932**	**$0**	**$1,749,932**	
	Books & Materials					
300	Books & Materials	$108,900	$104,824	$0	$104,824	FY27 budgeted figures provided by Morgan, based on collection trends
301	Leased Materials	$18,500	$18,500	$0	$18,500	
302	Standing Order Books	$36,560	$38,050	$0	$38,050	
303	Print News & Periodicals	$9,000	$9,000	$0	$9,000	
304	Audiovisual Materials	$35,070	$38,388	$0	$38,388	
305	Electronic Materials	$25,000	$15,000	$0	$15,000	
306	Material Services Supplies	$6,500	$6,500	$0	$6,500	
308	Restricted - Donation/Grant	$0	$200	$0	$200	
309	Equipment, Devices & Kits	$1,000	$3,150	$0	$3,150	
310	Econtent	$55,000	$65,000	$0	$65,000	
	Total Books & Materials	**$295,530**	**$298,612**	**$0**	**$298,612**	
	Capital Expenditures					
400	Library Non-Computer Equip., Furniture & Fixtures	$80,000	$50,000	$0	$50,000	There are no special projects planned for FY27
401	Computer Hardware	$70,000	$90,000	$0	$90,000	Based on projected replacement plan
402	Vehicles	$0	$0	$0	$0	N/A
	Total Capital Expenditures	**$150,000**	**$140,000**	**$0**	**$140,000**	
	Contractual					
500	Lyrasis ILL Services	$3,100	$3,100	$0	$3,100	
501	Software & Web Based App. Licensing Contracts	$70,000	$80,000	$30,000	$50,000	Have asked Shawn for a breakdown as to what software and applications are in this line item

502	Audit	$21,500	$25,000	($5,000)	$30,000	The library's accountant retired and her practice merged with another firm. Changes in government account rules required extra work in FY2026. Actual audit cost was $28,803. I cannot guaranty this amount will go down in FY27
503	Cataloging MARC Records	$3,000	$3,000	$0	$3,000	
505	Computer Support/Service Calls	$110,000	$120,000	$0	$120,000	
507	Telecomm Internet Line	$50,000	$50,000	$0	$50,000	
508	Printing and Publications	$5,000	$6,500	$0	$6,500	
	Total Contractual	**$262,600**	**$287,600**	**$25,000**	**$262,600**	
	Facilities/Maint./Operations					
600	Equip. Repair & Maintenance	$7,000	$7,000	$0	$7,000	
601	TLC Maintenance Contract	$16,500	$17,500	$0	$17,500	
602	Facilities and Rent	$76,650	$76,650	$0	$76,650	
603	Supplies	$20,000	$20,000	$0	$20,000	
604	Travel / Workshops /Conf. Fees	$15,000	$6,000	$0	$6,000	
605	Training / Education	$2,000	$2,000	$0	$2,000	
606	Utilities	$3,750	$3,750	$0	$3,750	
607	Telephone (Voice)	$13,600	$9,000	$0	$9,000	
608	Insurance	$12,750	$15,000	$0	$15,000	
609	Vehicle Maintenance & Fuel	$5,000	$6,500	$0	$6,500	
610	Job & Contracting Advertising	$2,500	$2,000	$0	$2,000	
611	Promotional Advertising	$3,000	$3,000	$0	$3,000	
612	Organization/Association Dues	$3,500	$3,500	$0	$3,500	
613	Postage	$6,000	$5,500	$0	$5,500	
614	Janitorial	$94,000	$94,000	$0	$94,000	
615	Other Building Maintenance	$20,000	$20,000	$0	$20,000	
	Total Facilities/Maint. /Operations	**$301,250**	**$291,400**	**$0**	**$291,400**	
	Programs/Activites/Other					
700	YS Summer Reading Program	$7,000	$7,000	$0	$7,000	
701	YS Programming & Supplies	$7,500	$8,000	$0	$8,000	
703	Adult Programming & Supplies	$9,000	$9,000	$0	$9,000	
704	Local History Collection/Progs.	$1,000	$1,000	$0	$1,000	

705	Reserve	$20,000	$10,000	$0	$10,000
709	Misc. Professional Serv. & Other	$20,000	$20,000	$0	$20,000
	Total Programs/Activ./Other	**$64,500**	**$55,000**	**$0**	$55,000
	GRAND TOTALS	**$2,719,341**	**$2,822,544**	**$25,000**	$2,797,544