

APPOMATTOX REGIONAL LIBRARY SYSTEM

BOARD OF TRUSTEES

April 22, 2026

Rohoic Library
5:30 p.m.

APPOMATTOX REGIONAL LIBRARY SYSTEM

Board of Trustees - Rohoic

Agenda

April 22, 2026

5:30 p.m.

Call to Order

Approval of Agenda

Consent Agenda: All matters listed under Consent Agenda are considered routine by the Board and will be approved or received by motion on the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Board member.

Minutes – Jan 21, 2026

Minutes - March 25, 2026

Statistical Report - dated April 22, 2026

Financial Report – dated April 22, 2026

Bills for Review - January, February and March 2026 Cash Disbursement Journals

Communications:

Citizen Comments:

Report of Library Director:

- R1.** Staff Update
- R2.** Dinwiddie County meeting location
- R3.** FY2027 Budget
- R4.** PLA Conference - April 1 - April 3, 2026
- R5.** Hopewell Furniture Replacement
- R6.** Hopewell Court System's law library - Homer C. Eliades Law Library
- R7.** E-Rate - Broadband Access for the patrons
- R8.** AdvanSix Donation / Grant

Reports of Trustees

Attendance and Information from the PLA Conference

Committee Reports:

New Business:

Code of Conduct

Renewed efforts from the Development Committee

Unfinished Business:

Adjournment: Next Meeting May 27, 2026 at the Prince George Library at 6:00 pm

APPOMATTOX REGIONAL LIBRARY SYSTEM
Board of Trustees
Minutes - March 2026

Call to Order: The regular monthly meeting of the ARLS Board of Trustees was held on Wednesday, March 25, 2026, at the Hopewell Library. The meeting was called to order at 6:17 p.m.

Trustees present:

Dinwiddie County: Ms. Julie Dotson Reid and Ms. Randi Hawkins
Prince George County: Ms. Angela Bennett and Ms. Danielle Roache

Trustees absent:

Dinwiddie County: Schneria Valentine
Hopewell City: Mr. William Stewart and Mr. Larry Pankey
Prince George County: Ms. Vanessa Denis

Staff present:

Brian Manning, Regional Library Director; Will Wyatt, Assistant Library Director

Consent Agenda:

Due to a lack of quorum, matters on the consent agenda were not addressed.

Citizen Comments:

None.

Report of Library Director:

R1. Staff Update

The library is fully staffed.

R2. Dinwiddie Board of Supervisors presentation and Prince George Citizens Academy

Mr. Manning provided a summary of the Dinwiddie Board of Supervisors presentation and noted a positive reception from the county. Mr. Manning also provided a summary of attending the Prince George Citizens Academy. Mr. Manning also highlighted the positive circulation numbers from the Prince George Library.

R3. PLA Conference - April 1 - April 3, 2026

Mr. Manning noted he would no longer be attending PLA. Ms. Dotson Reid and Ms. Roache confirmed travel plans with Mr. Wyatt for attending PLA.

R4. Refreshment of Hopewell Furniture

Mr. Manning noted that the Hopewell library needed new armchairs and would be replacing the furniture. Mr. Manning indicated the public computer tables would be the next furniture to be replaced at Hopewell. Ms. Roache clarified the Hopewell-Prince George Friends of the Library contribution to furniture in the previous year.

R5. Hopewell Court System's law library - Homer C. Eliades Law Library

Mr. Manning shared that the Hopewell Court System will be moving its law library to the Hopewell Library for better public access. The NonProfit Resource Meeting Room will be converted into the Homer C. Eliades Law Library, as funded by the City of Hopewell.

Mr. Manning noted that the City of Hopewell would convert the unused reception room to a meeting space to replace the NonProfit Resource Room.

R6. Kajeet

Mr. Manning shared that Kajeet is a hotspot service that the library could use to replace existing hotspots to provide more reliable coverage to patrons.

There was some discussion about the longevity of hotspots and the cost to replace existing hotspots.

R7. Broadband Access for the patrons

Mr. Manning noted there were multiple bids for internet service that would improve broadband access across the library system.

Committee Reports:

Treasurer

Ms. Roache provided an update on transferring bank access from former treasurer Mr. Pankey to herself.

Personnel Committee:

Ms. Bennett noted she was the sole member of the personnel committee and would need additional members.

New Business:

Confirmation and Adoption of Amended Bylaws with Revised Meeting Schedule

The Trustees present confirmed the Amended Bylaws with Revised Meeting Schedule.

Code of Conduct

Ms. Dotson Reid requested to table the Code of Conduct discussion for a later meeting.

Unfinished Business:

Ms. Bennett requested the discussion of a Development Committee be added to the next agenda.

There was some discussion regarding the appointment of a new Secretary. Ms. Hawkins agreed to assume the role of Secretary, effective April 22, 2026.

There was discussion regarding the resignation of Mr. Pankey as Treasurer and the need to fill Trustee positions for the City of Hopewell and Dinwiddie County.

Adjournment:

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Sarah Ball
Administrative and Personnel Services Manager

APPOMATTOX REGIONAL LIBRARY SYSTEM
Board of Trustees
Minutes - January 2026

Call to Order: The regular monthly meeting of the ARLS Board of Trustees was held on Wednesday, January 21st, 2026, at the Prince George Library. The meeting was called to order at 1:06PM.

Trustees present:

Dinwiddie County: Ms. Julie Dotson Reid and Ms. Randi Hawkins

Hopewell City: Mr. William Stewart (Chair)

Prince George County: Ms. Angela Bennett, Ms. Vanessa Denis, and Ms. Danielle Roache

Trustees absent:

Dinwiddie County: Schneria Valentine

Hopewell City: Mr. Larry Pankey

Staff present:

Brian Manning, Regional Library Director; Will Wyatt, Assistant Library Director; Sarah Ball, Administrative and Personnel Services Manager

Report of Library Director:

R1. Staff Update - Introduction of Will Wyatt, Assistant Director

Mr. Manning introduced new staff member, Will Wyatt to serve as Assistant Library Director.

R2. FY2027 Budget Submission

Mr. Manning stated the FY2027 budget had been submitted to the three jurisdictions.

R3. Change in IT Support

Mr. Manning provided an update on IT support.

R4. Staff Annual Evaluations

Mr. Manning noted that annual evaluations were occurring. Members of the Board of Trustees verified the process was equitable for all staff.

R5. Friends of the Hopewell / Prince George Libraries Social

Mr. Manning shared information regarding a Friends of the Library Hopewell/Prince George event.

R6. Chamber of Commerce Luncheon

Mr. Manning shared information regarding the Chamber of Commerce Luncheon that took place at the Hopewell Library.

R7. PLA Conference - April 1 - April 3, 2026

Mr. Manning invited Trustees to attend the PLA Conference in April.

Consent Agenda: All matters listed under Consent Agenda are considered routine by the Board and will be approved or received by motion on the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Board member.

Minutes – December 10, 2025
Statistical Report – dated January 21, 2026
Financial Report – dated January 21, 2026
Bills for Review

MOTION: Ms. Denis moved to amend the December 10, 2025 minutes to reflect her abstention from voting. Mr. Stewart seconded the motion. The motion carried.

MOTION: Ms. Bennett moved to approve the remainder of the consent agenda. Mr. Stewart seconded the motion. The motion carried. (Ms. Denis abstained)

Citizen Comments:

Theo Ritchey, a staff member with ARLS, provided their input on the evaluation process and clarified the publication of meeting minutes.

Unfinished Business:

Board Meeting Schedule - FY2026

There was discussion regarding preferred meeting time for Board meetings in 2026.

MOTION: Ms. Bennett submitted to hold Board meetings the 4th Wednesday, at 6:00PM during the months January, March, April, May, June, September, October, and December, and meeting locations will continue to be Rohoic, Prince George, and Hopewell. This includes two individually selected virtual meetings, with the camera on to vote. Ms. Reid seconded the motion. The motion carried. (Ms. Denis abstained)

New Business:

Mr. Manning informed the Board that Mr. Pankey submitted his resignation as Treasurer, effective 02/01/2026. Ms. Denis and Ms. Roache nominated themselves for the position and provided overviews of their qualifications.

Mr. Stewart called a vote.

Ms. Denis: 0 votes

Mr. Roache: 6 votes

Ms. Roache was appointed Treasurer by Mr. Stewart.

Adjournment:

MOTION: Ms. Hawkins moved to adjourn. Ms. Reid seconded the motion. The motion carried.

The meeting was adjourned at 2:37PM.

Statistical Report

Statistical Report - FY2026 - April 22, 2026

Circulation Data All Locations:

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	CHANGE FROM FY24
Burrowsville	FY22	213	353	323	319	297	342	297	351	326	294	265	324	3,704		
	FY23	250	244	286	275	307	274	350	329	400	618	496	532	4,361		
	FY24	406	452	459	399	360	330	417	299	344	369	310	297	4,442		
	FY25	462	504	379	466	388	361	329	301	385	301	400	286	4,562		
	FY26	341	368	393	277	279	337	233	272	357				2,857	-7%	-17%

Carson Depot	FY22	823	958	873	936	660	665	666	731	635	711	607	735	9,000		
	FY23	766	863	849	732	539	612	744	663	791	672	884	992	9,107		
	FY24	776	722	756	715	663	701	737	690	684	710	912	774	8,840		
	FY25	779	834	821	670	629	711	634	571	551	639	692	605	8,136		
	FY26	799	587	638	769	596	557	828	642	750				6,166	36%	-1%

Dinwiddie	FY22	1,340	1,598	1,380	1,561	1,395	1,324	1,233	1,327	1,789	1,745	1,445	1,650	17,787		
	FY23	1,603	1,677	1,436	1,491	1,392	1,336	1,390	1,542	1,685	1,385	1,573	1,944	18,454		
	FY24	1,808	1,873	1,583	1,388	1,451	1,655	1,670	1,640	1,566	1,506	1,768	1,831	19,739		
	FY25	1,823	1,752	1,612	1,879	1,418	1,657	1,483	1,387	1,635	1,593	1,606	1,842	19,687		
	FY26	1,713	1,549	1,622	1,790	1,345	1,438	1,236	1,497	1,604				13,794	-2%	-6%

Disputanta	FY22	454	652	583	551	409	424	554	602	751	682	622	598	6,882		
	FY23	447	669	536	494	411	382	461	437	463	431	466	549	5,746		
	FY24	400	566	682	706	658	477	514	501	533	675	662	800	7,174		
	FY25	641	658	447	428	300	359	282	378	524	779	730	641	6,167		
	FY26	627	801	622	577	488	352	651	525	572				5,215	9%	30%

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	Change from FY24
Hopewell	FY22	9,015	8,623	8,765	8,452	7,098	7,442	7,902	7,490	7,523	7,321	8,050	8,143	95,824		
	FY23	9,157	9,812	8,657	8,174	6,969	7,096	7,966	7,714	8,427	7,314	7,851	8,734	97,871		
	FY24	9,985	10,406	8,414	8,906	7,645	7,413	8,429	7,721	8,208	8,897	8,555	9,090	103,669		
	FY25	11,129	9,564	9,207	9,608	7,469	7,144	6,869	7,215	8,776	8,548	9,018	9,631	104,178		
	FY26	10,370	9,931	9,211	9,271	6,707	6,361	6,655	7,008	7,317				72,831	-17%	-5%

McKenney	FY22	610	738	590	594	687	568	619	596	694	849	860	1,030	8,435		
	FY23	1,088	1,236	1,164	1,088	957	852	1,009	971	1,343	918	1,085	1,095	12,806		
	FY24	1,123	1,353	1,197	1,254	1,142	1,055	1,240	1,250	1,361	1,181	959	1,329	14,444		
	FY25	1,320	1,228	1,203	1,136	956	1,094	913	755	969	1,268	1,232	1,572	13,646		
	FY26	1,430	1,098	1,088	1,014	716	760	587	615	941				8,249	-3%	-14%

Prince George	FY22	3,220	3,940	3,139	3,309	2,889	3,020	2,950	3,082	4,943	4,891	3,897	4,728	44,008		
	FY23	5,401	6,096	4,360	3,827	3,883	3,649	3,789	3,809	4,630	5,013	5,783	7,231	57,471		
	FY24	5,508	5,219	4,861	4,386	4,069	3,475	4,581	7,211	7,650	8,844	9,379	10,884	76,067		
	FY25	10,536	9,851	8,339	9,081	7,159	6,793	7,417	7,284	8,614	8,639	7,799	10,677	102,189		
	FY26	10,082	10,058	9,173	9,965	7,417	6,287	6,980	7,378	8,768				76,108	2%	2%

Rohoic	FY22	568	595	539	789	616	626	863	866	1,077	967	1,114	970	9,590		
	FY23	1,005	888	884	984	889	910	928	1,176	1,419	1,217	1,112	1,411	12,823		
	FY24	1,332	1,378	1,433	1,377	1,242	961	1,063	1,206	1,161	1,046	1,468	1,128	14,795		
	FY25	1,220	1,197	1,086	1,130	935	965	262	44	69	83	50	520	7,561		
	FY26	806	522	916	1,090	838	783	824	1,004	1,139				7,922	1551%	16%

Econtent	FY22	1,854	2,101	1,860	1,686	1,725	1,586	1,825	1,845	1,869	1,635	2,246	1,865	22,097		
	FY23	1,872	2,213	1,782	1,861	1,871	1,629	1,967	1,833	2,062	2,169	2,281	1,893	23,433		
	FY24	2,283	2,358	2,028	2,157	2,270	2,275	2,282	2,601	2,813	2,581	2,655	2,698	29,001		
	FY25	2,903	3,055	2,840	2,853	2,731	3,146	3,573	3,268	3,442	3,103	3,590	3,460	37,964		
	FY26	3,519	3,461	3,340	3,292	3,242	3,361	3,611	3,096	3,582				30,504	4%	10%

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	Change from FY24
ARLS Totals	FY22	17,643	18,906	17,469	17,646	15,367	15,573	16,355	16,288	18,856	18,413	18,484	19,445	210,445		
	FY23	21,596	23,681	20,001	18,983	17,216	16,782	18,697	18,639	21,508	19,988	21,687	24,430	243,208		
	FY24	23,621	24,327	21,413	21,288	19,500	18,342	20,933	23,119	24,320	25,809	26,668	28,831	278,171		
	FY25	30,813	28,643	25,934	27,251	21,985	22,230	21,762	21,203	24,965	24,953	25,117	29,234	304,090		
	FY26	29,687	28,375	27,003	28,045	21,628	20,236	21,605	22,037	25,030	0	0	0	223,646	0%	-1%

Statistical Report June 18, 2025

REFERENCE QUESTIONS - FY2026	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville	31	29	43	25	27	33	17	9	23	0	0	0	237
Carson Depot	74	32	33	42	31	61	48	48	79	0	0	0	448
Dinwiddie	180	184	220	207	72	122	122	187	174	0	0	0	1,468
Disputanta	87	97	99	95	72	31	76	47	66	0	0	0	670
Hopewell	1,279	1,307	1,293	1,224	679	625	683	909	1,046	0	0	0	9,045
McKenney	134	140	147	116	59	19	4	4	19	0	0	0	642
Prince George	1,369	1,510	1,295	1,283	802	760	787	984	1,045	0	0	0	9,835
Rohoic	18	48	916	60	93	94	135	186	188	0	0	0	1,738
TOTALS	3,172	3,347	4,046	3,052	1,835	1,745	1,872	2,374	2,640	0	0	0	24,083
Computer Use	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville Workstation	21	13	20	23	8	6	11	26	35	0	0	0	163
WIFI	12	19	19	18	11	8	10	13	16	0	0	0	126
Carson Depot Workstation	24	30	16	26	17	9	26	40	19	0	0	0	207
WIFI	26	25	25	35	27	21	30	29	41	0	0	0	259
Dinwiddie Workstation	69	61	55	66	31	23	31	53	36	0	0	0	425
WIFI	56	37	37	52	40	43	39	49	40	0	0	0	393
Disputanta Workstation	88	71	82	73	79	75	87	80	89	0	0	0	724
WIFI	71	93	106	54	90	92	60	60	85	0	0	0	711
Hopewell Workstation	1,211	1,094	1,143	1,056	790	761	945	1,028	1,125	0	0	0	9,153
WIFI	920	889	998	825	645	559	625	683	803	0	0	0	6,947
McKenney Workstation	58	40	31	38	25	20	28	27	57	0	0	0	324
WIFI	49	37	44	39	30	31	28	28	28	0	0	0	314
Prince George Workstation	333	357	350	365	277	273	421	342	432	0	0	0	3,150
WIFI	346	338	377	408	306	235	308	312	390	0	0	0	3,020
Rohoic Workstation	37	25	25	20	18	11	16	10	23	0	0	0	185
WIFI	50	50	21	34	29	22	29	30	39	0	0	0	304
TOTALS	3,371	3,179	3,349	3,132	2,423	2,189	2,694	2,810	3,258	0	0	0	26,405

Hotspot Circulation 111 113 130 98 90 86 98 112 120 0 0 0 **958**

Statistical Report June 18, 2025

PATRON VISITS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
FY2026													
Burrowsville	113	106	186	42	93	66	46	54	135	0	0	0	841
Carson Depot	204	145	157	185	113	96	179	149	152	0	0	0	1,380
Dinwiddie	546	414	442	518	399	375	328	423	494	0	0	0	3,939
Disputanta	187	181	218	175	138	142	166	166	168	0	0	0	1,541
Hopewell	13,379	12,462	12,661	12,037	10,054	10,907	10,365	11,843	13,569	0	0	0	107,277
McKenney	443	307	356	284	181	181	174	222	309	0	0	0	2,457
Prince George*	4,371	1,365	4,907	5,808	3,905	3,905	1,156	4,413	5,461	0	0	0	35,291
Rohoic	300	217	317	290	188	188	172	298	364	0	0	0	2,334
TOTAL	19,543	15,197	19,244	19,339	15,071	15,860	12,586	17,568	20,652	0	0	0	155,060
MISC TRANSACTIONS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Meetings	177	67	176	201	159	129	162	168	232	0	0	0	1,471
Meeting Room Users	857	1,105	869	1,139	1,087	676	857	1,046	1,416	0	0	0	9,052
Book Group	14	9	13	11	20	0	9	15	16	0	0	0	107
Adult Program**	945	699	241	331	538	169	264	284	363	0	0	0	3,834
Non-SRP Child Program	0	0	217	410	482	1,232	217	354	436	0	0	0	3,348
Non-SRP Teen Program	0	0	24	18	10	38	21	27	38	0	0	0	176
Storytime	678	347	388	595	309	678	227	286	378	0	0	0	3,886
SRP Child	1,605	731	0	0	0	0	0	0	0	0	0	0	2,336
SRP Teen	38	67	0	0	0	0	0	0	0	0	0	0	105
Self-guided Activities	765	1,104	578	555	645	198	505	1,118	640	0	0	0	6,108
Community Outreach	632	522	100	3,613	164	196	100	188	401	0	0	0	5,916
Notary Services	113	78	81	25	43	69	48	64	36	0	0	0	557
Database Usage	318	460	506	886	483	480	527	2,388	1,285	0	0	0	7,333
TOTALS	6,142	5,189	3,193	7,784	3,940	3,865	2,937	5,938	5,241	0	0	0	44,229

*The door count indicator at Prince George malfunctioned sometime in August

**Includes online programming

	395	228	108	152	114	118	146	137	134				1,532
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Revenue and Expenses Report

Appomattox Regional Library System
Revenue and Expenses
July 1, 2025 - June 30, 2026

fund#	Revenue 32/31/2026	Adopted FY2026 Budget	Receipts to Previous Month	Monthly Receipts - 03/31	Total Receipts 03/31/2026	Percentage Received	Balance Due
100	Carry Over	\$20,000	\$0	\$0	\$0	0.0%	\$20,000
101	Reserve	\$100,000	\$0	\$0	\$0	0.0%	\$100,000
102	Hopewell	\$760,057	\$570,043	\$190,014	\$760,057	100.0%	\$0
103	Dinwiddie	\$364,696	\$273,522	\$0	\$273,522	75.0%	\$91,174
104	Prince George	\$726,936	\$545,202	\$0	\$545,202	75.0%	\$181,734
105	State Funds	\$674,452	\$505,638	\$0	\$505,638	75.0%	\$168,814
106	Lost/Damaged/Fees	\$5,000	\$1,864	\$392	\$2,256	45.1%	\$2,744
107	Copying/Fax Receipt	\$25,000	\$15,753	\$3,034	\$18,787	75.1%	\$6,213
108	Endowment Funds	\$17,500	\$19,700	\$0	\$19,700	112.6%	(\$2,200)
109	E-Rate Refunds	\$20,000	\$28,350	\$0	\$28,350	141.7%	(\$8,350)
110	Gifts/Donations	\$1,000	\$1,863	-\$600	\$1,263	126.3%	(\$263)
111	Grants	\$1,000	\$0	\$0	\$0	0.0%	\$1,000
112	Other	\$2,700	\$1,782	\$271	\$2,052	76.0%	\$648
TOTALS		\$2,718,341	\$1,963,717	\$193,111	\$2,156,827	79.3%	\$561,514

EXPENSES 3/31/2026	FY26 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES 03/26	TOTAL EXPENSES 03/31/2026	PERCENTAGE SPENT	BALANCE
Personnel						
200 MLS Salaries & Wages	\$560,323	\$362,068	\$42,448	\$404,516	72.2%	\$155,807
201 Non-MLS Salary & Wages	\$755,138	\$478,149	\$56,380	\$534,529	70.8%	\$220,609
202 Benefits for Staff/Retirees	\$330,000	\$213,359	\$26,678	\$240,037	72.7%	\$89,963
Total Personnel	\$1,645,461	\$1,053,576	\$125,507	\$1,179,083	71.7%	\$466,378
Books & Materials						
300 Books	\$108,900	\$76,103	\$11,395	\$87,497	80.3%	\$21,403
301 Leased Materials	\$18,500	\$18,419	\$0	\$18,419	99.6%	\$81
302 Standing Order Books	\$36,560	\$15,434	\$2,692	\$18,127	49.6%	\$18,433
303 Print News & Periodicals	\$9,000	\$8,414	\$0	\$8,414	93.5%	\$586
304 Audiovisual Materials	\$35,070	\$19,202	\$3,417	\$22,619	64.5%	\$12,451
305 Electronic Materials	\$25,000	\$17,163	\$0	\$17,163	68.7%	\$7,837
306 Material Services Supplies	\$6,500	\$2,776	\$54	\$2,830	43.5%	\$3,670
308 Restricted - Donation/Grant	\$0	\$25	\$0	\$25	0.0%	(\$25)
309 Equipment, Devices & Kits	\$1,000	\$228	\$0	\$228	0.0%	\$772
310 Econtent	\$55,000	\$37,679	\$1,184	\$38,863	70.7%	\$16,137
Total Books & Materials	\$295,530	\$195,442	\$18,742	\$214,185	72.5%	\$81,345
Capital Expenditures						
Library Non-Computer Equip.,						
400 Furniture & Fixtures	\$80,000	\$4,745	\$774	\$5,519	6.9%	\$74,481
401 Computer Hardware	\$70,000	\$44,075	\$1,332	\$45,407	64.9%	\$24,593
402 Vehicles	\$0	\$56,386	\$0	\$56,386		(\$56,386)
Total Capital Expenditures	\$150,000	\$105,206	\$2,106	\$107,312	71.5%	\$42,688

EXPENSES 3/31/26	FY26 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES 3/26	TOTAL EXPENSES 3/31/26	PERCENTAGE SPENT	BALANCE
Contractual						
500 Lyrasis ILL Services	\$3,100	\$1,200	\$0	\$1,200	38.7%	\$1,900
501 Software & Web Based App. Licensing Contracts	\$70,000	\$45,962	\$1,154	\$47,116	67.3%	\$22,885
502 Audit	\$21,500	\$3,150	\$0	\$3,150	14.7%	\$18,350
503 Cataloging MARC Records	\$3,000	\$0	\$0	\$0	0.0%	\$3,000
505 Computer Support/Service	\$110,000	\$83,514	\$9,328	\$92,841	84.4%	\$17,159
507 Telecomm Internet Line	\$50,000	\$28,797	\$3,607	\$32,404	64.8%	\$17,596
508 Printing and Publications	\$5,000	\$4,112	\$1,862	\$5,974	119.5%	(\$974)
Total Contractual	\$262,600	\$166,734	\$15,950	\$182,684	69.6%	\$79,916
Facilities/Maint./Operations						
600 Equip. Repair & Maintenance	\$7,000	\$2,744	\$1,101	\$3,845	54.9%	\$3,155
601 TLC Maintenance Contract	\$16,500	\$17,336	\$0	\$17,336	105.1%	(\$836)
602 Facilities and Rent	\$76,650	\$50,400	\$6,300	\$56,700	74.0%	\$19,950
603 Supplies	\$20,000	\$13,898	\$1,941	\$15,839	79.2%	\$4,161
604 Travel / Workshops /Conf.	\$15,000	\$8,672	\$1,004	\$9,676	64.5%	\$5,324
605 Training / Education	\$2,000	\$0	\$0	\$0	0.0%	\$2,000
606 Utilities	\$3,750	\$2,278	\$659	\$2,936	78.3%	\$814
607 Telephone (Voice)	\$13,600	\$5,344	\$671	\$6,015	44.2%	\$7,585
608 Insurance	\$12,750	\$1,586	\$469	\$2,055	16.1%	\$10,695
609 Vehicle Maintenance & Fuel	\$5,000	\$6,196	\$192	\$6,388	127.8%	(\$1,388)
610 Job & Contracting Advertising	\$2,500	\$750	\$0	\$750	30.0%	\$1,750
611 Promotional Advertising	\$3,000	\$819	\$314	\$1,133	37.8%	\$1,867
612 Organization/Association Dues	\$3,500	\$3,250	\$389	\$3,639	104.0%	(\$139)

EXPENSES 3/31/26	FY26 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES 3/26	TOTAL EXPENSES 3/31/26	PERCENTAGE SPENT	BALANCE
613 Postage	\$6,000	\$3,744	\$90	\$3,834	63.9%	\$2,166
614 Janitorial	\$94,000	\$60,544	\$8,781	\$69,326	73.8%	\$24,674
615 Other Building Maintenance	\$20,000	\$11,508	\$2,034	\$13,542	67.7%	\$6,458
Total Facilities/Maint./Operations	\$301,250	\$189,070	\$23,943	\$213,014	70.7%	\$88,237
Programs/Activites/Other						
700 YS Summer Reading Program	\$7,000	(\$557)	\$0	(\$557)	-8.0%	\$7,557
701 YS Programming & Supplies	\$7,500	\$2,104	\$1,024	\$3,128	41.7%	\$4,372
703 Adult Programming & Supplies	\$9,000	\$3,724	\$1,131	\$4,855	53.9%	\$4,145
704 Local History Collection/Progs.	\$1,000	\$0	\$0	\$0	0.0%	\$1,000
705 Reserve	\$20,000	\$0	\$0	\$0	0.0%	\$20,000
709 Misc. Professional Serv. & Other	\$20,000	\$10,630	\$1,290	\$11,920	59.6%	\$8,080
Total Programs/Activ./Other	\$64,500	\$15,901	\$3,445	\$19,346	30.0%	\$45,154
GRAND TOTALS	\$2,719,341	\$1,725,929	\$189,694	\$1,915,623	70.4%	\$803,718

January 2026
Disbursement Journal

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/8/26	200833	21000-100	Federal Taxes Withheld	2,494.85	
1/8/26	200833	22000-100	Social Security Taxes	2,547.23	
1/8/26	200833	22000-100	FC Social Security	133.91	
1/8/26	200833	22000-100	ARLS Social Security	2,413.32	
1/8/26	200833	23000-100	Medicare Taxes Withheld	595.72	
1/8/26	200833	23000-100	FC Medicare Taxes	31.32	
1/8/26	200833	23000-100	ARLS Medicare	564.40	
1/8/26	200833	10006-100	Electronic Federal Tax		8,780.75
1/22/26	200834	21000-100	Federal Taxes Withheld	3,121.11	
1/22/26	200834	22000-100	Social Security Taxes	3,199.22	
1/22/26	200834	22000-100	FC Social Security	133.91	
1/22/26	200834	22000-100	ARLS Social Security	3,065.31	
1/22/26	200834	23000-100	Medicare Taxes Withheld	748.18	
1/22/26	200834	23000-100	FC Medicare Taxes	31.32	
1/22/26	200834	23000-100	ARLS Medicare	716.86	
1/22/26	200834	10006-100	Electronic Federal Tax		11,015.91
1/8/26	2013-1112	70540-600	FC Life Insurance	56.54	
1/8/26	2013-1112	70540-600	FC VRS Retirement	42.17	
1/8/26	2013-1112	27000-200	VRS Withheld	2,791.00	
1/8/26	2013-1112	70460-100	ARLS VRS Insurance	727.12	
1/8/26	2013-1112	70460-100	ARLS VRS Retirement	934.11	
1/8/26	2013-1112	10006-100	Treasurer of Virginia		4,550.94
1/8/26	2013-1114	27000-300	EZ Link Withheld	244.40	
1/8/26	2013-1114	70460-100	Ez Link Retirement	685.29	
1/8/26	2013-1114	10006-100	Treasurer of Virginia		929.69
1/8/26	2013-1115	27000-400	EZ Link Voluntary	666.42	
1/8/26	2013-1115	10006-100	Treasurer of Virginia		666.42
1/22/26	2013-1117	27000-400	EZ Link Voluntary	666.42	
1/22/26	2013-1117	10006-100	Treasurer of Virginia		666.42
1/22/26	2013-1118	27000-300	EZ Link Withheld	277.09	
1/22/26	2013-1118	70460-100	Ez Link Retirement	717.98	
1/22/26	2013-1118	10006-100	Treasurer of Virginia		995.07
1/2/26	2026-244E	85110-100	Invoice: Amazon 11026	235.03	
1/2/26	2026-244E	85210-100	Invoice: Amazon 11022	62.02	
1/2/26	2026-244E	84810-100	Invoice: Amazon 10997.2	31.64	
1/2/26	2026-244E	80470-100	Invoice: Amazon 11/20/25.4	74.98	
1/2/26	2026-244E	80040-100	Invoice:	-40.66	
1/2/26	2026-244E	10006-100	Amazon.com		363.01
1/2/26	2026-245E	84100-440	#8299 60 021 0013348	47.90	
1/2/26	2026-245E	82600-440	#8299 60 021 0013348	424.29	
1/2/26	2026-245E	10006-100	Comcast Communications		472.19
1/2/26	2026-246E	84000-410	Utilities - Carson	383.05	
1/2/26	2026-246E	10006-100	Dominion Energy Virginia		383.05
1/2/26	2026-247E	81210-200	Security Cameras	1,332.00	
1/2/26	2026-247E	10006-100	Huntington Technology		1,332.00
1/2/26	2026-248E	80210-100	Invoice: 93098229	36.94	
1/2/26	2026-248E	80200-100	Invoice: 93098232	13.59	
1/2/26	2026-248E	80200-100	Invoice: 93098231	15.20	
1/2/26	2026-248E	80200-100	Invoice: 93098237	81.63	
1/2/26	2026-248E	80200-100	Invoice: 93098236	27.16	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/2/26	2026-248E	80200-100	Invoice: 93098235	30.18	
1/2/26	2026-248E	80200-100	Invoice: 93098234	21.12	
1/2/26	2026-248E	80200-100	Invoice: 93098233	12.89	
1/2/26	2026-248E	10006-100	Ingram Library Services		238.71
1/2/26	2026-249E	84700-100	Quarterly Lease - 1/20/26 -	368.63	
1/2/26	2026-249E	10006-100	Pitney Bowes Global		368.63
1/2/26	2026-250E	20200-200	Sam's 1/8/26	431.82	
1/2/26	2026-250E	10006-100	Sam's Club Direct		431.82
1/2/26	2026-251E	20200-400	Truist 1/21/26	8,068.29	
1/2/26	2026-251E	10006-100	Truist		8,068.29
1/2/26	2026-252E	80460-100	Invoice: 2221267	593.21	
1/2/26	2026-252E	10006-100	Blackstone Publishing		593.21
1/2/26	2026-253E	80260-100	Invoice: 999101803209	62.97	
1/2/26	2026-253E	80260-100	Invoice: 999101808161	49.48	
1/2/26	2026-253E	10006-100	Cengage Learning Inc/Gale		112.45
1/2/26	2026-254E	80405-100	Invoice: 508191666	615.33	
1/2/26	2026-254E	80410-100	Invoice: 508191668	46.86	
1/2/26	2026-254E	80440-100	Invoice: 508191667	150.16	
1/2/26	2026-254E	10006-100	Midwest Tape		812.35
1/6/26	2026-255E	10007-100	Gross MLS	13,594.11	
1/6/26	2026-255E	10007-100	Gross Non MLS	8,484.67	
1/6/26	2026-255E	10007-100	Gross Hourly	10,342.73	
1/6/26	2026-255E	10007-100	Gross Smart Beginnings	1,760.11	
1/6/26	2026-255E	10006-100	ARLS-Payroll		34,181.62
1/16/26	2026-256E	80025-100	Invoice: Amazon 12/19/25.1	9.99	
1/16/26	2026-256E	80025-100	Invoice: Amazon 12/19/25.2	31.04	
1/16/26	2026-256E	83700-100	Invoice: Amazon 11045	65.00	
1/16/26	2026-256E	84810-100	Invoice: Amazon 11045	23.14	
1/16/26	2026-256E	80025-100	Invoice: Amazon 12/19/25	14.43	
1/16/26	2026-256E	80470-100	Invoice: Amazon 12/29/25	54.98	
1/16/26	2026-256E	80470-100	Invoice: Amazon 12/28/25	39.99	
1/16/26	2026-256E	80025-100	Invoice: Amazon 12/19/25.3	8.99	
1/16/26	2026-256E	80470-100	Invoice: Amazon 12/29/25.2	116.49	
1/16/26	2026-256E	10006-100	Amazon.com		364.05
1/16/26	2026-257E	84100-200	#8299 60 017 0205967	275.15	
1/16/26	2026-257E	82600-200	#8299 60 017 0205967	494.64	
1/16/26	2026-257E	10006-100	Comcast Communications		769.79
1/16/26	2026-258E	82600-430	#8299 60 019 0107136	304.07	
1/16/26	2026-258E	10006-100	Comcast Communications		304.07
1/16/26	2026-259E	82600-410	#8299 60 020 0356327	314.07	
1/16/26	2026-259E	10006-100	Comcast Communications		314.07
1/16/26	2026-260E	84100-450	#8299 60 019 0106328	117.85	
1/16/26	2026-260E	82600-450	#8299 60 019 0106328	437.31	
1/16/26	2026-260E	10006-100	Comcast Communications		555.16
1/16/26	2026-261E	84100-100	Telephone	152.48	
1/16/26	2026-261E	10006-100	Clearfly		152.48
1/16/26	2026-262E	80600-100	Labels, Tape, Label	625.77	
1/16/26	2026-262E	10006-100	DEMCO, Inc.		625.77
1/16/26	2026-263E	84100-410	Telephone - Carson	81.61	
1/16/26	2026-263E	10006-100	Granite Telecommunications		81.61

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/16/26	2026-264E	80230-100	Invoice: 93098230	7.23	
1/16/26	2026-264E	80200-100	Invoice: 93331809	17.49	
1/16/26	2026-264E	80210-100	Invoice: 93331808	40.00	
1/16/26	2026-264E	80210-100	Invoice: 93076351CM	-17.25	
1/16/26	2026-264E	80230-100	Invoice: 93437691	12.00	
1/16/26	2026-264E	80200-100	Invoice: 93437687	61.22	
1/16/26	2026-264E	80200-100	Invoice: 93437688	30.25	
1/16/26	2026-264E	80200-100	Invoice: 93437685	9.81	
1/16/26	2026-264E	80200-100	Invoice: 93437689	37.67	
1/16/26	2026-264E	80200-100	Invoice: 93437686	18.10	
1/16/26	2026-264E	80210-100	Invoice: 93437684	37.01	
1/16/26	2026-264E	80210-100	Invoice: 93437690	33.79	
1/16/26	2026-264E	10006-100	Ingram Library Services		287.32
1/16/26	2026-265E	80440-100	Invoice: 508223287	96.52	
1/16/26	2026-265E	81000-300	Invoice: 508250807	1,235.92	
1/16/26	2026-265E	80410-100	Invoice: 508223288	258.93	
1/16/26	2026-265E	80405-100	Invoice: 508223286	358.77	
1/16/26	2026-265E	80440-100	Invoice: 508258083	39.26	
1/16/26	2026-265E	80440-100	Invoice: 508258080	34.76	
1/16/26	2026-265E	80405-100	Invoice: 508258081	117.78	
1/16/26	2026-265E	10006-100	Midwest Tape		2,141.94
1/16/26	2026-266E	82460-100	Monthly Billing for January	8,731.00	
1/16/26	2026-266E	82460-100	Additional Workstation	250.00	
1/16/26	2026-266E	82460-100	VM Server License	29.76	
1/16/26	2026-266E	82460-100	VM Server Socket License	30.00	
1/16/26	2026-266E	10006-100	Orion Network Solutions		9,040.76
1/16/26	2026-267E	84000-200	Utilities - HQ	26.98	
1/16/26	2026-267E	84000-410	Utilities - Carson	26.98	
1/16/26	2026-267E	84000-200	Utilities - Burrowsville	26.97	
1/16/26	2026-267E	10006-100	Primo Brands		80.93
1/16/26	2026-268E	83700-100	Copy Paper	155.96	
1/16/26	2026-268E	10006-100	Quill LLC		155.96
1/16/26	2026-269E	85850-100	Monthly Shredding	106.06	
1/16/26	2026-269E	10006-100	Shred-It USA LLC		106.06
1/16/26	2026-270E	82070-100	Westlaw Proflex - December	638.17	
1/16/26	2026-270E	10006-100	Thomson Reuters - West		638.17
1/16/26	2026-271E	82600-200	Mobile Internet	681.31	
1/16/26	2026-271E	10006-100	T-Mobile		681.31
1/16/26	2026-272E	81410-100	ITS MARC - AV Access	1,199.52	
1/16/26	2026-272E	10006-100	The Library Corporation		1,199.52
1/20/26	2026-273E	10007-100	Gross MLS	16,222.23	
1/20/26	2026-273E	10007-100	Gross Non MLS	8,484.67	
1/20/26	2026-273E	10007-100	Gross Hourly	16,766.75	
1/20/26	2026-273E	10007-100	Gross Smart Beginnings	1,760.11	
1/20/26	2026-273E	10006-100	ARLS-Payroll		43,233.76
1/30/26	2026-274E	80405-100	Invoice: Amazon 12/29/25.3	23.48	
1/30/26	2026-274E	80470-100	Invoice: Amazon 12/29/25.3	38.64	
1/30/26	2026-274E	80470-100	Invoice: Amazon 12/29/25.4	59.99	
1/30/26	2026-274E	80470-100	Invoice: Amazon 12/29/25.5	57.70	
1/30/26	2026-274E	83700-100	Invoice: Amazon 11054	219.24	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/30/26	2026-274E	85110-100	Invoice: Amazon 11058	29.95	
1/30/26	2026-274E	84810-100	Invoice: Amazon 11063	276.20	
1/30/26	2026-274E	83700-100	Invoice: Amazon 11063	7.98	
1/30/26	2026-274E	83700-100	Invoice: Amazon 11066	51.00	
1/30/26	2026-274E	83700-100	Invoice: Amazon 11069	106.80	
1/30/26	2026-274E	85210-100	Invoice: Amazon 11072	77.26	
1/30/26	2026-274E	80025-100	Invoice: Amazon 1/12/26.1	29.99	
1/30/26	2026-274E	80020-100	Invoice: Amazon 1/12/26.2	69.98	
1/30/26	2026-274E	80025-100	Invoice: Amazon 12/19/25.4	23.70	
1/30/26	2026-274E	84810-100	Invoice: Amazon 11074	38.15	
1/30/26	2026-274E	83700-100	Invoice: Amazon 11074	28.97	
1/30/26	2026-274E	10006-100	Amazon.com		1,139.03
1/30/26	2026-275E	70470-100	Retirees Medicare Health	928.00	
1/30/26	2026-275E	10006-100	Anthem BlueCross		928.00
1/30/26	2026-276	70470-100	Retirees Health Insurance	1,008.00	
1/30/26	2026-276	10006-100	Anthem BlueCross		1,008.00
1/30/26	2026-277E	70550-600	FC Health Insurance	982.80	
1/30/26	2026-277E	70470-100	ARLS Health Insurance	13,843.80	
1/30/26	2026-277E	10006-100	Anthem BlueCross		14,826.60
1/30/26	2026-278E	84100-440	#8299 60 021 0013348	47.90	
1/30/26	2026-278E	82600-440	#8299 60 021 0013348	424.26	
1/30/26	2026-278E	10006-100	Comcast Communications		472.16
1/30/26	2026-279E	82600-420	#8299 60 020 0108397	319.07	
1/30/26	2026-279E	10006-100	Comcast Communications		319.07
1/30/26	2026-280E	82600-460	#8299 60 020 0107829	324.33	
1/30/26	2026-280E	10006-100	Comcast Communications		324.33
1/30/26	2026-281E	84700-100	Postage	603.75	
1/30/26	2026-281E	10006-100	Purchase Power		603.75
1/30/26	2026-282E	80460-100	Invoice: 2222544	213.58	
1/30/26	2026-282E	10006-100	Blackstone Publishing		213.58
1/30/26	2026-283E	80260-100	Invoice: 999101896971	257.52	
1/30/26	2026-283E	80260-100	Invoice: 999101914894	101.96	
1/30/26	2026-283E	10006-100	Cengage Learning Inc/Gale		359.48
1/30/26	2026-284E	80200-100	Invoice: 93601201	15.07	
1/30/26	2026-284E	80200-100	Invoice: 93601200	15.16	
1/30/26	2026-284E	80200-100	Invoice: 93601199	42.23	
1/30/26	2026-284E	80200-100	Invoice: 93601197	16.33	
1/30/26	2026-284E	80200-100	Invoice: 93601198	13.57	
1/30/26	2026-284E	80200-100	Invoice: 93601196	70.82	
1/30/26	2026-284E	80210-100	Invoice: 93601203	13.78	
1/30/26	2026-284E	80230-100	Invoice: 93601202	32.79	
1/30/26	2026-284E	80200-100	Invoice: 93626433	27.15	
1/30/26	2026-284E	80200-100	Invoice: 93626432	11.31	
1/30/26	2026-284E	80210-100	Invoice: 93626429	138.26	
1/30/26	2026-284E	80230-100	Invoice: 93626435	16.51	
1/30/26	2026-284E	80230-100	Invoice: 93626430	21.68	
1/30/26	2026-284E	80230-100	Invoice: 93626431	7.23	
1/30/26	2026-284E	80230-100	Invoice: 93626434	11.94	
1/30/26	2026-284E	80230-100	Invoice: 93781622	32.99	
1/30/26	2026-284E	80230-100	Invoice: 93781620	7.27	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/30/26	2026-284E	80230-100	Invoice: 93781619	21.84	
1/30/26	2026-284E	80200-100	Invoice: 93781621	24.25	
1/30/26	2026-284E	80210-100	Invoice: 93781618	40.53	
1/30/26	2026-284E	10006-100	Ingram Library Services		580.71
1/30/26	2026-285E	80405-100	Invoice: 508309655	58.89	
1/30/26	2026-285E	80410-100	Invoice: 508309656	69.98	
1/30/26	2026-285E	80405-100	Invoice: 508309658	1,010.90	
1/30/26	2026-285E	10006-100	Midwest Tape		1,139.77
1/2/26	44596	80020-100	Invoice: B7122733	111.84	
1/2/26	44596	80020-100	Invoice: B7122773	122.96	
1/2/26	44596	80020-100	Invoice: B7122612	332.49	
1/2/26	44596	80020-100	Invoice: B7127841	193.65	
1/2/26	44596	80020-100	Invoice: B7124487	80.60	
1/2/26	44596	80020-100	Invoice: B7124488	17.97	
1/2/26	44596	80015-100	Invoice: B7124608	1,001.05	
1/2/26	44596	80015-100	Invoice: B7124573	22.86	
1/2/26	44596	80030-100	Invoice: B7122886	121.26	
1/2/26	44596	80025-100	Invoice: B7124666	24.46	
1/2/26	44596	80025-100	Invoice: B7122734	450.71	
1/2/26	44596	80025-100	Invoice: B7124613	162.52	
1/2/26	44596	80025-100	Invoice: B7124704	236.24	
1/2/26	44596	80025-100	Invoice: B7127794	89.19	
1/2/26	44596	80038-100	Invoice: B7124710	557.23	
1/2/26	44596	80010-100	Invoice: B7122662	1,168.59	
1/2/26	44596	10006-100	Brodart Co.		4,693.62
1/2/26	44597	85210-100	Supplies for Ornament	47.78	
1/2/26	44597	10006-100	Megan Ranes		47.78
1/2/26	44598	20500-100	VFHY - 12/29/25	2,528.00	
1/2/26	44598	10006-100	First Connections for Early		2,528.00
1/2/26	44599	85200-100	Yoga - 12/17/25	40.00	
1/2/26	44599	10006-100	Lauren Hannon		40.00
1/2/26	44600	84900-200	Monitoring of Alarms - HQ	55.00	
1/2/26	44600	84900-450	Monitoring of Alarms - PG	59.00	
1/2/26	44600	10006-100	Petersburg Alarm Company,		114.00
1/2/26	44601	85200-100	C&T Extinguishers &	188.50	
1/2/26	44601	10006-100	Taino Fire Protection		188.50
1/15/26	44601V	85200-100	C&T Extinguishers &		-188.50
1/15/26	44601V	10006-100	Taino Fire Protection	-188.50	
1/15/26	44602	80010-100	Invoice: B7128624	52.77	
1/15/26	44602	80010-100	Invoice: B7125480	415.03	
1/15/26	44602	80010-100	Invoice: B7131490	351.48	
1/15/26	44602	80010-100	Invoice: B7132277	773.13	
1/15/26	44602	80010-100	Invoice: B7131056	74.46	
1/15/26	44602	80015-100	Invoice: B7132280	67.86	
1/15/26	44602	80015-100	Invoice: B7131054	160.80	
1/15/26	44602	80020-100	Invoice: B7124576	1,355.58	
1/15/26	44602	80020-100	Invoice: B7129151	186.53	
1/15/26	44602	80020-100	Invoice: B7128816	14.97	
1/15/26	44602	80020-100	Invoice: B7128450	37.04	
1/15/26	44602	80020-100	Invoice: B7131488	82.60	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/15/26	44602	80020-100	Invoice: B7130974	364.22	
1/15/26	44602	80030-100	Invoice: B7128759	59.43	
1/15/26	44602	80030-100	Invoice: B7127607	71.81	
1/15/26	44602	80030-100	Invoice: B7125854	21.08	
1/15/26	44602	80030-100	Invoice: B7127995	149.80	
1/15/26	44602	80030-100	Invoice: B7124578	1,075.69	
1/15/26	44602	80030-100	Invoice: B7124609	52.74	
1/15/26	44602	80030-100	Invoice: B7131052	579.33	
1/15/26	44602	80025-100	Invoice: B7129152	287.67	
1/15/26	44602	80025-100	Invoice: B7131489	50.70	
1/15/26	44602	80025-100	Invoice: B7130975	49.08	
1/15/26	44602	80025-100	Invoice: B7132278	192.24	
1/15/26	44602	80025-100	Invoice: B7131058	89.10	
1/15/26	44602	80038-100	Invoice: B7131053	395.48	
1/15/26	44602	80038-100	Invoice: B7131487	44.19	
1/15/26	44602	80038-100	Invoice: B7125418	20.82	
1/15/26	44602	80038-100	Invoice: B7127795	30.69	
1/15/26	44602	80038-100	Invoice: B7127968	113.96	
1/15/26	44602	80038-100	Invoice: B7124523	551.20	
1/15/26	44602	80038-100	Invoice: B7128850	39.99	
1/15/26	44602	80010-100	Invoice: B7133089	23.98	
1/15/26	44602	80015-100	Invoice: B7132874	106.72	
1/15/26	44602	80020-100	Invoice: B7132889	123.52	
1/15/26	44602	80025-100	Invoice: B7133086	34.17	
1/15/26	44602	80025-100	Invoice: B7133088	39.59	
1/15/26	44602	80038-100	Invoice: B7133087	59.68	
1/15/26	44602	80020-100	Invoice: B7133720	61.56	
1/15/26	44602	80030-100	Invoice: B7133899	32.85	
1/15/26	44602	80025-100	Invoice: B7134036	16.90	
1/15/26	44602	80025-100	Invoice: B7133912	39.59	
1/15/26	44602	80038-100	Invoice: B7134060	45.96	
1/15/26	44602	80038-100	Invoice: B7134123	5.99	
1/15/26	44602	80010-100	Invoice: B7134877	171.79	
1/15/26	44602	80030-100	Invoice: B7134933	129.27	
1/15/26	44602	80025-100	Invoice: B7134731	334.43	
1/15/26	44602	80025-100	Invoice: B7134857	134.12	
1/15/26	44602	80010-100	Invoice: B7136007	75.63	
1/15/26	44602	80015-100	Invoice: B7136008	61.54	
1/15/26	44602	80020-100	Invoice: B7135959	35.20	
1/15/26	44602	80030-100	Invoice: B7135544	328.08	
1/15/26	44602	80030-100	Invoice: B7136006	17.79	
1/15/26	44602	80030-100	Invoice: B7135799	21.03	
1/15/26	44602	80025-100	Invoice: B7135798	70.76	
1/15/26	44602	80038-100	Invoice: B7135887	5.99	
1/15/26	44602	80038-100	Invoice: B7135620	90.19	
1/15/26	44602	80015-100	Invoice: B7136691	34.47	
1/15/26	44602	80020-100	Invoice: B7136819	61.60	
1/15/26	44602	80030-100	Invoice: B7136690	65.01	
1/15/26	44602	80025-100	Invoice: B7136563	181.72	
1/15/26	44602	80038-100	Invoice: B7136687	85.44	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/15/26	44602	10006-100	Brodart Co.		10,306.04
1/15/26	44603	82910-200	Copier - Usage Charge	32.08	
1/15/26	44603	82910-200	Copier - Base Charge	22.00	
1/15/26	44603	10006-100	Canon USA, Inc.		54.08
1/15/26	44604	83500-420	Rent - Dinwiddie Library	300.00	
1/15/26	44604	83500-440	Rent - McKenney Library	300.00	
1/15/26	44604	83500-460	Rent - Rohoic Library	300.00	
1/15/26	44604	10006-100	County of Dinwiddie		900.00
1/15/26	44605	83500-450	Rent - PG Library	1,200.00	
1/15/26	44605	83500-480	Rent - Burrowsville Library	300.00	
1/15/26	44605	83500-430	Rent - Disputanta Library	150.00	
1/15/26	44605	10006-100	County of Prince George		1,650.00
1/15/26	44606	83500-200	Rent - Hopewell Library	3,750.00	
1/15/26	44606	84300-100	Inv #15403 - Fuel	146.66	
1/15/26	44606	10006-100	Hopewell City Treasurer		3,896.66
1/15/26	44607	85200-100	Yoga - 12/1, 12/15, 12/22,	160.00	
1/15/26	44607	10006-100	Sharon Jadrnak		160.00
1/15/26	44608	84800-200	Janitorial - HQ	4,220.37	
1/15/26	44608	84800-410	Janitorial - Carson	220.00	
1/15/26	44608	84800-420	Janitorial - Dinwiddie	350.00	
1/15/26	44608	84800-430	Janitorial - Disputanta	256.00	
1/15/26	44608	84800-440	Janitorial - McKenney	250.00	
1/15/26	44608	84800-450	Janitorial - PG	1,373.33	
1/15/26	44608	84800-460	Janitorial - Rohoic	220.00	
1/15/26	44608	84800-480	Janitorial - Burrowsville	195.00	
1/15/26	44608	10006-100	MCS Services, Inc.		7,084.70
1/15/26	44609	85800-100	Background Verifications -	72.00	
1/15/26	44609	10006-100	Active Screening		72.00
1/15/26	44610	82070-100	Calendar - Annual	2,000.00	
1/15/26	44610	10006-100	Library Market		2,000.00
1/15/26	44611	83810-410	Travel - Carson 12/2, 12/3,	68.34	
1/15/26	44611	83810-410	Travel - Carson 12/10, 12/11	45.56	
1/15/26	44611	83810-410	Travel - Carson 12/22	22.78	
1/15/26	44611	10006-100	Alyssa Noe		136.68
1/15/26	44612	85820-100	Refund - Pool Safety Pups	6.99	
1/15/26	44612	10006-100	Shaliya Belk		6.99
1/15/26	44613	85820-100	Refund - Big Dinosaur, Little	4.99	
1/15/26	44613	10006-100	Breanna Flint		4.99
1/29/26	44614	80020-100	Invoice: B7137786	694.50	
1/29/26	44614	80025-100	Invoice: B7137905	318.45	
1/29/26	44614	80038-100	Invoice: B7137980	66.45	
1/29/26	44614	80010-100	Invoice: B7137569	211.67	
1/29/26	44614	80020-100	Invoice: B1738845	24.00	
1/29/26	44614	80025-100	Invoice: B7138833	47.46	
1/29/26	44614	80025-100	Invoice: B7138717	73.72	
1/29/26	44614	80038-100	Invoice: B7139194	235.45	
1/29/26	44614	80010-100	Invoice: B7138844	52.23	
1/29/26	44614	80030-100	Invoice: B7138715	39.51	
1/29/26	44614	80030-100	Invoice: B7139175	26.66	
1/29/26	44614	80015-100	Invoice: B7138834	68.70	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/29/26	44614	80015-100	Invoice: B7138967	105.17	
1/29/26	44614	80020-100	Invoice: B7139794	27.10	
1/29/26	44614	80020-100	Invoice: B7139737	110.78	
1/29/26	44614	80010-100	Invoice: B7139791	50.26	
1/29/26	44614	80025-100	Invoice: B7139738	170.89	
1/29/26	44614	80025-100	Invoice: B7140642	141.80	
1/29/26	44614	80020-100	Invoice: B7140588	333.04	
1/29/26	44614	80020-100	Invoice: B7140644	27.10	
1/29/26	44614	80038-100	Invoice: B7140543	87.23	
1/29/26	44614	80038-100	Invoice: B7140617	34.82	
1/29/26	44614	80038-100	Invoice: B7140607	103.81	
1/29/26	44614	80010-100	Invoice: B7140636	22.98	
1/29/26	44614	80030-100	Invoice: B7140618	128.57	
1/29/26	44614	80030-100	Invoice: B7140589	120.42	
1/29/26	44614	80015-100	Invoice: B7140608	87.11	
1/29/26	44614	80020-100	Invoice: B7143627	52.80	
1/29/26	44614	80020-100	Invoice: B7143637	20.51	
1/29/26	44614	80020-100	Invoice: B7143830	37.04	
1/29/26	44614	80038-100	Invoice: B7143917	14.38	
1/29/26	44614	80038-100	Invoice: B7143746	179.82	
1/29/26	44614	80010-100	Invoice: B7143730	52.77	
1/29/26	44614	80010-100	Invoice: B7143895	12.63	
1/29/26	44614	80025-100	Invoice: B7143831	50.70	
1/29/26	44614	80025-100	Invoice: B7143838	125.82	
1/29/26	44614	80030-100	Invoice: B7143836	34.47	
1/29/26	44614	80020-100	Invoice: B7144686	154.69	
1/29/26	44614	80038-100	Invoice: B7144691	77.13	
1/29/26	44614	80010-100	Invoice: B7144515	37.71	
1/29/26	44614	80030-100	Invoice: B7144514	14.36	
1/29/26	44614	80015-100	Invoice: B7144550	88.57	
1/29/26	44614	10006-100	Brodart Co.		4,363.28
1/29/26	44615	83810-100	Travel	39.93	
1/29/26	44615	85110-100	Snacks	60.95	
1/29/26	44615	10006-100	Rija Mughal		100.88
1/29/26	44616	85200-100	Chair Yoga 1/7, 1/14	80.00	
1/29/26	44616	10006-100	Lauren Hannon		80.00
1/29/26	44617	85110-100	Ziploc Bags, Felt Possum	45.08	
1/29/26	44617	10006-100	Sarah Finch		45.08
1/29/26	44618	85200-100	Yoga - 1/5, 1/12	80.00	
1/29/26	44618	10006-100	Sharon Jadrnak		80.00
	Total			<u>195,974.52</u>	<u>195,974.52</u>

Date	Account II	Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/1/26	84810-100	Supplies - Janitorial	Amazon 10997.2	Bleach	31.64	
1/1/26	Cash Basis		Amazon 10997.2	Amazon.com		31.64
1/1/26	80470-100	Video Games	Amazon 11/20/25.4	Video Games	74.98	
1/1/26	Cash Basis		Amazon 11/20/25.4	Amazon.com		74.98
1/1/26	85210-100	Supplies - Adult	Amazon 11022	Christmas Napkins,	62.02	
1/1/26	Cash Basis		Amazon 11022	Amazon.com		62.02
1/1/26	85110-100	Supplies - Youth	Amazon 11026	Paint, Cardstock,	235.03	
1/1/26	Cash Basis		Amazon 11026	Amazon.com		235.03
1/1/26	80040-100	Large Print	CM17H6-RPWY-RFM\	Large Print Return		-40.66
1/1/26	Cash Basis		CM17H6-RPWY-RFM\	Amazon.com	-40.66	
				1/2/26	CK #2026-244E	<u>363.01</u>

Date	Account II	Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/1/26	83700-100	Supplies - Regional	Amazon 11045	Cardstock	65.00	
1/1/26	84810-100	Supplies - Janitorial	Amazon 11045	Resolve, Windex	23.14	
1/1/26	Cash Basis		Amazon 11045	Amazon.com		88.14
1/1/26	80025-100	Adult Fiction	Amazon 12/19/25	AF	14.43	
1/1/26	Cash Basis		Amazon 12/19/25	Amazon.com		14.43
1/1/26	80025-100	Adult Fiction	Amazon 12/19/25.1	AF	9.99	
1/1/26	Cash Basis		Amazon 12/19/25.1	Amazon.com		9.99
1/1/26	80025-100	Adult Fiction	Amazon 12/19/25.2	AF	31.04	
1/1/26	Cash Basis		Amazon 12/19/25.2	Amazon.com		31.04
1/1/26	80025-100	Adult Fiction	Amazon 12/19/25.3	AF	8.99	
1/1/26	Cash Basis		Amazon 12/19/25.3	Amazon.com		8.99
1/1/26	80470-100	Video Games	Amazon 12/28/25	Video Games	39.99	
1/1/26	Cash Basis		Amazon 12/28/25	Amazon.com		39.99
1/1/26	80470-100	Video Games	Amazon 12/29/25	Video Games	54.98	
1/1/26	Cash Basis		Amazon 12/29/25	Amazon.com		54.98
1/1/26	80470-100	Video Games	Amazon 12/29/25.2	Video Games	116.49	
1/1/26	Cash Basis		Amazon 12/29/25.2	Amazon.com		116.49
				1/16/26	CK #2026-256E	<u>364.05</u>

<u>Date</u>	<u>Account II</u>	<u>Account Description</u>	<u>Invoice/CM #</u>	<u>Line Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
1/1/26	80405-100	DVD's	Amazon 12/29/25.3	DVDs	23.48	
1/1/26	80470-100	Video Games	Amazon 12/29/25.3	Video Games	38.64	
1/1/26	Cash Basis		Amazon 12/29/25.3	Amazon.com		62.12
1/1/26	80470-100	Video Games	Amazon 12/29/25.4	Video Games	59.99	
1/1/26	Cash Basis		Amazon 12/29/25.4	Amazon.com		59.99
1/1/26	80470-100	Video Games	Amazon 12/29/25.5	Video Games	57.70	
1/1/26	Cash Basis		Amazon 12/29/25.5	Amazon.com		57.70
1/5/26	83700-100	Supplies - Regional	Amazon 11054	Waterproof Cases,	219.24	
1/5/26	Cash Basis		Amazon 11054	Amazon.com		219.24
1/5/26	85110-100	Supplies - Youth	Amazon 11058	DVD Player	29.95	
1/5/26	Cash Basis		Amazon 11058	Amazon.com		29.95
1/7/26	84810-100	Supplies - Janitorial	Amazon 11063	Multipurpose	276.20	
1/7/26	83700-100	Supplies - Regional	Amazon 11063	USB C to Audio	7.98	
1/7/26	Cash Basis		Amazon 11063	Amazon.com		284.18
1/7/26	83700-100	Supplies - Regional	Amazon 11066	DVD Player for	51.00	
1/7/26	Cash Basis		Amazon 11066	Amazon.com		51.00
1/8/26	83700-100	Supplies - Regional	Amazon 11069	Keyboards,	106.80	
1/8/26	Cash Basis		Amazon 11069	Amazon.com		106.80
1/12/26	80025-100	Adult Fiction	Amazon 1/12/26.1	AF	29.99	
1/12/26	Cash Basis		Amazon 1/12/26.1	Amazon.com		29.99
1/12/26	80020-100	Adult Non-Fiction	Amazon 1/12/26.2	ANF	69.98	
1/12/26	Cash Basis		Amazon 1/12/26.2	Amazon.com		69.98
1/12/26	85210-100	Supplies - Adult	Amazon 11072	Paint, Shells,	77.26	
1/12/26	Cash Basis		Amazon 11072	Amazon.com		77.26
1/12/26	80025-100	Adult Fiction	Amazon 12/19/25.4	AF	23.70	
1/12/26	Cash Basis		Amazon 12/19/25.4	Amazon.com		23.70
1/15/26	84810-100	Supplies - Janitorial	Amazon 11074	Cleaner, Soap	38.15	
1/15/26	83700-100	Supplies - Regional	Amazon 11074	Power Strip	28.97	
1/15/26	Cash Basis		Amazon 11074	Amazon.com		67.12
			1/30/26	CK #2026-274E		<u>1,139.03</u>

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/30/25	Google 11/30/25	82020-100	Google Telecom	12.85	
11/30/25	Google 11/30/25	20200-400	Google		12.85
11/30/25	Google 11/30/25.1	82020-100	Google E-Mail	637.00	
11/30/25	Google 11/30/25.1	20200-400	Google		637.00
12/2/25	Staples 11020	83700-100	Pens, Toner	184.97	
12/2/25	Staples 11020	20200-400	Staples, Inc.		184.97
12/4/25	Dominos 11049	85880-100	Pizza - Light Up the Night	65.03	
12/4/25	Dominos 11049	20200-400	Domino's Pizza		65.03
12/4/25	Michaels 11050	83700-100	Craft Supplies	66.74	
12/4/25	Michaels 11050	20200-400	Michael's		66.74
12/5/25	Sage 12/5/25	82070-100	Sage HR	255.00	
12/5/25	Sage 12/5/25	20200-400	Sage Software SB, Inc.		255.00
12/5/25	Staples 11051	83700-100	Craft Supplies	105.25	
12/5/25	Staples 11051	20200-400	Staples, Inc.		105.25
12/7/25	Food Lion 11052	85880-100	Drinks - Light Up the Night	21.68	
12/7/25	Food Lion 11052	20200-400	Food Lion		21.68
12/13/25		82000-100	Software Licenses	29.99	
12/13/25		20200-400	Adobe Indesign		29.99
12/15/25	ALA 11048	84600-100	Membership Renewal -	230.00	
12/15/25	ALA 11048	20200-400	American Library		230.00
12/15/25	Route 11024	85860-100	Food - Board Meetings	71.51	
12/15/25	Route 11024	20200-400	Route 1 County Store		71.51
12/15/25	SOVA 11028	85800-100	December Luncheon	20.00	
12/15/25	SOVA 11028	20200-400	SOVA Chamber of		20.00
12/16/25	COV 11047	85800-100	Notary Application Fee-	45.00	
12/16/25	COV 11047	20200-400	Secretary of the		45.00
12/16/25	Cleverbridge 11029	82000-100	AnyViewer-12/16/25 to	311.88	
12/16/25	Cleverbridge 11029	20200-400	Cleverbridge, Inc.		311.88
12/18/25	Hawkeye 11032	84340-100	Wrap- Chrysler Pacifica	4,087.50	
12/18/25	Hawkeye 11032	20200-400	Hawkeye Graphics		4,087.50
12/18/25	In Path 10977	80600-100	Barcode Labels	856.38	
12/18/25	In Path 10977	20200-400	InPath Devices		856.38
12/18/25	Progressive 11038	83700-100	Ribbon for Check Signer	56.50	
12/18/25	Progressive 11038	20200-400	Progressive Business		56.50
12/18/25	Read 12/18/25	80210-100	Adult Fiction - SO	32.40	
12/18/25	Read 12/18/25	20200-400	Reader Service		32.40
12/18/25	Rural 12/18/25	82600-480	Internet - Burrowsville	219.00	
12/18/25	Rural 12/18/25	20200-400	RuralBand		219.00
12/20/25	Food Lion 11040	85890-100	Drinks - Christmas Party	33.08	
12/20/25	Food Lion 11040	20200-400	Food Lion		33.08
12/20/25	Publix 11039	83770-100	Plates, Napkins, Tablecloths	54.24	
12/20/25	Publix 11039	85890-100	Drinks	42.32	
12/20/25	Publix 11039	20200-400	Publix		96.56
12/22/25	Luca 11041	85890-100	Christmas Party	629.97	
12/22/25	Luca 11041	20200-400	Luca's Italian Restaurant		629.97
Total				8,068.29	8,068.29

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/25/25	Sams 11/25/25	83700-100	Tylenol, Tissues	42.94	
11/25/25	Sams 11/25/25	83730-100	Supplies - Staff Coffee	34.98	
11/25/25	Sams 11/25/25	84810-100	Toilet Paper, Paper Towels	173.66	
11/25/25	Sams 11/25/25	20200-200	Sam's Club Direct		251.58
12/4/25	Sams 11023	84810-100	Bleach	19.48	
12/4/25	Sams 11023	83710-100	Supplies - Staff Vending	41.72	
12/4/25	Sams 11023	83700-100	Candy for Parade	119.04	
12/4/25	Sams 11023	20200-200	Sam's Club Direct		180.24
Total				431.82	431.82

First Connections July 1, 2025 to January 31, 2026

Date	Trans Description	Debit Amt	Credit Amt	Balance
7/1/2025	Beginning Balance			5,835.05
7/22/2025	Payment from FC		5,835.05	
7/31/2025	July Salary & Benefits	5,835.05		
8/18/2025	Payment from FC		5,835.05	
8/31/2025	August Salary & Benefits	5,835.05		
9/15/2025	Payment from FC		5,835.05	
9/30/2025	September Salary & Benefits	5,835.05		
10/14/2025	Payment from FC		5,835.05	
10/31/2025	October Salary & Benefits	8,215.78		
11/19/2025	Payment from FC		8,215.78	
11/30/2025	November Salary & Benefits	5,835.05		
12/22/2025	Payment from FC		5,835.05	
12/31/2025	December Salary & Benefits	5,835.05		
1/20/2026	Payment from FC		5,835.05	
1/31/2026	January Salary & Benefits	5,835.05		
12/31/2025	Ending Balance			5,835.05

February 2026
Disbursement Journal

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
2/5/26	200835	21000-100	Federal Taxes Withheld	3,005.14	
2/5/26	200835	22000-100	Social Security Taxes	3,089.47	
2/5/26	200835	22000-100	FC Social Security	133.91	
2/5/26	200835	22000-100	ARLS Social Security	2,955.56	
2/5/26	200835	23000-100	Medicare Taxes Withheld	722.54	
2/5/26	200835	23000-100	FC Medicare Taxes	31.32	
2/5/26	200835	23000-100	ARLS Medicare	691.22	
2/5/26	200835	10006-100	Electronic Federal Tax		10,629.16
2/19/26	200836	21000-100	Federal Taxes Withheld	3,014.70	
2/19/26	200836	22000-100	Social Security Taxes	3,192.92	
2/19/26	200836	22000-100	FC Social Security	133.91	
2/19/26	200836	22000-100	ARLS Social Security	3,059.01	
2/19/26	200836	23000-100	Medicare Taxes Withheld	746.72	
2/19/26	200836	23000-100	FC Medicare Taxes	31.32	
2/19/26	200836	23000-100	ARLS Medicare	715.40	
2/19/26	200836	10006-100	Electronic Federal Tax		10,893.98
2/5/26	2013-1120	27000-400	EZ Link Voluntary	666.42	
2/5/26	2013-1120	10006-100	Treasurer of Virginia		666.42
2/5/26	2013-1121	27000-300	EZ Link Withheld	277.09	
2/5/26	2013-1121	70460-100	Ez Link Retirement	717.98	
2/5/26	2013-1121	10006-100	Treasurer of Virginia		995.07
2/6/26	2013-1122	70540-600	FC Life Insurance	56.54	
2/6/26	2013-1122	70540-600	FC VRS Retirement	42.17	
2/6/26	2013-1122	27000-200	VRS Withheld	2,791.00	
2/6/26	2013-1122	70460-100	ARLS VRS Insurance	727.12	
2/6/26	2013-1122	70460-100	ARLS VRS Retirement	934.11	
2/6/26	2013-1122	10006-100	Treasurer of Virginia		4,550.94
2/19/26	2013-1124	27000-300	EZ Link Withheld	277.09	
2/19/26	2013-1124	70460-100	Ez Link Retirement	717.98	
2/19/26	2013-1124	10006-100	Treasurer of Virginia		995.07
2/19/26	2013-1125	27000-400	EZ Link Voluntary	666.42	
2/19/26	2013-1125	10006-100	Treasurer of Virginia		666.42
2/2/26	2026-286E	10007-100	Gross MLS	16,079.14	
2/2/26	2026-286E	10007-100	Gross Non MLS	8,484.67	
2/2/26	2026-286E	10007-100	Gross Hourly	15,244.42	
2/2/26	2026-286E	10007-100	Gross Smart Beginnings	1,760.11	
2/2/26	2026-286E	10006-100	ARLS-Payroll		41,568.34
2/5/26	2026-287E	81210-200	Security Cameras	1,332.00	
2/5/26	2026-287E	10006-100	Huntington Technology		1,332.00
2/5/26	2026-288E	20200-200	Sam's 2/8/26	340.90	
2/5/26	2026-288E	10006-100	Sam's Club Direct		340.90
2/13/26	2026-289E	85210-100	Invoice: Amazon 11078	18.04	
2/13/26	2026-289E	84810-100	Invoice: Amazon 11074.1	55.90	
2/13/26	2026-289E	80025-100	Invoice: Amazon	11.88	
2/13/26	2026-289E	10006-100	Amazon.com		85.82
2/13/26	2026-290E	84100-200	#8299 60 017 0205967	275.15	
2/13/26	2026-290E	82600-200	#8299 60 017 0205967	494.64	
2/13/26	2026-290E	10006-100	Comcast Communications		769.79
2/13/26	2026-291E	82600-430	#8299 60 019 0107136	304.07	
2/13/26	2026-291E	10006-100	Comcast Communications		304.07

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
2/13/26	2026-292E	82600-410	#8299 60 020 0356327	314.07	
2/13/26	2026-292E	10006-100	Comcast Communications		314.07
2/13/26	2026-293E	84100-100	Telephone	153.56	
2/13/26	2026-293E	10006-100	Clearfly		153.56
2/13/26	2026-294E	84000-410	Utilities - Carson	346.88	
2/13/26	2026-294E	10006-100	Dominion Energy Virginia		346.88
2/13/26	2026-295E	82460-100	Vulnerability Scan	2,100.00	
2/13/26	2026-295E	10006-100	Orion Network Solutions		2,100.00
2/13/26	2026-296E	85800-100	Staff Shirts	343.00	
2/13/26	2026-296E	10006-100	Rich's Stitches Inc.		343.00
2/13/26	2026-297E	85850-100	Monthly Shredding	106.06	
2/13/26	2026-297E	10006-100	Shred-It USA LLC		106.06
2/13/26	2026-298E	82070-100	Westlaw Proflex - January	669.88	
2/13/26	2026-298E	10006-100	Thomson Reuters - West		669.88
2/13/26	2026-299E	82600-200	Mobile Internet	784.34	
2/13/26	2026-299E	10006-100	T-Mobile		784.34
2/13/26	2026-300E	80460-100	Invoice: 2224587	329.18	
2/13/26	2026-300E	10006-100	Blackstone Publishing		329.18
2/13/26	2026-301E	80260-100	Invoice: 999102093722	49.48	
2/13/26	2026-301E	80260-100	Invoice: 999102138816	62.97	
2/13/26	2026-301E	80260-100	Invoice: 999102309682	191.94	
2/13/26	2026-301E	10006-100	Cengage Learning		304.39
2/13/26	2026-302E	80230-100	Invoice: 93964961	14.53	
2/13/26	2026-302E	80230-100	Invoice: 93964962	14.47	
2/13/26	2026-302E	80230-100	Invoice: 93964963	7.24	
2/13/26	2026-302E	80230-100	Invoice: 94103427	52.75	
2/13/26	2026-302E	80230-100	Invoice: 94103426	21.66	
2/13/26	2026-302E	80230-100	Invoice: 94103423	7.22	
2/13/26	2026-302E	80230-100	Invoice: 93964965	42.17	
2/13/26	2026-302E	80230-100	Invoice: 93943193	23.01	
2/13/26	2026-302E	80230-100	Invoice: 93943188	14.53	
2/13/26	2026-302E	80230-100	Invoice: 93943189	7.24	
2/13/26	2026-302E	80230-100	Invoice: 93943190	7.24	
2/13/26	2026-302E	80230-100	Invoice: 93943192	44.14	
2/13/26	2026-302E	80210-100	Invoice: 93943187	33.81	
2/13/26	2026-302E	80210-100	Invoice: 93943186	18.64	
2/13/26	2026-302E	80210-100	Invoice: 93964959	50.20	
2/13/26	2026-302E	80210-100	Invoice: 93964960	17.44	
2/13/26	2026-302E	80210-100	Invoice: 94103422	83.98	
2/13/26	2026-302E	80210-100	Invoice: 94103420	34.71	
2/13/26	2026-302E	80210-100	Invoice: 94103421	51.65	
2/13/26	2026-302E	80200-100	Invoice: 93943191	24.17	
2/13/26	2026-302E	80200-100	Invoice: 93964964	36.91	
2/13/26	2026-302E	80200-100	Invoice: 94103425	19.94	
2/13/26	2026-302E	80200-100	Invoice: 94103424	11.29	
2/13/26	2026-302E	80230-100	Invoice: 94198874	10.41	
2/13/26	2026-302E	80230-100	Invoice: 94198875	34.35	
2/13/26	2026-302E	80230-100	Invoice: 94198871	14.42	
2/13/26	2026-302E	80210-100	Invoice: 94198867	10.60	
2/13/26	2026-302E	80210-100	Invoice: 94198868	46.15	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
2/13/26	2026-302E	80210-100	Invoice: 94198869	34.91	
2/13/26	2026-302E	80210-100	Invoice: 94198870	34.75	
2/13/26	2026-302E	80200-100	Invoice: 94198873	15.14	
2/13/26	2026-302E	80200-100	Invoice: 94198872	41.34	
2/13/26	2026-302E	10006-100	Ingram Library Services		881.01
2/13/26	2026-303E	81000-300	Invoice: 508385506	1,443.07	
2/13/26	2026-303E	80410-100	Invoice: 508349633	124.96	
2/13/26	2026-303E	80405-100	Invoice: 508349635	117.78	
2/13/26	2026-303E	80405-100	Invoice: 508334479	188.67	
2/13/26	2026-303E	80410-100	Invoice: 508397506	81.85	
2/13/26	2026-303E	10006-100	Midwest Tape		1,956.33
2/13/26	2026-304E	20200-400	Truist 2/21/26	4,910.87	
2/13/26	2026-304E	10006-100	Truist		4,910.87
2/17/26	2026-305E	10007-100	Gross MLS	16,153.97	
2/17/26	2026-305E	10007-100	Gross Non MLS	8,433.43	
2/17/26	2026-305E	10007-100	Gross Hourly	16,747.25	
2/17/26	2026-305E	10007-100	Gross Smart Beginnings	1,765.55	
2/17/26	2026-305E	10006-100	ARLS-Payroll		43,100.20
2/27/26	2026-306E	82470-100	Meraki License - 3 Years	2,913.87	
2/27/26	2026-306E	10006-100	AccessAgility LLC		2,913.87
2/27/26	2026-307E	81100-200	Invoice: Amazon 11082	109.97	
2/27/26	2026-307E	80440-100	Invoice: Amazon	81.09	
2/27/26	2026-307E	80440-100	Invoice: Amazon	8.16	
2/27/26	2026-307E	80470-100	Invoice: Amazon	59.99	
2/27/26	2026-307E	80470-100	Invoice: Amazon 1/29/26	149.89	
2/27/26	2026-307E	80440-100	Invoice: Amazon 1/29/26	11.62	
2/27/26	2026-307E	83700-100	Invoice: Amazon 11093	13.29	
2/27/26	2026-307E	80020-100	Invoice: Amazon 2/4/26	31.98	
2/27/26	2026-307E	80600-100	Invoice: Amazon 11112	49.38	
2/27/26	2026-307E	80020-100	Invoice: Amazon 2/5/26	33.00	
2/27/26	2026-307E	80025-100	Invoice: Amazon 2/5/26	10.47	
2/27/26	2026-307E	81100-450	Invoice: Amazon 11101.1	539.00	
2/27/26	2026-307E	84810-100	Invoice: Amazon 11111	88.48	
2/27/26	2026-307E	83780-100	Invoice: Amazon 11111	34.48	
2/27/26	2026-307E	83700-100	Invoice: Amazon 11111	33.98	
2/27/26	2026-307E	10006-100	Amazon.com		1,254.78
2/27/26	2026-308E	70470-100	Retirees Medicare Health	928.00	
2/27/26	2026-308E	10006-100	Anthem BlueCross		928.00
2/27/26	2026-309E	70470-100	Retirees Health Insurance	1,008.00	
2/27/26	2026-309E	10006-100	Anthem BlueCross		1,008.00
2/27/26	2026-310E	70550-600	FC Health Insurance	982.80	
2/27/26	2026-310E	70470-100	ARLS Health Insurance	15,115.80	
2/27/26	2026-310E	10006-100	Anthem BlueCross		16,098.60
2/27/26	2026-311E	80460-100	Invoice: 2225031	351.27	
2/27/26	2026-311E	80460-100	Invoice: 2225961	104.82	
2/27/26	2026-311E	10006-100	Blackstone Publishing		456.09
2/27/26	2026-312E	82600-460	#8299 60 020 0107829	324.33	
2/27/26	2026-312E	10006-100	Comcast Communications		324.33
2/27/26	2026-313E	82600-420	#8299 60 020 0108397	319.07	
2/27/26	2026-313E	10006-100	Comcast Communications		319.07

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
2/27/26	2026-314E	84100-450	#8299 60 019 0106328	117.85	
2/27/26	2026-314E	82600-450	#8299 60 019 0106328	437.31	
2/27/26	2026-314E	10006-100	Comcast Communications		555.16
2/27/26	2026-315E	80260-100	Invoice: 999102347430	102.71	
2/27/26	2026-315E	80260-100	Invoice: 999102407970	62.97	
2/27/26	2026-315E	10006-100	Cengage Learning		165.68
2/27/26	2026-316E	80230-100	Invoice: 94384504	21.67	
2/27/26	2026-316E	80230-100	Invoice: 94384506	10.33	
2/27/26	2026-316E	80200-100	Invoice: 94384505	57.32	
2/27/26	2026-316E	80210-100	Invoice: 94384501	87.16	
2/27/26	2026-316E	80210-100	Invoice: 94384502	17.47	
2/27/26	2026-316E	80210-100	Invoice: 94384503	52.23	
2/27/26	2026-316E	80230-100	Invoice: 94497713	56.99	
2/27/26	2026-316E	80200-100	Invoice: 94497712	33.23	
2/27/26	2026-316E	80210-100	Invoice: 94497714	32.58	
2/27/26	2026-316E	80210-100	Invoice: 94497711	67.43	
2/27/26	2026-316E	80210-100	Invoice: 94497710	34.82	
2/27/26	2026-316E	80210-100	Invoice: 94497709	11.88	
2/27/26	2026-316E	80200-100	Invoice: 94616754	57.41	
2/27/26	2026-316E	80200-100	Invoice: 94616753	18.12	
2/27/26	2026-316E	80200-100	Invoice: 94616755	22.61	
2/27/26	2026-316E	80210-100	Invoice: 94616749	32.61	
2/27/26	2026-316E	80210-100	Invoice: 94616750	17.49	
2/27/26	2026-316E	80210-100	Invoice: 94616751	33.86	
2/27/26	2026-316E	80210-100	Invoice: 94616752	33.81	
2/27/26	2026-316E	10006-100	Ingram Library Services		699.02
2/27/26	2026-317E	80410-100	Invoice: 508432952	184.70	
2/27/26	2026-317E	80405-100	Invoice: 508432955	702.64	
2/27/26	2026-317E	80440-100	Invoice: 508432954	421.98	
2/27/26	2026-317E	80410-100	Invoice: 508464788	123.46	
2/27/26	2026-317E	80440-100	Invoice: 508464787	167.16	
2/27/26	2026-317E	10006-100	Midwest Tape		1,599.94
2/27/26	2026-318E	82460-100	Monthly Billing for	8,731.00	
2/27/26	2026-318E	82460-100	Additional Workstation	250.00	
2/27/26	2026-318E	82460-100	VM Server License	29.76	
2/27/26	2026-318E	82460-100	VM Socket License	30.00	
2/27/26	2026-318E	82460-100	Additional Backup	37.00	
2/27/26	2026-318E	10006-100	Orion Network Solutions		9,077.76
2/27/26	2026-319E	84810-100	Gloves	26.06	
2/27/26	2026-319E	83700-100	Toner, Post-It, Sharpies	757.83	
2/27/26	2026-319E	10006-100	Quill LLC		783.89
2/27/26	2026-320E	82070-100	Maintenance Plan 2/26/26	1,859.00	
2/27/26	2026-320E	10006-100	Steck Insights Web Design		1,859.00
2/12/26	44619	80100-100	Invoice: M223561	18,419.40	
2/12/26	44619	80038-100	Invoice: B7151802	24.27	
2/12/26	44619	80038-100	Invoice: B7151630	21.90	
2/12/26	44619	80038-100	Invoice: B7150216	205.35	
2/12/26	44619	80038-100	Invoice: B7146247	32.52	
2/12/26	44619	80038-100	Invoice: B7147172	29.13	
2/12/26	44619	80038-100	Invoice: B7148302	22.65	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
2/12/26	44619	80015-100	Invoice: B7150432	343.43	
2/12/26	44619	80015-100	Invoice: B7140546	148.11	
2/12/26	44619	80020-100	Invoice: B7146979	313.00	
2/12/26	44619	80020-100	Invoice: B7147993	157.44	
2/12/26	44619	80020-100	Invoice: B7145368	68.92	
2/12/26	44619	80020-100	Invoice: B7148189	53.58	
2/12/26	44619	80020-100	Invoice: B7151324	165.72	
2/12/26	44619	80020-100	Invoice: B7151290	105.40	
2/12/26	44619	80020-100	Invoice: B7140566	913.02	
2/12/26	44619	80025-100	Invoice: B7147171	47.46	
2/12/26	44619	80025-100	Invoice: B7147995	827.26	
2/12/26	44619	80025-100	Invoice: B7147967	67.57	
2/12/26	44619	80025-100	Invoice: B7151321	26.46	
2/12/26	44619	80025-100	Invoice: B7151582	108.48	
2/12/26	44619	80025-100	Invoice: B7150091	101.77	
2/12/26	44619	80010-100	Invoice: B7148019	1,893.21	
2/12/26	44619	80010-100	Invoice: B7151325	107.55	
2/12/26	44619	80010-100	Invoice: B7151803	23.37	
2/12/26	44619	80010-100	Invoice: B7146090	22.98	
2/12/26	44619	80010-100	Invoice: B7145352	12.63	
2/12/26	44619	80010-100	Invoice: B7145618	44.85	
2/12/26	44619	80030-100	Invoice: B7145619	51.25	
2/12/26	44619	80030-100	Invoice: B7151320	53.94	
2/12/26	44619	80030-100	Invoice: B7148190	26.37	
2/12/26	44619	80030-100	Invoice: B7150088	636.12	
2/12/26	44619	80030-100	Invoice: B7146392	28.22	
2/12/26	44619	80038-100	Invoice: B7153921	24.60	
2/12/26	44619	80020-100	Invoice: B7153757	211.94	
2/12/26	44619	80030-100	Invoice: B7153967	30.75	
2/12/26	44619	80025-100	Invoice: B7154890	167.92	
2/12/26	44619	80010-100	Invoice: B7154861	32.31	
2/12/26	44619	80030-100	Invoice: B7154973	23.73	
2/12/26	44619	80038-100	Invoice: B7155652	24.60	
2/12/26	44619	80015-100	Invoice: B7155380	22.98	
2/12/26	44619	80015-100	Invoice: B7155390	70.02	
2/12/26	44619	80025-100	Invoice: B7155502	299.86	
2/12/26	44619	80025-100	Invoice: B7155776	136.88	
2/12/26	44619	80030-100	Invoice: B7155503	86.73	
2/12/26	44619	80030-100	Invoice: B7155508	60.71	
2/12/26	44619	80038-100	Invoice: B7156640	106.32	
2/12/26	44619	80015-100	Invoice: B7156828	31.17	
2/12/26	44619	80020-100	Invoice: B7156344	33.80	
2/12/26	44619	80025-100	Invoice: B7156777	50.70	
2/12/26	44619	80030-100	Invoice: B7156345	54.87	
2/12/26	44619	10006-100	Brodart Co.		26,573.22
2/12/26	44620	85800-100	Background Verifications	44.00	
2/12/26	44620	10006-100	Active Screening		44.00
2/12/26	44621	82910-200	Copier - Base Charge	26.32	
2/12/26	44621	82910-200	Copier - Usage Charge	29.08	
2/12/26	44621	10006-100	Canon USA, Inc.		55.40

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
2/12/26	44622	83500-420	Rent - Dinwiddie Library	300.00	
2/12/26	44622	83500-440	Rent - McKenney Library	300.00	
2/12/26	44622	83500-460	Rent - Rohoic Library	300.00	
2/12/26	44622	10006-100	County of Dinwiddie		900.00
2/12/26	44623	83500-450	Rent - PG Library	1,200.00	
2/12/26	44623	83500-480	Rent - Burrowsville	300.00	
2/12/26	44623	83500-430	Rent - Disputanta Library	150.00	
2/12/26	44623	10006-100	County of Prince George		1,650.00
2/12/26	44624	83810-480	Travel - Burrowsville	36.18	
2/12/26	44624	10006-100	Joseph O. Rickman Jr.		36.18
2/12/26	44625	83810-420	Travel - Dinwiddie 1/9/26	19.63	
2/12/26	44625	10006-100	Shelly Curtis		19.63
2/12/26	44626	83810-450	Travel - PG 1/9/26	21.44	
2/12/26	44626	10006-100	Sharmeyne Cherry		21.44
2/12/26	44627	83810-460	Travel - Rohoic 1/13/26	26.80	
2/12/26	44627	10006-100	Steven Thompson		26.80
2/12/26	44628	83810-410	Travel - Carson 1/9/26	26.80	
2/12/26	44628	10006-100	Linda April Bradshaw		26.80
2/12/26	44629	83810-440	Travel - McKenney 1/9/26	30.00	
2/12/26	44629	10006-100	Cassandra Bland		30.00
2/12/26	44630	83810-440	Travel - McKenney	34.04	
2/12/26	44630	10006-100	Maddox Farrow		34.04
2/12/26	44631	85110-100	Snacks	22.46	
2/12/26	44631	10006-100	Sarah Finch		22.46
2/12/26	44632	84600-200	VLA Membership 2026	80.00	
2/12/26	44632	84600-200	ALA/PLA Membership	215.00	
2/12/26	44632	10006-100	Catherine Field		295.00
2/12/26	44633	83500-200	Rent - Hopewell Library	3,750.00	
2/12/26	44633	84300-100	Inv #15552 - Fuel	122.65	
2/12/26	44633	84330-100	Inv #15542 - Service -	157.43	
2/12/26	44633	10006-100	Hopewell City Treasurer		4,030.08
2/12/26	44634	84800-200	Janitorial - HQ	3,376.30	
2/12/26	44634	84800-410	Janitorial - Carson	220.00	
2/12/26	44634	84800-420	Janitorial - Dinwiddie	350.00	
2/12/26	44634	84800-430	Janitorial - Disputanta	256.00	
2/12/26	44634	84800-440	Janitorial - McKenney	250.00	
2/12/26	44634	84800-450	Janitorial - PG	1,144.44	
2/12/26	44634	84800-460	Janitorial - Rohoic	220.00	
2/12/26	44634	84800-480	Janitorial - Burrowsville	195.00	
2/12/26	44634	10006-100	MCS Services, Inc.		6,011.74
2/26/26	44635	80020-100	Invoice: B7155772	154.70	
2/26/26	44635	80020-100	Invoice: B7160617	33.80	
2/26/26	44635	80020-100	Invoice: B7160907	256.50	
2/26/26	44635	80020-100	Invoice: B7160981	440.36	
2/26/26	44635	80025-100	Invoice: B7160987	277.60	
2/26/26	44635	80025-100	Invoice: B7161088	50.13	
2/26/26	44635	80015-100	Invoice: B7160791	24.08	
2/26/26	44635	80015-100	Invoice: B7160908	113.29	
2/26/26	44635	80015-100	Invoice: B7160564	144.61	
2/26/26	44635	80038-100	Invoice: B7160765	187.69	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
2/26/26	44635	80038-100	Invoice: B7160502	30.75	
2/26/26	44635	80038-100	Invoice: B7160840	285.69	
2/26/26	44635	80030-100	Invoice: B7160658	82.55	
2/26/26	44635	80030-100	Invoice: B7161087	115.59	
2/26/26	44635	80030-100	Invoice: B7160606	174.03	
2/26/26	44635	80020-100	Invoice: B7161801	22.70	
2/26/26	44635	80025-100	Invoice: B7161998	82.02	
2/26/26	44635	80025-100	Invoice: B7161999	19.35	
2/26/26	44635	80015-100	Invoice: B7161800	129.58	
2/26/26	44635	80038-100	Invoice: B7161808	73.11	
2/26/26	44635	80030-100	Invoice: B7161810	10.95	
2/26/26	44635	80020-100	Invoice: B7164902	280.66	
2/26/26	44635	80015-100	Invoice: B7165037	41.80	
2/26/26	44635	80030-100	Invoice: B7165361	48.82	
2/26/26	44635	80020-100	Invoice: B7166310	38.70	
2/26/26	44635	80025-100	Invoice: B7165987	83.77	
2/26/26	44635	80015-100	Invoice: B7165993	64.78	
2/26/26	44635	80038-100	Invoice: B7166309	133.04	
2/26/26	44635	80030-100	Invoice: B7166051	153.48	
2/26/26	44635	10006-100	Brodart Co.		3,554.13
2/26/26	44636	82000-100	SAM Software License	2,300.00	
2/26/26	44636	82000-100	SmartALEC Software	2,568.00	
2/26/26	44636	82000-100	SmartPay Software	900.00	
2/26/26	44636	10006-100	Comprise Technologies,		5,768.00
2/26/26	44637	85110-100	Organizer	26.49	
2/26/26	44637	83810-200	Travel - HQ 2/11/26,	50.65	
2/26/26	44637	10006-100	Rija Mughal		77.14
2/26/26	44638	85200-100	Chair Yoga 2/4, 2/11, 2/18	120.00	
2/26/26	44638	10006-100	Lauren Hannon		120.00
2/26/26	44639	84510-100	Monthly Lunch	150.00	
2/26/26	44639	10006-100	Hopewell/PG Chamber		150.00
2/26/26	44640	85200-100	Yoga - 2/2/26, 2/9/26,	120.00	
2/26/26	44640	10006-100	Sharon Jadrnak		120.00
2/26/26	44641	84900-200	Monitoring of Alarms -	55.00	
2/26/26	44641	84900-450	Monitoring of Alarms -	59.00	
2/26/26	44641	10006-100	Petersburg Alarm		114.00
2/26/26	44642	82910-200	Repair of Vacuum - MCS	86.58	
2/26/26	44642	10006-100	Rutherford Supply		86.58
2/26/26	44643	85200-100	Christmas Card Class	40.00	
2/26/26	44643	85200-100	Valentine's Day Card	60.00	
2/26/26	44643	10006-100	Tracy Frye		100.00
2/26/26	44644	84900-410	Leaf and Vegetation	265.00	
2/26/26	44644	84900-410	Snow and Ice Removal	850.00	
2/26/26	44644	10006-100	Virginia Landscapers LLC		1,115.00
	Total			219,122.58	219,122.58

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/28/25	Ancestry 11098	80500-100	Newspapers.com	29.95	
12/28/25	Ancestry 11098	20200-400	Ancestry.com		29.95
12/29/25	Staples 11043	83700-100	Toner	597.76	
12/29/25	Staples 11043	84810-100	Gloves	17.37	
12/29/25	Staples 11043	20200-400	Staples, Inc.		615.13
12/31/25	Google 12/31/25	82020-100	Google E-Mail	637.00	
12/31/25	Google 12/31/25	20200-400	Google		637.00
12/31/25	Google 12/31/25.1	82020-100	Google Telecom	12.85	
12/31/25	Google 12/31/25.1	20200-400	Google		12.85
1/5/26	ALA 11057	84600-100	Association Dues -	220.00	
1/5/26	ALA 11057	20200-400	American Library		220.00
1/5/26	ALA 11059	84600-100	Association Dues -	160.00	
1/5/26	ALA 11059	20200-400	American Library		160.00
1/5/26	PLA 11056	83800-100	Conference - Board	259.00	
1/5/26	PLA 11056	20200-400	Public Library		259.00
1/5/26	Sage 1/5/26	82070-100	Sage HR	267.00	
1/5/26	Sage 1/5/26	20200-400	Sage Software SB, Inc.		267.00
1/7/26	Expedia 11064	83810-100	Airfare for PLA	630.09	
1/7/26	Expedia 11064	20200-400	Expedia		630.09
1/7/26	H/PG Chamber 1106	85800-100	Luncheon - 3 Staff	45.00	
1/7/26	H/PG Chamber 1106	20200-400	Hopewell/PG Chamber		45.00
1/7/26	Staples 11062	83700-100	Clock, Envelopes, Paper	152.04	
1/7/26	Staples 11062	20200-400	Staples, Inc.		152.04
1/8/26	PLA	83800-100	Conference - Board	259.00	
1/8/26	PLA	20200-400	Public Library		259.00
1/8/26	Saucys 11068	85880-100	Lunch - New Assistant	118.48	
1/8/26	Saucys 11068	20200-400	Saucy's		118.48
1/13/26		82000-100	Software Licenses	29.99	
1/13/26		20200-400	Adobe Indesign		29.99
1/13/26	Secretary 11073	85800-100	Notary Fee - Will Wyatt	45.00	
1/13/26	Secretary 11073	20200-400	Secretary Of the		45.00
1/15/26	Online 11058	85800-100	Speeding Ticket Citation	104.95	
1/15/26	Online 11058	20200-400	Online Citation Payment		104.95
1/16/26	Rural 1/16/26	82600-480	Internet - Burrowsville	219.00	
1/16/26	Rural 1/16/26	20200-400	RuralBand		219.00
1/20/26	ALA 11079	84600-100	Association Dues - W.	215.00	
1/20/26	ALA 11079	20200-400	American Library		215.00
1/20/26	Acorn 1077	83700-100	Notary Stamp & Book	44.65	
1/20/26	Acorn 1077	20200-400	Acorn Sales Company		44.65
1/20/26	PLA 11080	83800-100	PLA Conference - W.	364.00	
1/20/26	PLA 11080	20200-400	Public Library		364.00
1/22/26	Lucas 11087	85860-100	Food - Board Meetings	140.00	
1/22/26	Lucas 11087	20200-400	Luca's Italian Restaurant		140.00
1/23/26	Aatrix 11083	85800-100	ARLS W-2s	187.53	
1/23/26	Aatrix 11083	20200-400	Aatrix E-File Center		187.53
1/23/26	Aatrix 11084	85800-100	FC 1099s	77.68	
1/23/26	Aatrix 11084	20200-400	Aatrix E-File Center		77.68
1/23/26	Aatrix 11085	85800-100	ARLS 1099s	77.53	
1/23/26	Aatrix 11085	20200-400	Aatrix E-File Center		77.53
	Total			4,910.87	4,910.87

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/23/25	Sams 11044	83700-100	Forks, T-Shirt Bags	27.72	
12/23/25	Sams 11044	84810-100	Pledge, Wipes	126.00	
12/23/25	Sams 11044	20200-200	Sam's Club Direct		153.72
1/7/26	Sams 11067	83700-100	Batteries	24.98	
1/7/26	Sams 11067	83710-100	Supplies - Staff	41.72	
1/7/26	Sams 11067	84810-100	Lysol, Toilet Paper	120.48	
1/7/26	Sams 11067	20200-200	Sam's Club Direct		187.18
Total				340.90	340.90

Date	Account ID	Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
2/1/26	80025-100	Adult Fiction	Amazon 1/12/26.3	AF	11.88	
2/1/26			Amazon 1/12/26.3	Amazon.com		11.88
2/1/26			Amazon 11074.1	Amazon.com		55.90
2/1/26	85210-100	Supplies - Adult	Amazon 11078	Shells	18.04	
2/1/26			Amazon 11078	Amazon.com		18.04
				2/13/26		
				CK #2026-289E	85.82	
<hr/>						
2/1/26	80470-100	Video Games	Amazon 1/29/26	Video Games	149.89	
2/1/26	80440-100	Juvenile A/V	Amazon 1/29/26	YSAV	11.62	
2/1/26			Amazon 1/29/26	Amazon.com		161.51
2/1/26	80440-100	Juvenile A/V	Amazon 1/29/26.1	Video Games	81.09	
2/1/26	80440-100	Juvenile A/V	Amazon 1/29/26.1	YSAV	8.16	
2/1/26			Amazon 1/29/26.1	Amazon.com		89.25
2/1/26	80470-100	Video Games	Amazon 1/29/26.2	Video Games	59.99	
2/1/26			Amazon 1/29/26.2	Amazon.com		59.99
2/1/26	84810-100	Supplies - Janitorial	Amazon 11074.1	Paper Towels	55.90	
2/1/26	81100-200	Non-Computer	Amazon 11082	Office Chair - HQ	109.97	
2/1/26			Amazon 11082	Amazon.com		109.97
2/2/26	83700-100	Supplies - Regional	Amazon 11093	Printer Cleaning	13.29	
2/2/26			Amazon 11093	Amazon.com		13.29
2/4/26	80600-100	Material Services -	Amazon 11112	Small Coin	49.38	
2/4/26			Amazon 11112	Amazon.com		49.38
2/4/26	80020-100	Adult Non-Fiction	Amazon 2/4/26	ANF	31.98	
2/4/26			Amazon 2/4/26	Amazon.com		31.98
2/5/26	80020-100	Adult Non-Fiction	Amazon 2/5/26	ANF	33.00	
2/5/26	80025-100	Adult Fiction	Amazon 2/5/26	AF	10.47	
2/5/26			Amazon 2/5/26	Amazon.com		43.47
2/6/26	81100-450	Non-Computer	Amazon 11101.1	Printer - PG	539.00	
2/6/26			Amazon 11101.1	Amazon.com		539.00
2/11/26	84810-100	Supplies - Janitorial	Amazon 11111	Swiffer, Soap	88.48	
2/11/26	83780-100	Supplies - Mascot	Amazon 11111	Catfood	34.48	
2/11/26	83700-100	Supplies - Regional	Amazon 11111	Mouse Pads	33.98	
2/11/26			Amazon 11111	Amazon.com		156.94
				2/27/26		
				CK #2026-307E	1,254.78	

First Connections July 1, 2025 to February 28, 2026

Date	Trans Description	Debit Amt	Credit Amt	Balance
7/1/2025	Beginning Balance			5,835.05
7/22/2025	Payment from FC		5,835.05	
7/31/2025	July Salary & Benefits	5,835.05		
8/18/2025	Payment from FC		5,835.05	
8/31/2025	August Salary & Benefits	5,835.05		
9/15/2025	Payment from FC		5,835.05	
9/30/2025	September Salary & Benefits	5,835.05		
10/14/2025	Payment from FC		5,835.05	
10/31/2025	October Salary & Benefits	8,215.78		
11/19/2025	Payment from FC		8,215.78	
11/30/2025	November Salary & Benefits	5,835.05		
12/22/2025	Payment from FC		5,835.05	
12/31/2025	December Salary & Benefits	5,835.05		
1/20/2026	Payment from FC		5835.05	
1/31/2026	January Salary & Benefits	5,835.05		
2/17/2026	Payment from FC		5835.05	
2/28/2026	February Salary & Benefits	5,835.05		
2/28/2026	Ending Balance			5,835.05

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Disbursement Journal

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/5/26	200837	21000-100	Federal Taxes Withheld	2,904.18	
3/5/26	200837	22000-100	Social Security Taxes Withheld	3,072.71	
3/5/26	200837	22000-100	FC Social Security	133.91	
3/5/26	200837	22000-100	ARLS Social Security	2,938.80	
3/5/26	200837	23000-100	Medicare Taxes Withheld	718.59	
3/5/26	200837	23000-100	FC Medicare Taxes	31.32	
3/5/26	200837	23000-100	ARLS Medicare	687.27	
3/5/26	200837	10006-100	Electronic Federal Tax Payment		10,486.78
3/19/26	200838	21000-100	Federal Taxes Withheld	3,008.45	
3/19/26	200838	22000-100	Social Security Taxes Withheld	3,200.38	
3/19/26	200838	22000-100	FC Social Security	133.91	
3/19/26	200838	22000-100	ARLS Social Security	3,066.47	
3/19/26	200838	23000-100	Medicare Taxes Withheld	748.46	
3/19/26	200838	23000-100	FC Medicare Taxes	31.32	
3/19/26	200838	23000-100	ARLS Medicare	717.14	
3/19/26	200838	10006-100	Electronic Federal Tax Payment		10,906.13
3/5/26	2013-1127	27000-400	EZ Link Voluntary	666.42	
3/5/26	2013-1127	10006-100	Treasurer of Virginia		666.42
3/5/26	2013-1128	27000-300	EZ Link Withheld	277.09	
3/5/26	2013-1128	70460-100	Ez Link Retirement	717.98	
3/5/26	2013-1128	10006-100	Treasurer of Virginia		995.07
3/10/26	2013-1129	70540-600	FC Life Insurance	56.54	
3/10/26	2013-1129	70540-600	FC VRS Retirement	42.17	
3/10/26	2013-1129	27000-200	VRS Withheld	3,074.34	
3/10/26	2013-1129	70460-100	ARLS VRS Insurance	810.70	
3/10/26	2013-1129	70460-100	ARLS VRS Retirement	1,048.85	
3/10/26	2013-1129	10006-100	Treasurer of Virginia		5,032.60
3/19/26	2013-1131	27000-400	EZ Link Voluntary	666.42	
3/19/26	2013-1131	10006-100	Treasurer of Virginia		666.42
3/19/26	2013-1132	27000-300	EZ Link Withheld	277.09	
3/19/26	2013-1132	70460-100	Ez Link Retirement	717.98	
3/19/26	2013-1132	10006-100	Treasurer of Virginia		995.07
3/2/26	2026-321E	10007-100	Gross MLS	16,162.15	
3/2/26	2026-321E	10007-100	Gross Non MLS	8,433.43	
3/2/26	2026-321E	10007-100	Gross Hourly	15,058.78	
3/2/26	2026-321E	10007-100	Gross Smart Beginnings	1,765.55	
3/2/26	2026-321E	10006-100	ARLS-Payroll		41,419.91
3/5/26	2026-322E	81210-200	Security Cameras	1,332.00	
3/5/26	2026-322E	10006-100	Huntington Technology Finance		1,332.00
3/6/26	2026-323E	20200-200	Sam's 3/8/26	369.43	
3/6/26	2026-323E	10006-100	Sam's Club Direct		369.43
3/13/26	2026-324E	83700-100	Invoice: Amazon 11054.1	59.25	
3/13/26	2026-324E	85110-100	Invoice: Amazon 11105	415.85	
3/13/26	2026-324E	81100-450	Invoice: Amazon 11101.2	159.99	
3/13/26	2026-324E	83700-100	Invoice: Amazon 11118	48.45	
3/13/26	2026-324E	85210-100	Invoice: Amazon 11131	122.69	
3/13/26	2026-324E	80600-100	Invoice: Amazon 11130	19.99	
3/13/26	2026-324E	80600-100	Invoice: Amazon 11133	33.99	
3/13/26	2026-324E	83700-100	Invoice: Amazon 11134	20.08	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/13/26	2026-324E	80470-100	Invoice: Amazon 2/26/26	185.25	
3/13/26	2026-324E	80025-100	Invoice: Amazon 2/23/26	242.19	
3/13/26	2026-324E	80470-100	Invoice: Amazon 1/29/26.3	34.99	
3/13/26	2026-324E	10006-100	Amazon.com		1,342.72
3/13/26	2026-325E	85800-100	Business Cards - Will Wyatt	95.24	
3/13/26	2026-325E	10006-100	BambooInk		95.24
3/13/26	2026-326E	80460-100	Invoice: 2227310	39.74	
3/13/26	2026-326E	80460-100	Invoice: 2226832	340.28	
3/13/26	2026-326E	10006-100	Blackstone Publishing		380.02
3/13/26	2026-327E	84100-440	#8299 60 021 0013348 Telephone - McKenney	52.90	
3/13/26	2026-327E	82600-440	#8299 60 021 0013348 Internet - McKenney	424.53	
3/13/26	2026-327E	10006-100	Comcast Communications		477.43
3/13/26	2026-328E	82600-410	#8299 60 020 0356327 Internet - Carson	314.07	
3/13/26	2026-328E	10006-100	Comcast Communications		314.07
3/13/26	2026-329E	84100-200	#8299 60 017 0205967 Telephone - HQ	275.15	
3/13/26	2026-329E	82600-200	#8299 60 017 0205967 Internet - HQ	494.64	
3/13/26	2026-329E	10006-100	Comcast Communications		769.79
3/13/26	2026-330E	84100-100	Telephone	153.62	
3/13/26	2026-330E	10006-100	Clearfly		153.62
3/13/26	2026-331E	84000-410	Utilities - Carson	526.75	
3/13/26	2026-331E	10006-100	Dominion Energy Virginia		526.75
3/13/26	2026-332E	80260-100	Invoice: 999102414496	49.48	
3/13/26	2026-332E	10006-100	Cengage Learning Inc/Gale		49.48
3/13/26	2026-333E	80230-100	Invoice: 94843185	12.01	
3/13/26	2026-333E	80230-100	Invoice: 94843180	7.25	
3/13/26	2026-333E	80230-100	Invoice: 94669610	38.99	
3/13/26	2026-333E	80230-100	Invoice: 94669609	21.67	
3/13/26	2026-333E	80210-100	Invoice: 94843178	17.97	
3/13/26	2026-333E	80210-100	Invoice: 94843179	16.94	
3/13/26	2026-333E	80210-100	Invoice: 94843184	74.11	
3/13/26	2026-333E	80210-100	Invoice: 94669607	50.42	
3/13/26	2026-333E	80210-100	Invoice: 94669605	108.42	
3/13/26	2026-333E	80210-100	Invoice: 94669606	108.50	
3/13/26	2026-333E	80200-100	Invoice: 94843183	15.16	
3/13/26	2026-333E	80200-100	Invoice: 94843182	15.15	
3/13/26	2026-333E	80200-100	Invoice: 94843181	36.21	
3/13/26	2026-333E	80200-100	Invoice: 94669608	16.56	
3/13/26	2026-333E	80025-100	Invoice: 94843186	11.88	
3/13/26	2026-333E	80230-100	Invoice: 94879641	20.24	
3/13/26	2026-333E	80230-100	Invoice: 94879642	20.88	
3/13/26	2026-333E	80230-100	Invoice: 94868127	32.61	
3/13/26	2026-333E	80230-100	Invoice: 94868126	35.70	
3/13/26	2026-333E	80210-100	Invoice: 94868119	17.37	
3/13/26	2026-333E	80210-100	Invoice: 94868117	40.09	
3/13/26	2026-333E	80210-100	Invoice: 94868122	69.28	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/13/26	2026-333E	80210-100	Invoice: 94868121	34.63	
3/13/26	2026-333E	80210-100	Invoice: 94868118	33.54	
3/13/26	2026-333E	80210-100	Invoice: 94868120	70.40	
3/13/26	2026-333E	80210-100	Invoice: 94879636	11.91	
3/13/26	2026-333E	80200-100	Invoice: 94868123	57.13	
3/13/26	2026-333E	80200-100	Invoice: 94879637	28.73	
3/13/26	2026-333E	80200-100	Invoice: 94879639	11.32	
3/13/26	2026-333E	80200-100	Invoice: 94879640	30.42	
3/13/26	2026-333E	80200-100	Invoice: 94879638	43.82	
3/13/26	2026-333E	80200-100	Invoice: 94868125	48.12	
3/13/26	2026-333E	80200-100	Invoice: 94868124	30.06	
3/13/26	2026-333E	80200-100	Invoice: 95046526	49.77	
3/13/26	2026-333E	80200-100	Invoice: 95046525	18.09	
3/13/26	2026-333E	80200-100	Invoice: 95046523	30.23	
3/13/26	2026-333E	80200-100	Invoice: 95046524	52.89	
3/13/26	2026-333E	80210-100	Invoice: 95046520	17.47	
3/13/26	2026-333E	80210-100	Invoice: 95046521	37.08	
3/13/26	2026-333E	10006-100	Ingram Library Services		1,393.02
3/13/26	2026-334E	81000-300	Invoice: 508511268	1,184.05	
3/13/26	2026-334E	80405-100	Invoice: 508468230	593.28	
3/13/26	2026-334E	80410-100	Invoice: 508493444	181.57	
3/13/26	2026-334E	80440-100	Invoice: 508493443	19.76	
3/13/26	2026-334E	80410-100	Invoice: 508523305	44.61	
3/13/26	2026-334E	80410-100	Invoice: 508523307	46.86	
3/13/26	2026-334E	10006-100	Midwest Tape		2,070.13
3/13/26	2026-335E	84000-420	Utilities - Dinwiddie	32.97	
3/13/26	2026-335E	84000-430	Utilities - Disputanta	32.97	
3/13/26	2026-335E	84000-440	Utilities - McKenney	32.97	
3/13/26	2026-335E	84000-200	Utilities - PG	32.96	
3/13/26	2026-335E	10006-100	Primo Brands		131.87
3/13/26	2026-336E	85850-100	Monthly Shredding	106.06	
3/13/26	2026-336E	10006-100	Shred-It USA LLC		106.06
3/13/26	2026-337E	82070-100	Westlaw Proflex - February	669.88	
3/13/26	2026-337E	10006-100	Thomson Reuters - West		669.88
3/13/26	2026-338E	83700-100	Binder Clips, Paper	186.09	
3/13/26	2026-338E	84810-100	Toilet Paper, Trash Bags	359.04	
3/13/26	2026-338E	10006-100	Quill LLC		545.13
3/13/26	2026-339E	20200-400	Truist 3/21/26	11,125.22	
3/13/26	2026-339E	10006-100	Truist		11,125.22
3/13/26	2026-340E	84810-100	Toilet Dispensers, Soap Dispensers	622.87	
3/13/26	2026-340E	10006-100	ULINE		622.87
3/16/26	2026-341E	10007-100	Gross MLS	16,162.15	
3/16/26	2026-341E	10007-100	Gross Non MLS	8,433.43	
3/16/26	2026-341E	10007-100	Gross Hourly	16,856.52	
3/16/26	2026-341E	10007-100	Gross Smart Beginnings	1,765.55	
3/16/26	2026-341E	10006-100	ARLS-Payroll		43,217.65
3/26/26	2026-342E	80470-100	Invoice: Amazon 2/26/26.2	69.99	
3/26/26	2026-342E	80210-100	Invoice: Amazon 2/24/26	18.55	
3/26/26	2026-342E	85110-100	Invoice: Amazon 11145	281.86	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/26/26	2026-342E	80015-100	Invoice: Amazon 3/3/26	158.37	
3/26/26	2026-342E	85210-100	Invoice: Amazon 11150	61.17	
3/26/26	2026-342E	80210-100	Invoice: Amazon 3/5/26.1	15.39	
3/26/26	2026-342E	80210-100	Invoice: Amazon 3/5/26.2	45.45	
3/26/26	2026-342E	80470-100	Invoice: Amazon 3/5/26.3	45.95	
3/26/26	2026-342E	80025-100	Invoice: Amazon 3/9/26	104.87	
3/26/26	2026-342E	80020-100	Invoice: Amazon 3/9/26.2	39.98	
3/26/26	2026-342E	80210-100	Invoice: Amazon 3/10/26	50.57	
3/26/26	2026-342E	83700-100	Invoice: Amazon 11160	253.13	
3/26/26	2026-342E	80470-100	Invoice: CM1K7D-TYXW-3KJ3	-0.99	
3/26/26	2026-342E	10006-100	Amazon.com		1,144.29
3/26/26	2026-343E	70550-600	FC Health Insurance	982.80	
3/26/26	2026-343E	70470-100	ARLS Health Insurance	14,755.80	
3/26/26	2026-343E	10006-100	Anthem BlueCross BlueShield		15,738.60
3/26/26	2026-344E	70470-100	Retiree Health Insurance	1,008.00	
3/26/26	2026-344E	10006-100	Anthem BlueCross BlueShield		1,008.00
3/26/26	2026-345E	70470-100	Retirees Medicare Health Insurance	928.00	
3/26/26	2026-345E	10006-100	Anthem BlueCross BlueShield		928.00
3/26/26	2026-346E	84100-450	#8299 60 019 0106328 Telephone - PG	117.85	
3/26/26	2026-346E	82600-450	#8299 60 019 0106328 Internet - PG	437.31	
3/26/26	2026-346E	10006-100	Comcast Communications		555.16
3/26/26	2026-347E	82600-460	#8299 60 020 0107829 Internet - Rohoic	324.33	
3/26/26	2026-347E	10006-100	Comcast Communications		324.33
3/26/26	2026-348E	82600-420	#8299 60 020 0108397 Internet - Dinwiddie	319.07	
3/26/26	2026-348E	10006-100	Comcast Communications		319.07
3/26/26	2026-349E	80260-100	Invoice: 999102492974	290.31	
3/26/26	2026-349E	80260-100	Invoice: 999102504855	101.96	
3/26/26	2026-349E	80260-100	Invoice: 999102531086	62.97	
3/26/26	2026-349E	80260-100	Invoice: 999102531087	49.48	
3/26/26	2026-349E	10006-100	Cengage Learning Inc/Gale		504.72
3/26/26	2026-350E	80230-100	Invoice: 95046522	7.23	
3/26/26	2026-350E	80230-100	Invoice: 95046527	20.26	
3/26/26	2026-350E	80230-100	Invoice: 95193615	12.01	
3/26/26	2026-350E	80230-100	Invoice: 95193616	23.95	
3/26/26	2026-350E	80230-100	Invoice: 95193612	7.22	
3/26/26	2026-350E	80210-100	Invoice: 95193609	34.85	
3/26/26	2026-350E	80210-100	Invoice: 95193611	34.71	
3/26/26	2026-350E	80210-100	Invoice: 95193608	33.70	
3/26/26	2026-350E	80210-100	Invoice: 95193610	53.12	
3/26/26	2026-350E	80210-100	Invoice: 95193613	27.12	
3/26/26	2026-350E	80200-100	Invoice: 95193614	27.10	
3/26/26	2026-350E	80210-100	Invoice: 95307312	41.00	
3/26/26	2026-350E	80210-100	Invoice: 95307311	50.40	
3/26/26	2026-350E	80210-100	Invoice: 95307307	84.58	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/26/26	2026-350E	80210-100	Invoice: 95307306	36.08	
3/26/26	2026-350E	80200-100	Invoice: 95307310	15.09	
3/26/26	2026-350E	80200-100	Invoice: 95307309	70.11	
3/26/26	2026-350E	80200-100	Invoice: 95307308	15.07	
3/26/26	2026-350E	10006-100	Ingram Library Services		593.60
3/26/26	2026-351E	80440-100	Invoice: 508566372	394.33	
3/26/26	2026-351E	80405-100	Invoice: 508566373	626.16	
3/26/26	2026-351E	80410-100	Invoice: 508562829	31.24	
3/26/26	2026-351E	80410-100	Invoice: 508566370	95.35	
3/26/26	2026-351E	80405-100	Invoice: 508591706	560.14	
3/26/26	2026-351E	80410-100	Invoice: 508591707	108.59	
3/26/26	2026-351E	10006-100	Midwest Tape		1,815.81
3/26/26	2026-352E	82460-100	Monthly Billing for March	8,731.00	
3/26/26	2026-352E	82460-100	Additional Monitoring	500.00	
3/26/26	2026-352E	82460-100	VM Server License	29.76	
3/26/26	2026-352E	82460-100	VM Socket License	30.00	
3/26/26	2026-352E	82460-100	Backup Charges	37.00	
3/26/26	2026-352E	10006-100	Orion Network Solutions LLC		9,327.76
3/26/26	2026-353E	83700-100	Toner, Tape, Paper	287.99	
3/26/26	2026-353E	84810-100	Febreze	13.72	
3/26/26	2026-353E	10006-100	Quill LLC		301.71
3/26/26	2026-354E	82600-200	Mobile Internet	764.72	
3/26/26	2026-354E	10006-100	T-Mobile		764.72
3/26/26	2026-355E	84900-410	Herbicide Treatment & Mulch	1,500.00	
3/26/26	2026-355E	10006-100	Virginia Landscapers LLC		1,500.00
3/27/26	2026-356E	82600-200	#8299 60 019 0107136 Internet - Disputanta	304.07	
3/27/26	2026-356E	10006-100	Comcast Communications		304.07
3/30/26	2026-357E	10007-100	Gross MLS	16,162.15	
3/30/26	2026-357E	10007-100	Gross Non MLS	8,433.43	
3/30/26	2026-357E	10007-100	Gross Hourly	15,881.53	
3/30/26	2026-357E	10007-100	Gross Smart Beginnings	1,765.55	
3/30/26	2026-357E	10006-100	ARLS-Payroll		42,242.66
3/12/26	44535V	84900-200	Monitoring of Alarms - HQ		-55.00
3/12/26	44535V	84900-450	Monitoring of Alarms - PG		-59.00
3/12/26	44535V	10006-100	Petersburg Alarm Company, Inc.	-114.00	
3/12/26	44645	80030-100	Invoice: B7166128	24.27	
3/12/26	44645	80030-100	Invoice: B7151323	52.23	
3/12/26	44645	80010-100	Invoice: B7168453	140.46	
3/12/26	44645	80015-100	Invoice: B7165150	16.80	
3/12/26	44645	80015-100	Invoice: B7166278	65.86	
3/12/26	44645	80015-100	Invoice: B7170186	28.14	
3/12/26	44645	80038-100	Invoice: B7165118	75.56	
3/12/26	44645	80038-100	Invoice: B7166127	24.60	
3/12/26	44645	80038-100	Invoice: B7167441	68.24	
3/12/26	44645	80038-100	Invoice: B7167341	21.90	
3/12/26	44645	80038-100	Invoice: B7170319	48.09	
3/12/26	44645	80025-100	Invoice: B7166071	140.46	
3/12/26	44645	80025-100	Invoice: B7167439	371.86	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/12/26	44645	80020-100	Invoice: B7166040	179.14	
3/12/26	44645	80020-100	Invoice: B7168132	231.60	
3/12/26	44645	80020-100	Invoice: B7168081	206.32	
3/12/26	44645	80020-100	Invoice: B7164910	115.11	
3/12/26	44645	80020-100	Invoice: B7169971	439.23	
3/12/26	44645	80020-100	Invoice: B7170320	75.64	
3/12/26	44645	80020-100	Invoice: B7155562	67.60	
3/12/26	44645	80030-100	Invoice: B7173809	605.46	
3/12/26	44645	80015-100	Invoice: B7173864	86.94	
3/12/26	44645	80038-100	Invoice: B7173882	717.27	
3/12/26	44645	80038-100	Invoice: B7173905	19.34	
3/12/26	44645	80025-100	Invoice: B7174001	150.45	
3/12/26	44645	80025-100	Invoice: B7173829	201.15	
3/12/26	44645	80025-100	Invoice: B7173816	33.80	
3/12/26	44645	80020-100	Invoice: B7173995	54.20	
3/12/26	44645	80020-100	Invoice: B7174067	45.68	
3/12/26	44645	80020-100	Invoice: B7173998	67.58	
3/12/26	44645	80020-100	Invoice: B7173688	274.91	
3/12/26	44645	80010-100	Invoice: B7173687	32.37	
3/12/26	44645	80015-100	Invoice: B7174841	22.98	
3/12/26	44645	80038-100	Invoice: B7174885	20.82	
3/12/26	44645	80025-100	Invoice: B7174520	647.29	
3/12/26	44645	80020-100	Invoice: B7175036	80.94	
3/12/26	44645	80020-100	Invoice: B7175037	31.66	
3/12/26	44645	80020-100	Invoice: B7174816	318.41	
3/12/26	44645	80010-100	Invoice: B7174440	278.22	
3/12/26	44645	80025-100	Invoice: B7176254	150.48	
3/12/26	44645	80020-100	Invoice: B7176130	35.18	
3/12/26	44645	80020-100	Invoice: B7175903	54.12	
3/12/26	44645	80010-100	Invoice: B7176207	1,493.79	
3/12/26	44645	10006-100	Brodart Co.		7,816.15
3/12/26	44646	85800-100	Background Verifications - Moss, Jiaik, Nowak	130.90	
3/12/26	44646	10006-100	Active Screening		130.90
3/12/26	44647	82910-200	Copier - Usage Charge	46.19	
3/12/26	44647	82910-200	Copier - Base Charge	26.32	
3/12/26	44647	10006-100	Canon USA, Inc.		72.51
3/12/26	44648	85880-100	Lunch Before PG Parade	140.00	
3/12/26	44648	83700-200	Paint for Workroom	42.02	
3/12/26	44648	85210-100	Pet Cutouts, Treats, Fabric, Paint	718.45	
3/12/26	44648	10006-100	Catherine Field		900.47
3/12/26	44649	84900-410	Termite Warranty	120.00	
3/12/26	44649	10006-100	Houchins Pest Control		120.00
3/12/26	44650	82700-100	Explore - March - May	1,862.00	
3/12/26	44650	10006-100	Johnson Printing Service		1,862.00
3/12/26	44651	82910-200	Ricoh Color Copies - 12/1/25 - 3/1/26	466.38	
3/12/26	44651	10006-100	Mauck & Company		466.38
3/12/26	44652	84300-100	Inv #15667 Fuel - All Vehicles	191.83	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/12/26	44652	83500-200	Rent - Hopewell Library	3,750.00	
3/12/26	44652	10006-100	Hopewell City Treasurer		3,941.83
3/12/26	44653	83500-420	Rent - Dinwiddie Library	300.00	
3/12/26	44653	83500-440	Rent - McKenney Library	300.00	
3/12/26	44653	83500-460	Rent - Rohoic Library	300.00	
3/12/26	44653	10006-100	County of Dinwiddie		900.00
3/12/26	44654	83500-450	Rent - PG Library	1,200.00	
3/12/26	44654	83500-480	Rent - Burrowsville Library	300.00	
3/12/26	44654	83500-430	Rent - Disputanta Library	150.00	
3/12/26	44654	10006-100	County of Prince George		1,650.00
3/12/26	44655	84800-200	Janitorial - HQ	4,368.08	
3/12/26	44655	84800-410	Janitorial - Carson	220.00	
3/12/26	44655	84800-420	Janitorial - Dinwiddie	350.00	
3/12/26	44655	84800-430	Janitorial - Disputanta	256.00	
3/12/26	44655	84800-440	Janitorial - McKenney	250.00	
3/12/26	44655	84800-450	Janitorial - PG	1,480.63	
3/12/26	44655	84800-460	Janitorial - Rohoic	220.00	
3/12/26	44655	84800-480	Janitorial - Burrowsville	195.00	
3/12/26	44655	10006-100	MCS Services, Inc.		7,339.71
3/12/26	44656	84900-200	Monitoring of Alarms - HQ	55.00	
3/12/26	44656	84900-450	Monitoring of Alarms - PG	59.00	
3/12/26	44656	84900-200	Reissue - Inv #216116 - HQ	55.00	
3/12/26	44656	84900-450	Reissue - Inv #216117 - PG	59.00	
3/12/26	44656	10006-100	Petersburg Alarm Company, Inc.		228.00
3/12/26	44657	85200-100	Chair Yoga - 2/25, 3/4, 3/11	120.00	
3/12/26	44657	10006-100	Lauren Hannon		120.00
3/25/26	44658	85210-100	Bookmarks from ALA	28.84	
3/25/26	44658	10006-100	Megan Raney		28.84
3/25/26	44659	83810-420	Travel - Dinwiddie 2/13/26	19.63	
3/25/26	44659	83810-420	Travel - Dinwiddie 3/13/26	28.41	
3/25/26	44659	10006-100	Shelly Curtis		48.04
3/25/26	44660	83810-100	Travel - McKenney 2/13/26	30.00	
3/25/26	44660	83810-440	Travel - McKenney 3/13/26	30.00	
3/25/26	44660	10006-100	Cassandra Bland		60.00
3/25/26	44661	83810-410	Travel - Carson 2/13/26	30.95	
3/25/26	44661	10006-100	Alyssa Noe		30.95
3/25/26	44662	83810-480	Travel - Burrowsville 2/13/26	36.18	
3/25/26	44662	83810-480	Travel - Burrowsville 3/13/26	36.18	
3/25/26	44662	10006-100	Joseph O. Rickman Jr.		72.36
3/25/26	44663	83810-450	Travel - PG 2/13/26	27.34	
3/25/26	44663	10006-100	Jessica Mulkey		27.34
3/25/26	44664	83810-450	Travel - PG 2/13/26	28.81	
3/25/26	44664	10006-100	Sharmeyne Cherry		28.81
3/25/26	44665	84200-100	Public Officials General Liability FY26	469.00	
3/25/26	44665	10006-100	Virginia Department of the Treasury		469.00
3/25/26	44666	82910-410	Maintenance - Copier - Carson 3/23/26-3/22/27	562.00	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/25/26	44666	10006-100	UBEO, LLC		562.00
3/25/26	44667	20500-100	VFHY - 3/13/26	4,750.00	
3/25/26	44667	10006-100	First Connections for Early Success		4,750.00
3/25/26	44668	83810-410	Travel - Carson 3/13/26	26.80	
3/25/26	44668	10006-100	Linda April Bradshaw		26.80
3/25/26	44669	83810-440	Travel - McKenney 3/13/26	34.04	
3/25/26	44669	10006-100	Maddox Farrow		34.04
3/25/26	44670	83810-450	Travel - PG 3/13/26	15.41	
3/25/26	44670	10006-100	Lori O'Kennon		15.41
3/25/26	44671	83810-450	Travel - PG 2/24/26	46.36	
3/25/26	44671	83810-450	Travel - PG 2/26/26	31.62	
3/25/26	44671	83810-450	Travel - PG 2/27/26	25.86	
3/25/26	44671	10006-100	Ginger Mauler		103.84
3/25/26	44672	85110-100	Brown Wrapping Paper, Markers	38.41	
3/25/26	44672	83810-200	Travel - HQ 2/26/26, 3/5/26, 3/14/26	56.21	
3/25/26	44672	10006-100	Sarah Finch		94.62
3/25/26	44673	85200-100	Chair Yoga - 3/18/26, 3/25/26	80.00	
3/25/26	44673	10006-100	Lauren Hannon		80.00
3/25/26	44674	83810-100	PLA Conference Per Diem - Tues, Fri	138.00	
3/25/26	44674	83810-100	PLA Conference Per Diem - Wed, Thurs	184.00	
3/25/26	44674	10006-100	Julie Dotson Reid		322.00
3/25/26	44675	83810-100	PLA Conference - Per Diem - Tues, Fri	138.00	
3/25/26	44675	83810-100	PLA Conference - Per Diem - Wed, Thurs	184.00	
3/25/26	44675	10006-100	Danielle Claiborne-Roache		322.00
3/25/26	44676	83810-100	PLA Conference - Per Diem - Tues, Fri	138.00	
3/25/26	44676	83810-100	PLA Conference - Per Diem - Wed, Thurs	184.00	
3/25/26	44676	10006-100	William Wyatt		322.00
3/25/26	44677	80015-100	Invoice: B7175959	61.54	
3/25/26	44677	80010-100	Invoice: B7176018	48.60	
3/25/26	44677	80030-100	Invoice: B7176017	15.81	
3/25/26	44677	80038-100	Invoice: B7178476	36.58	
3/25/26	44677	80025-100	Invoice: B7178061	69.57	
3/25/26	44677	80025-100	Invoice: B7178062	30.24	
3/25/26	44677	80015-100	Invoice: B7178060	15.60	
3/25/26	44677	80010-100	Invoice: B7177877	14.07	
3/25/26	44677	80025-100	Invoice: B7179072	47.46	
3/25/26	44677	80020-100	Invoice: B7179343	29.14	
3/25/26	44677	80020-100	Invoice: B7184231	49.08	
3/25/26	44677	80038-100	Invoice: B7180940	425.11	
3/25/26	44677	80025-100	Invoice: B7180676	225.46	
3/25/26	44677	80015-100	Invoice: B7180625	49.20	
3/25/26	44677	80015-100	Invoice: B7180692	161.39	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/25/26	44677	80030-100	Invoice: B7180637	440.96	
3/25/26	44677	80030-100	Invoice: B7180801	26.37	
3/25/26	44677	80020-100	Invoice: B7180684	431.16	
3/25/26	44677	80025-100	Invoice: B7183396	111.45	
3/25/26	44677	80020-100	Invoice: B7183369	220.63	
3/25/26	44677	80025-100	Invoice: B7184233	69.76	
3/25/26	44677	80020-100	Invoice: B7184326	89.87	
3/25/26	44677	80025-100	Invoice: B7185486	72.14	
3/25/26	44677	80025-100	Invoice: B7187730	280.33	
3/25/26	44677	10006-100	Brodart Co.		3,021.52
	Total			250,086.80	250,086.80

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/29/26	Corp 11086	85410-100	Omeka Gold Plan 2/8/26-2/7/27	350.00	
1/29/26	Corp 11086	20200-400	Corporation for Digital Scholarship		350.00
1/29/26	Read 1/29/26	80210-100	Adult Fiction - SO	33.44	
1/29/26	Read 1/29/26	20200-400	Reader Service		33.44
1/31/26	Google 1/31/26.1	82020-100	Google E-Mail	637.00	
1/31/26	Google 1/31/26.1	20200-400	Google		637.00
1/31/26	Google 1/31/26.2	82020-100	Google Telecom	12.98	
1/31/26	Google 1/31/26.2	20200-400	Google Flights - Brd		12.98
2/2/26	Delta 11092	83810-100	Members PLA Conf	1,973.54	
2/2/26	Delta 11092	20200-400	Delta		1,973.54
2/3/26	Target 11096	85110-100	Snacks, Bags	33.77	
2/3/26	Target 11096	20200-400	Target		33.77
2/4/26	Lowes 11095	85110-100	2-6-4 Pine Boards	15.84	
2/4/26	Lowes 11095	20200-400	Lowes		15.84
2/5/26	RTD 1/20/26	80300-200	RTD - HQ	904.80	
2/5/26	RTD 1/20/26	20200-400	Richmond Times Dispatch		904.80
2/5/26	Sage 2/5/26	82070-100	Sage HR	264.00	
2/5/26	Sage 2/5/26	20200-400	Sage Software SB, Inc.		264.00
2/7/26	Lowes 11117	83700-420	Salt - Dinwiddie	17.00	
2/7/26	Lowes 11117	20200-400	Lowes Maint. & Fuel - All		17.00
2/7/26	Salem 11116	84300-100	Vehicles	30.00	
2/7/26	Salem 11116	20200-400	Salem & Sons Sharpies, Pads, Mailers, Ink	615.95	
2/11/26	Staples 11108	83700-100	Staples, Inc.		615.95
2/12/26	Read 2/12/26	80210-100	Adult Fiction - SO	33.44	
2/12/26	Read 2/12/26	20200-400	Reader Service		33.44
2/13/26		82000-100	Software Licenses	29.99	
2/13/26		20200-400	Adobe Indesign PO Box Rental -		29.99
2/13/26	Post 11099	84700-430	Disputanta	114.00	
2/13/26	Post 11099	20200-400	U.S. Postal Service Internet -		114.00
2/13/26	Rural 2/13/26	82600-480	Burrowsville	219.00	
2/13/26	Rural 2/13/26	20200-400	RuralBand		219.00
2/13/26	Smoked 11115	85800-100	CALD Lunch	26.52	
2/13/26	Smoked 11115	20200-400	Smoked Kitchen		26.52
2/17/26	Granite 2/17/26	84100-410	Telephone-Carson Granite	81.61	
2/17/26	Granite 2/17/26	20200-400	Telecommunications March Lunch - B.		81.61
2/19/26	SOVA 11132	85800-100	Manning	20.00	
2/19/26	SOVA 11132	20200-400	SOVA Chamber of Commerce		20.00

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
2/19/26	Sage 11127	82000-100	Sage Feb 2026 - Feb 2028	4,840.01	
2/19/26	Sage 11127	20200-400	Sage Software SB, Inc.		4,840.01
2/19/26	Sage 11128	82070-100	Sage HR 2/5/26 - 2/4/27	789.00	
2/19/26	Sage 11128	20200-400	Sage Software SB, Inc.		789.00
2/20/26	H/PG Chamber 11102	85800-100	February Luncheon Hopewell/PG	15.00	
2/20/26	H/PG Chamber 11102	20200-400	Chamber Commerce		15.00
2/20/26	SOVA 11103	85800-100	February Luncheon SOVA Chamber of Commerce	20.00	
2/20/26	SOVA 11103	20200-400	Commerce		20.00
2/24/26	Food 2/24/26	85800-100	Accidental Charge	28.33	
2/24/26	Food 2/24/26	20200-400	Food Lion		28.33
2/26/26	SOVA 11142	85800-100	March Lunch - Will Wyatt	20.00	
2/26/26	SOVA 11142	20200-400	SOVA Chamber of Commerce		20.00
	Total			<u>11,125.22</u>	<u>11,125.22</u>

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
2/3/26	Sams 11094	81100-200	Microwave - HQ	109.98	
2/3/26	Sams 11094	20200-200	Sam's Club Direct		109.98
2/11/26	Sam's 11110	83700-100	Dry Erase Markers	23.96	
2/11/26	Sam's 11110	84810-100	Toilet Paper	80.49	
2/11/26	Sam's 11110	20200-200	Sam's Club Direct		104.45
2/12/26	Sam's 11149	84610-100	Annual Membership Fee	155.00	
2/12/26	Sam's 11149	20200-200	Sam's Club Direct		155.00
Total				369.43	369.43

First Connections July 1, 2025 to March 31, 2026

Date	Trans Description	Debit Amt	Credit Amt	Balance
7/1/2025	Beginning Balance			5,835.05
7/22/2025	Payment from FC		5,835.05	
7/31/2025	July Salary & Benefits	5,835.05		
8/18/2025	Payment from FC		5,835.05	
8/31/2025	August Salary & Benefits	5,835.05		
9/15/2025	Payment from FC		5,835.05	
9/30/2025	September Salary & Benefits	5,835.05		
10/14/2025	Payment from FC		5,835.05	
10/31/2025	October Salary & Benefits	8,215.78		
11/19/2025	Payment from FC		8,215.78	
11/30/2025	November Salary & Benefits	5,835.05		
12/22/2025	Payment from FC		5,835.05	
12/31/2025	December Salary & Benefits	5,835.05		
1/20/2026	Payment from FC		5835.05	
1/31/2026	January Salary & Benefits	5,835.05		
2/17/2026	Payment from FC		5835.05	
2/28/2026	February Salary & Benefits	5,835.05		
3/17/2026	Payment from FC		5835.05	
3/31/2026	March Salary & Benefits	5,835.05		
3/31/2026	Ending Balance			5,835.05

Date	Account ID	Account Descriptio	Invoice/CM #	Line Description	Debit Amount	Credit Amount
3/1/26	80470-100	Video Games	Amazon 1/29/26.3	Video Games	34.99	
3/1/26	Cash Basis		Amazon 1/29/26.3	Amazon.com		34.99
3/1/26	83700-100	Supplies - Regional	Amazon 11054.1	Waterproof Cases	59.25	
3/1/26	Cash Basis		Amazon 11054.1	Amazon.com		59.25
		Non-Computer				
3/1/26	81100-450	Equip - PG	Amazon 11101.2	TV - PG	159.99	
3/1/26	Cash Basis		Amazon 11101.2	Amazon.com		159.99
		Supplies - Youth				
3/1/26	85110-100	Services	Amazon 11105	YS Supplies	415.85	
3/1/26	Cash Basis		Amazon 11105	Amazon.com		415.85
				Scanner, Charging		
3/1/26	83700-100	Supplies - Regional	Amazon 11118	Cords	48.45	
3/1/26	Cash Basis		Amazon 11118	Amazon.com		48.45
		Material Services -				
3/1/26	80600-100	Supplies	Amazon 11130	Xbox Game Cases	19.99	
3/1/26	Cash Basis		Amazon 11130	Amazon.com		19.99
		Supplies - Adult				
3/1/26	85210-100	Programming	Amazon 11131	Tiles, Bookmarks, Sun Catchers	122.69	
3/1/26	Cash Basis		Amazon 11131	Amazon.com		122.69
		Material Services -				
3/1/26	80600-100	Supplies	Amazon 11133	Magnifying Glass Light	33.99	
3/1/26	Cash Basis		Amazon 11133	Amazon.com		33.99
3/1/26	83700-100	Supplies - Regional	Amazon 11134	HDMI Cables	20.08	
3/1/26	Cash Basis		Amazon 11134	Amazon.com		20.08
3/1/26	80025-100	Adult Fiction	Amazon 2/23/26	AF	242.19	
3/1/26	Cash Basis		Amazon 2/23/26	Amazon.com		242.19
3/1/26	80470-100	Video Games	Amazon 2/26/26	Video Games	185.25	
3/1/26	Cash Basis		Amazon 2/26/26	Amazon.com		185.25
			TOTAL	CK#2026-324		1,342.72
3/1/26	80210-100	Adult Fiction - SO	Amazon 2/24/26	AFSO	18.55	
3/1/26	Cash Basis		Amazon 2/24/26	Amazon.com		18.55
3/1/26	80470-100	Video Games	Amazon 2/26/26.2	Video Games	69.99	
3/1/26	Cash Basis		Amazon 2/26/26.2	Amazon.com		69.99
		Supplies - Youth				
3/3/26	85110-100	Services	Amazon 11145	Stickers, Paint, Cont Paper, Puppets	281.86	
3/3/26	Cash Basis		Amazon 11145	Amazon.com		281.86
		Young				
3/3/26	80015-100	Adult-Fiction	Amazon 3/3/26	YA Fiction	158.37	
3/3/26	Cash Basis		Amazon 3/3/26	Amazon.com		158.37
		Supplies - Adult				
3/4/26	85210-100	Programming	Amazon 11150	Seed Pot Kits	61.17	
3/4/26	Cash Basis		Amazon 11150	Amazon.com		61.17
3/5/26	80210-100	Adult Fiction - SO	Amazon 3/5/26.1	AFSO	15.39	
3/5/26	Cash Basis		Amazon 3/5/26.1	Amazon.com		15.39
3/5/26	80210-100	Adult Fiction - SO	Amazon 3/5/26.2	AFSO	45.45	
3/5/26	Cash Basis		Amazon 3/5/26.2	Amazon.com		45.45

Date	Account ID	Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
3/5/26	80470-100	Video Games	Amazon 3/5/26.3	Video Games	45.95	
3/5/26	Cash Basis		Amazon 3/5/26.3	Amazon.com		45.95
3/9/26	80025-100	Adult Fiction	Amazon 3/9/26	AF	104.87	
3/9/26	Cash Basis		Amazon 3/9/26	Amazon.com		104.87
3/9/26	80020-100	Adult Non-Fiction	Amazon 3/9/26.2	ANF	39.98	
3/9/26	Cash Basis		Amazon 3/9/26.2	Amazon.com		39.98
3/10/26	80210-100	Adult Fiction - SO	Amazon 3/10/26	AFSO	50.57	
3/10/26	Cash Basis		Amazon 3/10/26	Amazon.com		50.57
				Cardstock, Sanitizer, Ink,		
3/12/26	83700-100	Supplies - Regional	Amazon 11160	Coffee Supplies	253.13	
3/12/26	Cash Basis		Amazon 11160	Amazon.com		253.13
				Video Games -		
3/16/26	80470-100	Video Games	CM1K7D-TYXW-3KJ	Refund		-0.99
3/16/26	Cash Basis		CM1K7D-TYXW-3KJ	Amazon.com	-0.99	
CK						
TOTAL #2026-342E						1,144.29

ARLS Bylaws & Code of Conduct

**THE APPOMATTOX REGIONAL LIBRARY SYSTEM
BYLAWS (REV. MARCH 2026)**

Article I – Meetings

Section 1. The regular meeting of the Library Board of Trustees shall be held on the fourth Wednesday during the following months – January, March, April, May, June, September, October and December. All meetings will be at 6 pm and held in rotation between the Hopewell Library, Rohoic Library and Prince George Library.

Section 2. Special meetings may be called by the Chairman or upon the request of the majority of the members for the transaction of business at least two days before the meeting.

Section 3. Notices of all special meetings shall be emailed or telephoned by the Library Director or Chairman to all members at least two days before the meeting.

Article II – Committees

Section 1. Special committees for the study and investigation of specific problems pertaining to the Library may be appointed by the Chairman.

Section 2. Standing committees shall consist of Personnel Committee, Finance Committee, and a Development Committee. As far as possible, members of these committees shall be appointed from each participating area.

Section 3. An Executive Committee shall consist of the Chairman, Vice Chairman, Secretary, and Treasurer of the Board of Trustees. The Executive Committee shall meet at the discretion of the Chairman of the Board of Trustees.

Article III – Quorum

A quorum for the transaction of business shall consist of a majority of the current appointed board members.

Article IV – Library Director

The Library Director is appointed by and serves at the pleasure of the Board of Trustees and shall be considered the executive officer for the Board and shall have sole charge of the administration of the Library under the direction and review of the Board. The Library Director shall be held responsible for the execution of Library policies adopted by the Board; for the care of equipment and materials and the direction of the Library staff; for the efficiency of the

Library's services to the public; for hiring and dismissal of employees subject to the review of the Board; and for the operation of the Library under the financial conditions set forth in the contract. The Library Director shall attend all Board meetings except those meetings or part of meetings at which his/her appointment, annual evaluation or salary is discussed.

Article V – Order of Business

The order of business at regular meetings shall be as follows:

- Call to Order
- Approval of Agenda
- Consent Agenda:
 - Approval of Minutes
 - Statistical Report
 - Financial Report
 - Review of Bills
- Citizen Comments
- Communications
- Report of the Library Director
- Committee Reports
- New Business
- Unfinished Business
- Adjournment

Article VI – Attendance

Due to the definition of this Board as a governing board, and thus the legal need for each trustee to be an integral part of this Board, at the end of each fiscal year, the outgoing chairman shall forward the attendance record for all the trustees to the respective jurisdictions.

Article VII – Amendments

These bylaws may be amended at any regular meeting of the Board with a quorum present, by a two-thirds vote of the members present, provided the amendment was stated in the request for the meeting.

Article VIII

The Standard Code of Parliamentary Procedure by Alice Sturgis shall govern the parliamentary procedure of the Library Board of Trustees.

Library Board Meeting Code of Conduct Policy

Purpose

To ensure that Library Board meetings remain a safe, respectful, and productive space for public discussion and governance.

Public Participation

- Members of the public are welcome to attend and participate in Library Board meetings in accordance with the agenda and any public comment period.
- Public comment (by citizens who live in areas falling within the service area of ARLS) is encouraged and limited to 4 minutes.
- Comments should be addressed to the Board as a whole and pertain to matters relevant to the library.

Code of Conduct

- Maintain respectful and civil discourse.
- Refrain from personal attacks, threats, shouting, or abusive language.
- Do not disrupt the meeting with outbursts, signs, or gestures intended to intimidate or provoke.
- Follow the direction of the Board Chair or Presiding Officer at all times.

Role of the Board Chair

- The Board Chair or Presiding Officer is responsible for maintaining order.
- The Chair or Presiding Officer may issue warnings or call a recess to address inappropriate behavior.
- If necessary, the Chair or Presiding Officer may direct that a disruptive individual be removed from the meeting, with or without a warning.
- Individuals who engage in volatile, aggressive, or threatening behavior may be asked to leave by the Board Chair or Presiding Officer.
- If an individual refuses to comply, law enforcement may be contacted to remove the person and ensure the safety of those present.

Recording and Documentation

- Disruptions will be noted in the official meeting minutes.
- In cases of serious disturbance, an incident report may be filed, and repeat offenders may be subject to further action (e.g., trespass notice from library premises).

Legal Reference

- This policy is consistent with applicable Virginia public meeting laws:
- Virginia Code §2.2-3707 – Meetings to be public; notice of meetings; recordings; minutes.

- Virginia Code §18.2-415 – Disorderly Conduct in Public Places.
- It also aligns with local regulations regarding public meetings and safety.