

APPOMATTOX REGIONAL LIBRARY SYSTEM

BOARD OF TRUSTEES

January 21, 2026

Prince George Library
1:00 p.m.

APPOMATTOX REGIONAL LIBRARY SYSTEM
Board of Trustees

Call to Order: The regular monthly meeting of the ARLS Board of Trustees was held on Wednesday, December 10th, 2025, at the Rohoic Library. The meeting was called to order at 1:10PM.

Trustees present:

Dinwiddie County: Ms. Julie Dotson Reid and Ms. Randi Hawkins

Hopewell City: Mr. William Stewart

Prince George County: Ms. Angela Bennett, Ms. Vanessa Denis, and Ms. Danielle Roache

Trustees absent:

Dinwiddie County: Schneria Valentine

Hopewell City: Mr. Larry Pankey

Staff present:

Brian Manning, Regional Library Director; Sarah Ball, Administrative and Personnel Services Manager, Theo Ritchey, Library Assistant I

Communications:

The Board discussed communications received by Mr. Gilman.

Report of Library Director:

R2. Staff Update

Mr. Manning reported that the library is fully staffed. The new Library Assistant Director will begin employment in January.

R3. State Statistical Report

Mr. Manning reported that the state statistical report had been submitted successfully.

R4. Leased Materials Budget

Mr. Manning discussed the impacts of Baker & Taylor closing on the leasing process for bestsellers. Ms. Denis and Ms. Bennett provided follow up questions to determine the best course of action.

R5. Holiday Celebrations

Mr. Manning noted the staff holiday party would be occurring on December 19th at the Prince George Library and invited all Trustees to attend. Mr. Manning also invited Trustees to the Friends of the Library, Dinwiddie Holiday Open House.

APPOMATTOX REGIONAL LIBRARY SYSTEM

Board of Trustees

Agenda

January 21, 2026

1:00 p.m.

Call to Order

Approval of Agenda

Consent Agenda: All matters listed under Consent Agenda are considered routine by the Board and will be approved or received by motion on the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Board member.

Minutes – December 10, 2025

Statistical Report – dated January 21, 2026

Financial Report – dated January 21, 2026

Bills for Review

Communications:

Mr. Gilliam

Citizen Comments:

Report of Library Director:

- R1.** Staff Update - Introduction of Will Wyatt, Assistant Director
- R2.** FY2027 Budget Submission
- R3.** Change in IT Support
- R4.** Staff Annual Evaluations
- R5.** Friends of the Hopewell / Prince George Libraries Social - Luca, January 22, 2026 from 6 pm to 8 pm
- R6.** Chamber of Commerce Luncheon
- R7.** PLA Conference - April 1 - April 3, 2026

Committee Reports:

New Business:

Unfinished Business:

Board Meeting Schedule - FY2026

Adjournment: Next Meeting time date and location to be determined.

R6. Submission of Budgets to the Jurisdictions

Mr. Manning provided the timeline for budget submission to the jurisdictions in addition to the plans to create a narrative to accompany budget requests.

There was some discussion on the lapsed salary of the previous Assistant Director. Mr. Manning answered Trustee questions regarding the vacation policy for employees.

Consent Agenda:

All matters listed under Consent Agenda are considered routine by the Board and will be approved or received by motion on the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Board member.

Minutes – October 15, 2025

Statistical Report – dated December 10, 2025

Financial Report – dated December 10, 2025 (information through October 2025 only)

Bills for Review

MOTION: Ms. Bennett moved to approve the agenda and consent agenda as presented. Ms. Hawkins seconded the motion. The motion carried.

Citizen Comments:

None.

Committee Reports:

Personnel Committee

MOTION: Mr. Stewart moved to go to executive session to discuss public business matters lawfully exempted from open meeting requirements pursuant to the personnel exemption at Virginia Code § 2.2-3711. Ms. Bennett seconded the motion. The motion carried.

The meeting moved to executive closed session at 1:42PM.

MOTION: Mr. Stewart moved to return to public meeting and certified that only public business matters lawfully exempted from open meeting requirements by Virginia § 2.2-3711, were heard, discussed, or considered during the closed meeting. Ms. Dotson Reid seconded the motion. The motion carried.

The public meeting resumed at 2:23PM.

Unfinished Business:

Board Meeting Schedule - FY2026

Mr. Stewart reported that the Board discussed changes to the Board meeting schedule. There was significant discussion of hybrid meetings, virtual meetings, and Board of Trustees bylaws regarding proposed changes to the meeting schedule. There was further discussion regarding the process for addressing Trustee absences.

MOTION: Ms. Bennett moved to approve amending the bylaws to 8 meetings per year with 2 virtual meetings as determined by the Board. Mr. Stewart seconded the motion. The motion carried.

New Business:

Approval of FY2027 Budget

Ms. Roache spoke on behalf of the Finance Committee. Ms. Roache reported that the Finance Committee met in early December and went through the proposed budget with Mr. Manning. The Finance Committee suggested no change to the proposed budget. There was significant discussion of the process and timeline for budget approval.

MOTION: Mr. Stewart moved to approve the budget as presented and approved by the Finance Committee. Ms. Hawkins seconded. The motion carried.

December 2025 Holiday Schedule

Mr. Manning suggested the Library be closed on December 27th, 2025 to align with jurisdictional closures for the holidays.

MOTION: Ms. Hawkins moved to approve the closure of the Library on December 27th, 2025. Ms. Dotson Reid seconded the motion. The motion carried.

Adjournment

MOTION: Ms. Bennett moved to adjourn. Ms. Hawkins seconded the motion. The motion carried.

The meeting was adjourned at 2:55PM.

Respectfully submitted,

Sarah Ball

Administrative and Personnel Services Manager

Statistical Report - FY2026 - January 21, 2026

Circulation Data All Locations:

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	CHANGE FROM FY24
Burrowsville	FY22	213	353	323	319	297	342	297	351	326	294	265	324	3,704		
	FY23	250	244	286	275	307	274	350	329	400	618	496	532	4,361		
	FY24	406	452	459	399	360	330	417	299	344	369	310	297	4,442		
	FY25	462	504	379	466	388	361	329	301	385	301	400	286	4,562		
	FY26	341	368	393	277	279	337							1,995	-7%	-22%

Carson Depot	FY22	823	958	873	936	660	665	666	731	635	711	607	735	9,000		
	FY23	766	863	849	732	539	612	744	663	791	672	884	992	9,107		
	FY24	776	722	756	715	663	701	737	690	684	710	912	774	8,840		
	FY25	779	834	821	670	629	711	634	571	551	639	692	605	8,136		
	FY26	799	587	638	769	596	557								-22%	-11%

Dinwiddie	FY22	1,340	1,598	1,380	1,561	1,395	1,324	1,233	1,327	1,789	1,745	1,445	1,650	17,787		
	FY23	1,603	1,677	1,436	1,491	1,392	1,336	1,390	1,542	1,685	1,385	1,573	1,944	18,454		
	FY24	1,808	1,873	1,583	1,388	1,451	1,655	1,670	1,640	1,566	1,506	1,768	1,831	19,739		
	FY25	1,823	1,752	1,612	1,879	1,418	1,657	1,483	1,387	1,635	1,593	1,606	1,842	19,687		
	FY26	1,713	1,549	1,622	1,790	1,345	1,438								-13%	-7%

Disputanta	FY22	454	652	583	551	409	424	554	602	751	682	622	598	6,882		
	FY23	447	669	536	494	411	382	461	437	463	431	466	549	5,746		
	FY24	400	566	682	706	658	477	514	501	533	675	662	800	7,174		
	FY25	641	658	447	428	300	359	282	378	524	779	730	641	6,167		
	FY26	627	801	622	577	488	352								-2%	22%

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	Change from FY24
Hopewell	FY22	9,015	8,623	8,765	8,452	7,098	7,442	7,902	7,490	7,523	7,321	8,050	8,143	95,824		
	FY23	9,157	9,812	8,657	8,174	6,969	7,096	7,966	7,714	8,427	7,314	7,851	8,734	97,871		
	FY24	9,985	10,406	8,414	8,906	7,645	7,413	8,429	7,721	8,208	8,897	8,555	9,090	103,669		
	FY25	11,129	9,564	9,207	9,608	7,469	7,144	6,869	7,215	8,776	8,548	9,018	9,631	104,178		
	FY26	10,370	9,931	9,211	9,271	6,707	6,361								-11%	-4%

McKenney	FY22	610	738	590	594	687	568	619	596	694	849	860	1,030	8,435		
	FY23	1,088	1,236	1,164	1,088	957	852	1,009	971	1,343	918	1,085	1,095	12,806		
	FY24	1,123	1,353	1,197	1,254	1,142	1,055	1,240	1,250	1,361	1,181	959	1,329	14,444		
	FY25	1,320	1,228	1,203	1,136	956	1,094	913	755	969	1,268	1,232	1,572	13,646		
	FY26	1,430	1,098	1,088	1,014	716	760								-31%	-12%

Prince George	FY22	3,220	3,940	3,139	3,309	2,889	3,020	2,950	3,082	4,943	4,891	3,897	4,728	44,008		
	FY23	5,401	6,096	4,360	3,827	3,883	3,649	3,789	3,809	4,630	5,013	5,783	7,231	57,471		
	FY24	5,508	5,219	4,861	4,386	4,069	3,475	4,581	7,211	7,650	8,844	9,379	10,884	76,067		
	FY25	10,536	9,851	8,339	9,081	7,159	6,793	7,417	7,284	8,614	8,639	7,799	10,677	102,189		
	FY26	10,082	10,058	9,173	9,965	7,417	6,287								-7%	3%

Rohoic	FY22	568	595	539	789	616	626	863	866	1,077	967	1,114	970	9,590		
	FY23	1,005	888	884	984	889	910	928	1,176	1,419	1,217	1,112	1,411	12,823		
	FY24	1,332	1,378	1,433	1,377	1,242	961	1,063	1,206	1,161	1,046	1,468	1,128	14,795		
	FY25	1,220	1,197	1,086	1,130	935	965	262	44	69	83	50	520	7,561		
	FY26	806	522	916	1,090	838	783								-19%	-24%

Econtent	FY22	1,854	2,101	1,860	1,686	1,725	1,586	1,825	1,845	1,869	1,635	2,246	1,865	22,097		
	FY23	1,872	2,213	1,782	1,861	1,871	1,629	1,967	1,833	2,062	2,169	2,281	1,893	23,433		
	FY24	2,283	2,358	2,028	2,157	2,270	2,275	2,282	2,601	2,813	2,581	2,655	2,698	29,001		
	FY25	2,903	3,055	2,840	2,853	2,731	3,146	3,573	3,268	3,442	3,103	3,590	3,460	37,964		
	FY26	3,519	3,461	3,340	3,292	3,242	3,361								7%	15%

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	Change from FY24
ARLS Totals	FY22	17,643	18,906	17,469	17,646	15,367	15,573	16,355	16,288	18,856	18,413	18,484	19,445	210,445		
	FY23	21,596	23,681	20,001	18,983	17,216	16,782	18,697	18,639	21,508	19,988	21,687	24,430	243,208		
	FY24	23,621	24,327	21,413	21,288	19,500	18,342	20,933	23,119	24,320	25,809	26,668	28,831	278,171		
	FY25	30,813	28,643	25,934	27,251	21,985	22,230	21,762	21,203	24,965	24,953	25,117	29,234	304,090		
	FY26	29,687	28,375	27,003	28,045	21,628	20,236	0	0	0	0	0	0	154,974	-9%	-1%

Statistical Report June 18, 2025

REFERENCE QUESTIONS - FY2026	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville	31	29	43	25	27	33	0	0	0	0	0	0	188
Carson Depot	74	32	33	42	31	61	0	0	0	0	0	0	273
Dinwiddie	180	184	220	207	72	122	0	0	0	0	0	0	985
Disputanta	87	97	99	95	72	31	0	0	0	0	0	0	481
Hopewell	1,279	1,307	1,293	1,224	679	625	0	0	0	0	0	0	6,407
McKenney	134	140	147	116	59	19	0	0	0	0	0	0	615
Prince George	1,369	1,510	1,295	1,283	802	760	0	0	0	0	0	0	7,019
Rohoic	18	48	916	60	93	94	0	0	0	0	0	0	1,229
TOTALS	3,172	3,347	4,046	3,052	1,835	1,745	0	0	0	0	0	0	17,197
Computer Use	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville Workstation	21	13	20	23	8	6	0	0	0	0	0	0	91
WIFI	12	19	19	18	11	8	0	0	0	0	0	0	87
Carson Depot Workstation	24	30	16	26	17	9	0	0	0	0	0	0	122
WIFI	26	25	25	35	27	21	0	0	0	0	0	0	159
Dinwiddie Workstation	69	61	55	66	31	23	0	0	0	0	0	0	305
WIFI	56	37	37	52	40	43	0	0	0	0	0	0	265
Disputanta Workstation	88	71	82	73	79	75	0	0	0	0	0	0	468
WIFI	71	93	106	54	90	92	0	0	0	0	0	0	506
Hopewell Workstation	1,211	1,094	1,143	1,056	790	761	0	0	0	0	0	0	6,055
WIFI	920	889	998	825	645	559	0	0	0	0	0	0	4,836
McKenney Workstation	58	40	31	38	25	20	0	0	0	0	0	0	212
WIFI	49	37	44	39	30	31	0	0	0	0	0	0	230
Prince George Workstation	333	357	350	365	277	273	0	0	0	0	0	0	1,955
WIFI	346	338	377	408	306	235	0	0	0	0	0	0	2,010
Rohoic Workstation	37	25	25	20	18	11	0	0	0	0	0	0	136
WIFI	50	50	21	34	29	22	0	0	0	0	0	0	206
TOTALS	3,371	3,179	3,349	3,132	2,423	2,189	0	0	0	0	0	0	17,643

Hotspot Circulation 111 113 130 98 90 86 0 0 0 0 0 0 628

Appomattox Regional Library System
Revenue and Expenses
July 1, 2025 - June 30, 2026

fund#	Revenue 01/21/2026	Adopted FY2026 Budget	Receipts to Previous Month	Monthly Receipts - 12/25	Total Receipts 12/31/25	Percentage Received	Balance Due
100	Carry Over	\$20,000	\$0	\$0	\$0	0.0%	\$20,000
101	Reserve	\$100,000	\$0	\$0	\$0	0.0%	\$100,000
102	Hopewell	\$760,057	\$380,029	\$0	\$380,029	50.0%	\$380,029
103	Dinwiddie	\$364,696	\$182,348	\$0	\$182,348	50.0%	\$182,348
104	Prince George	\$726,936	\$363,468	\$0	\$363,468	50.0%	\$363,468
105	State Funds	\$674,452	\$337,092	\$0	\$337,092	50.0%	\$337,360
106	Lost/Damaged/Fees	\$5,000	\$1,106	\$162	\$1,268	25.4%	\$3,732
107	Copying/Fax Receipt	\$25,000	\$10,278	\$1,612	\$11,891	47.6%	\$13,109
108	Endowment Funds	\$17,500	\$0	\$19,700	\$19,700	112.6%	(\$2,200)
109	E-Rate Refunds	\$20,000	\$28,350	\$0	\$28,350	141.7%	(\$8,350)
110	Gifts/Donations	\$1,000	\$363	\$0	\$363	36.3%	\$637
111	Grants	\$1,000	\$0	\$0	\$0	0.0%	\$1,000
112	Other	\$2,700	\$1,291	\$162	\$1,452	53.8%	\$1,248
TOTALS		\$2,718,341	\$1,304,324	\$21,636	\$1,325,960	48.8%	\$1,392,381

EXPENSES 12/31/2025	FY26 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES 12/25	TOTAL EXPENSES 12/31/2025	PERCENTAGE SPENT	BALANCE
Personnel						
200 MLS Salaries & Wages	\$560,323	\$240,832	\$39,610	\$280,442	50.0%	\$279,881
201 Non-MLS Salary & Wages	\$755,138	\$307,109	\$63,345	\$370,454	49.1%	\$384,684
202 Benefits for Staff/Retirees	\$330,000	\$135,956	\$25,817	\$161,773	49.0%	\$168,227
Total Personnel	\$1,645,461	\$683,897	\$128,771	\$812,669	49.4%	\$832,792
Books & Materials						
300 Books	\$108,900	\$33,089	\$11,708	\$44,797	41.1%	\$64,103
301 Leased Materials	\$18,500	\$0	\$0	\$0	0.0%	\$18,500
302 Standing Order Books	\$36,560	\$10,147	\$1,591	\$11,739	32.1%	\$24,821
303 Print News & Periodicals	\$9,000	\$925	\$6,585	\$7,509	83.4%	\$1,491
304 Audiovisual Materials	\$35,070	\$8,281	\$3,581	\$11,861	33.8%	\$23,209
305 Electronic Materials	\$25,000	\$16,783	\$0	\$16,783	67.1%	\$8,217
306 Material Services Supplies	\$6,500	\$557	\$1,544	\$2,101	32.3%	\$4,399
308 Restricted - Donation/Grant	\$0	\$25	\$0	\$25	0.0%	(\$25)
309 Equipment, Devices & Kits	\$1,000	\$228	\$0	\$228	0.0%	\$772
310 Econtent	\$55,000	\$33,784	\$1,216	\$35,000	63.6%	\$20,000
Total Books & Materials	\$295,530	\$103,818	\$26,225	\$130,043	44.0%	\$165,488
Capital Expenditures						
Library Non-Computer Equip.,						
400 Furniture & Fixtures	\$80,000	\$3,986	\$0	\$3,986	5.0%	\$76,014
401 Computer Hardware	\$70,000	\$40,079	\$1,332	\$41,411	59.2%	\$28,589
402 Vehicles	\$0	\$56,386	\$0	\$56,386		(\$56,386)
Total Capital Expenditures	\$150,000	\$100,451	\$1,332	\$101,783	67.9%	\$48,217
Contractual						
500 Lyrasis ILL Services	\$3,100	\$0	\$0	\$0	0.0%	\$3,100
501 Software & Web Based App. Licensing Contracts	\$70,000	\$24,856	\$3,528	\$28,384	40.5%	\$41,616
502 Audit	\$21,500	\$3,150	\$0	\$3,150	14.7%	\$18,350
503 Cataloging MARC Records	\$3,000	\$0	\$0	\$0	0.0%	\$3,000
505 Computer Support/Service	\$110,000	\$51,340	\$9,041	\$60,381	54.9%	\$49,619

EXPENSES 12/31/2025	FY26 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES 12/25	TOTAL EXPENSES 12/31/2025	PERCENTAGE SPENT	BALANCE
507 Telecomm Internet Line	\$50,000	\$18,093	\$3,566	\$21,659	43.3%	\$28,341
508 Printing and Publications	\$5,000	\$2,250	\$1,862	\$4,112	82.2%	\$889
Total Contractual	\$262,600	\$99,689	\$17,997	\$117,686	44.8%	\$144,914
Facilities/Maint./Operations						
600 Equip. Repair & Maintenance	\$7,000	\$1,799	\$748	\$2,548	36.4%	\$4,452
601 TLC Maintenance Contract	\$16,500	\$17,336	\$0	\$17,336	105.1%	(\$836)
602 Facilities and Rent	\$76,650	\$31,500	\$6,300	\$37,800	49.3%	\$38,850
603 Supplies	\$20,000	\$9,489	\$2,015	\$11,503	57.5%	\$8,497
604 Travel / Workshops /Conf.	\$15,000	\$3,916	\$251	\$4,168	27.8%	\$10,832
605 Training / Education	\$2,000	\$0	\$0	\$0	0.0%	\$2,000
606 Utilities	\$3,750	\$1,257	\$188	\$1,445	38.5%	\$2,305
607 Telephone (Voice)	\$13,600	\$3,319	\$674	\$3,993	29.4%	\$9,607
608 Insurance	\$12,750	\$1,586	\$0	\$1,586	12.4%	\$11,164
609 Vehicle Maintenance & Fuel	\$5,000	\$1,205	\$4,535	\$5,740	114.8%	(\$740)
610 Job & Contracting Advertising	\$2,500	\$750	\$0	\$750	30.0%	\$1,750
611 Promotional Advertising	\$3,000	\$669	\$0	\$669	22.3%	\$2,331
612 Organization/Association Dues	\$3,500	\$210	\$1,995	\$2,205	63.0%	\$1,295
613 Postage	\$6,000	\$2,658	\$0	\$2,658	44.3%	\$3,342
614 Janitorial	\$94,000	\$39,709	\$6,979	\$46,688	49.7%	\$47,312
615 Other Building Maintenance	\$20,000	\$9,941	\$224	\$10,165	50.8%	\$9,835
Total Facilities/Maint./Operations	\$301,250	\$125,344	\$23,909	\$149,253	49.5%	\$151,997
Programs/Activites/Other						
700 YS Summer Reading Program	\$7,000	(\$557)	\$0	(\$557)	-8.0%	\$7,557
701 YS Programming & Supplies	\$7,500	\$1,214	\$421	\$1,634	21.8%	\$5,866
703 Adult Programming & Supplies	\$9,000	\$2,539	\$280	\$2,819	31.3%	\$6,181

EXPENSES 12/31/2025	FY26 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES 12/25	TOTAL EXPENSES 12/31/2025	PERCENTAGE SPENT	BALANCE
704 Local History Collection/Progs.	\$1,000	\$0	\$0	\$0	0.0%	\$1,000
705 Reserve	\$20,000	\$0	\$0	\$0	0.0%	\$20,000
709 Misc. Professional Serv. &	\$20,000	\$6,975	\$1,249	\$8,224	41.1%	\$11,776
Total Programs/Activ./Other	\$64,500	\$10,171	\$1,950	\$12,120	18.8%	\$52,380
GRAND TOTALS	\$2,719,341	\$1,123,370	\$200,184	\$1,323,554	48.7%	\$1,395,787

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/11/25	200830	21000-100	Federal Taxes Withheld	2,570.45	
			Social Security Taxes		
12/11/25	200830	22000-100	Withheld	2,687.19	
12/11/25	200830	22000-100	FC Social Security	133.91	
12/11/25	200830	22000-100	ARLS Social Security	2,553.28	
12/11/25	200830	23000-100	Medicare Taxes Withheld	628.47	
12/11/25	200830	23000-100	FC Medicare Taxes	31.32	
12/11/25	200830	23000-100	ARLS Medicare	597.15	
			Electronic Federal Tax		
12/11/25	200830	10006-100	Payment		9,201.77
12/19/25	200831	21000-100	Federal Taxes Withheld	511.20	
			Social Security Taxes		
12/19/25	200831	22000-100	Withheld	868.00	
12/19/25	200831	22000-100	ARLS Social Security	868.00	
12/19/25	200831	23000-100	Medicare Taxes Withheld	203.03	
12/19/25	200831	23000-100	ARLS Medicare	203.03	
			Electronic Federal Tax		
12/19/25	200831	10006-100	Payment		2,653.26
12/24/25	200832	21000-100	Federal Taxes Withheld	2,782.37	
			Social Security Taxes		
12/24/25	200832	22000-100	Withheld	2,972.56	
12/24/25	200832	22000-100	FC Social Security	133.91	
12/24/25	200832	22000-100	ARLS Social Security	2,838.65	
12/24/25	200832	23000-100	Medicare Taxes Withheld	695.21	
12/24/25	200832	23000-100	FC Medicare Taxes	31.32	
12/24/25	200832	23000-100	ARLS Medicare	663.89	
			Electronic Federal Tax		
12/24/25	200832	10006-100	Payment		10,117.91
12/4/25	2013-1105	70540-600	FC Life Insurance	56.54	
12/4/25	2013-1105	70540-600	FC VRS Retirement	42.17	
12/4/25	2013-1105	27000-200	VRS Withheld	2,791.00	
12/4/25	2013-1105	70460-100	ARLS VRS Insurance	727.12	
12/4/25	2013-1105	70460-100	ARLS VRS Retirement	934.11	
12/4/25	2013-1105	10006-100	Treasurer of Virginia		4,550.94
12/11/25	2013-1107	27000-300	EZ Link Withheld	244.40	
12/11/25	2013-1107	70460-100	Ez Link Retirement	618.10	
12/11/25	2013-1107	10006-100	Treasurer of Virginia		862.50
12/11/25	2013-1108	27000-400	EZ Link Voluntary	571.14	
12/11/25	2013-1108	10006-100	Treasurer of Virginia		571.14
12/24/25	2013-1110	27000-400	EZ Link Voluntary	571.14	
12/24/25	2013-1110	10006-100	Treasurer of Virginia		571.14
12/24/25	2013-1111	27000-300	EZ Link Withheld	244.40	
12/24/25	2013-1111	70460-100	Ez Link Retirement	618.10	
12/24/25	2013-1111	10006-100	Treasurer of Virginia		862.50
12/19/25	2026-201EV	82600-200	Mobile Internet		-776.62
12/19/25	2026-201EV	10006-100	T-Mobile	-776.62	
12/1/25	2026-205E	81210-200	Security Cameras	1,332.00	
			Huntington Technology		
12/1/25	2026-205E	10006-100	Finance		1,332.00
12/5/25	2026-206E	10007-100	Gross MLS	13,612.35	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/5/25	2026-206E	10007-100	Gross Non MLS	8,552.10	
12/5/25	2026-206E	10007-100	Gross Hourly	12,365.92	
12/5/25	2026-206E	10007-100	Gross Smart Beginnings	1,760.11	
12/5/25	2026-206E	10006-100	ARLS-Payroll		36,290.48
12/5/25	2026-207E	83700-100	Invoice: Amazon 10969	74.88	
12/5/25	2026-207E	85110-100	Invoice: Amazon 10982	98.95	
12/5/25	2026-207E	80020-100	Invoice: Amazon 11/18/25	49.50	
12/5/25	2026-207E	80470-100	Invoice: Amazon 11/20/25.1	134.86	
12/5/25	2026-207E	10006-100	Amazon.com		358.19
12/5/25	2026-208E	80460-100	Invoice: 2218293	379.71	
12/5/25	2026-208E	10006-100	Blackstone Publishing #8299 60 021 0013348		379.71
12/5/25	2026-209E	84100-440	Telephone - McKenney #8299 60 021 0013348	47.90	
12/5/25	2026-209E	82600-440	Internet - McKenney	424.29	
12/5/25	2026-209E	10006-100	Comcast Communications #8299 60 019 0107136		472.19
12/5/25	2026-210E	82600-430	Internet - Disputanta	304.07	
12/5/25	2026-210E	10006-100	Comcast Communications		304.07
12/5/25	2026-211E	84100-100	Telephone - Regional	155.47	
12/5/25	2026-211E	10006-100	Clearfly		155.47
12/5/25	2026-212E	84000-410	Utilities - Carson	188.00	
12/5/25	2026-212E	10006-100	Dominion Energy Virginia		188.00
12/5/25	2026-213E	80260-100	Invoice: 999101735571	49.48	
12/5/25	2026-213E	80260-100	Invoice: 999101735570	62.97	
12/5/25	2026-213E	10006-100	Cengage Learning Inc/Gale		112.45
12/5/25	2026-214E	80200-100	Invoice: 92129080	39.15	
12/5/25	2026-214E	80200-100	Invoice: 92389918	15.11	
12/5/25	2026-214E	80200-100	Invoice: 92389917	15.11	
12/5/25	2026-214E	80200-100	Invoice: 92389916	56.57	
12/5/25	2026-214E	80200-100	Invoice: 92389915	13.55	
12/5/25	2026-214E	80210-100	Invoice: 92129076	34.79	
12/5/25	2026-214E	80210-100	Invoice: 92129077	121.88	
12/5/25	2026-214E	80210-100	Invoice: 92129078	33.68	
12/5/25	2026-214E	80210-100	Invoice: 92389919	11.85	
12/5/25	2026-214E	80210-100	Invoice: 92389913	105.40	
12/5/25	2026-214E	80210-100	Invoice: 92389914	51.17	
12/5/25	2026-214E	10006-100	Ingram Library Services		498.26
12/5/25	2026-215E	80405-100	Invoice: 508088326	260.01	
12/5/25	2026-215E	80405-100	Invoice: 508057784	249.02	
12/5/25	2026-215E	80405-100	Invoice: 508057785	384.22	
12/5/25	2026-215E	80405-100	Invoice: 508088329	58.89	
12/5/25	2026-215E	80410-100	Invoice: 508088324	28.72	
12/5/25	2026-215E	80440-100	Invoice: 508088327	34.58	
12/5/25	2026-215E	80440-100	Invoice: 508088360	68.15	
12/5/25	2026-215E	80440-100	Invoice: 508088328	90.18	
12/5/25	2026-215E	80410-100	Invoice: 508057786	221.68	
12/5/25	2026-215E	80410-100	Invoice: 507956467	31.24	
12/5/25	2026-215E	81000-300	Invoice: 508108240	1,215.82	
12/5/25	2026-215E	10006-100	Midwest Tape		2,642.51

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/5/25	2026-216E	83700-100	Post-Its, Rubberbands,		
			Labels, Stapler	161.42	
12/5/25	2026-216E	10006-100	Quill LLC		161.42
12/5/25	2026-217E	84300-100	Fuel - All Vehicles	28.80	
12/5/25	2026-217E	10006-100	Wex Bank		28.80
12/5/25	2026-218E	20200-400	Truist 12/21/25	7,062.49	
12/5/25	2026-218E	10006-100	Truist		7,062.49
			Grounds Maintenance -		
12/5/25	2026-219E	84900-410	Carson	110.00	
12/5/25	2026-219E	10006-100	Virginia Landscapers LLC		110.00
12/5/25	2026-220E	80060-100	Invoice: ARI0012859	2,698.00	
			World Book School &		
12/5/25	2026-220E	10006-100	Library		2,698.00
12/16/25	2026-221E	10007-100	Gross MLS	3,329.35	
12/16/25	2026-221E	10007-100	Gross Non MLS	4,076.50	
12/16/25	2026-221E	10007-100	Gross Hourly	5,011.92	
12/16/25	2026-221E	10006-100	ARLS-Payroll		12,417.77
12/19/25	2026-222E	83700-100	Invoice: Amazon 10981	45.58	
12/19/25	2026-222E	83700-100	Invoice: Amazon 10986	87.97	
12/19/25	2026-222E	84810-100	Invoice: Amazon 10997	198.92	
12/19/25	2026-222E	85110-100	Invoice: Amazon 10982.1	263.62	
12/19/25	2026-222E	80470-100	Invoice: Amazon 12/1/25	69.00	
12/19/25	2026-222E	80025-100	Invoice: Amazon 12/1/25	57.54	
12/19/25	2026-222E	80040-100	Invoice: Amazon 12/1/25	40.66	
12/19/25	2026-222E	80470-100	Invoice: Amazon 11/20/25	69.00	
12/19/25	2026-222E	80470-100	Invoice: Amazon 11/20/25.2	59.88	
12/19/25	2026-222E	83700-100	Invoice: Amazon 11019	59.99	
			Invoice:		
12/19/25	2026-222E	80470-100	CMIT13-GL76-767N	-69.00	
12/19/25	2026-222E	10006-100	Amazon.com		883.16
12/19/25	2026-223E	70470-100	Retirees Health Insurance	1,008.00	
			Anthem BlueCross		
12/19/25	2026-223E	10006-100	BlueShield		1,008.00
			Retirees Medicare Health		
12/19/25	2026-224E	70470-100	Insurance	1,160.00	
			Anthem BlueCross		
12/19/25	2026-224E	10006-100	BlueShield		1,160.00
12/19/25	2026-225E	70550-600	FC Health Insurance	982.80	
12/19/25	2026-225E	70470-100	ARLS Health Insurance	13,843.80	
			Anthem BlueCross		
12/19/25	2026-225E	10006-100	BlueShield		14,826.60
12/19/25	2026-226E	80460-100	Invoice: 2219683	179.50	
12/19/25	2026-226E	80460-100	Invoice: 2220312	30.94	
12/19/25	2026-226E	10006-100	Blackstone Publishing		210.44
			#8299 60 017 0205967		
12/19/25	2026-227E	84100-200	Telephone - HQ	275.15	
			#8299 60 017 0205967		
12/19/25	2026-227E	82600-200	Internet - HQ	495.29	
12/19/25	2026-227E	10006-100	Comcast Communications		770.44
			#8299 60 020 0107829		
12/19/25	2026-228E	82600-460	Internet - Rohoic	324.33	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/19/25	2026-228E	10006-100	Comcast Communications #8299 60 020 0108397		324.33
12/19/25	2026-229E	82600-420	Internet - Dinwiddie	319.07	
12/19/25	2026-229E	10006-100	Comcast Communications #8299 60 020 0356327		319.07
12/19/25	2026-230E	82600-410	Internet - Carson	314.07	
12/19/25	2026-230E	10006-100	Comcast Communications #8299 60 019 0106328		314.07
12/19/25	2026-231E	84100-450	Telephone - PG #8299 60 019 0106328	117.85	
12/19/25	2026-231E	82600-450	Internet - PG	437.45	
12/19/25	2026-231E	10006-100	Comcast Communications		555.30
12/19/25	2026-232E	80600-100	Digital Barcodes	687.36	
12/19/25	2026-232E	10006-100	DEMCO, Inc.		687.36
12/19/25	2026-233E	80300-200	HQ Magazines	3,767.58	
12/19/25	2026-233E	80300-410	Carson Magazines	333.14	
12/19/25	2026-233E	80300-420	Dinwiddie Magazines	506.13	
12/19/25	2026-233E	80300-430	Disputanta Magazines	158.96	
12/19/25	2026-233E	80300-440	McKenney Magazines	476.08	
12/19/25	2026-233E	80300-450	PG Magazines	955.96	
12/19/25	2026-233E	80300-460	Rohoic Magazines	292.88	
12/19/25	2026-233E	80300-480	Burrowsville Magazines	93.95	
12/19/25	2026-233E	10006-100	EBSCO Information Services		6,584.68
12/19/25	2026-234E	80260-100	Invoice: 999101766756	323.10	
12/19/25	2026-234E	80260-100	Invoice: 999101776641	101.21	
12/19/25	2026-234E	10006-100	Cengage Learning Inc/Gale		424.31
12/19/25	2026-235E	84100-410	Telephone - Carson	77.33	
12/19/25	2026-235E	10006-100	Granite Telecommunications		77.33
12/19/25	2026-236E	80230-100	Invoice: 92129079	7.29	
12/19/25	2026-236E	80230-100	Invoice: 92129081	8.74	
12/19/25	2026-236E	80200-100	Invoice: 92605460	13.55	
12/19/25	2026-236E	80200-100	Invoice: 92605461	13.55	
12/19/25	2026-236E	80200-100	Invoice: 92605462	19.96	
12/19/25	2026-236E	80210-100	Invoice: 92605457	89.21	
12/19/25	2026-236E	80210-100	Invoice: 92605458	34.76	
12/19/25	2026-236E	80210-100	Invoice: 92605459	10.63	
12/19/25	2026-236E	80210-100	Invoice: 92605456	36.91	
12/19/25	2026-236E	80210-100	Invoice: 92605463	33.58	
12/19/25	2026-236E	80230-100	Invoice: 92605464	10.96	
12/19/25	2026-236E	80200-100	Invoice: 92769497	9.07	
12/19/25	2026-236E	80200-100	Invoice: 92769498	43.55	
12/19/25	2026-236E	80200-100	Invoice: 92769499	27.15	
12/19/25	2026-236E	80200-100	Invoice: 92769500	18.12	
12/19/25	2026-236E	80200-100	Invoice: 92769501	18.14	
12/19/25	2026-236E	80210-100	Invoice: 92769494	16.10	
12/19/25	2026-236E	80210-100	Invoice: 92769495	28.77	
12/19/25	2026-236E	80210-100	Invoice: 92769496	34.85	
12/19/25	2026-236E	80230-100	Invoice: 92769502	49.12	
12/19/25	2026-236E	10006-100	Ingram Library Services		524.01
12/19/25	2026-237E	80440-100	Invoice: 508057783	270.19	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/19/25	2026-237E	80410-100	Invoice: 508117934	84.72	
12/19/25	2026-237E	80405-100	Invoice: 508117933	108.52	
12/19/25	2026-237E	80410-100	Invoice: 508154471	104.97	
12/19/25	2026-237E	80410-100	Invoice: 508154187	31.24	
12/19/25	2026-237E	80440-100	Invoice: 508154470	344.88	
12/19/25	2026-237E	80440-100	Invoice: 508154185	146.90	
12/19/25	2026-237E	80405-100	Invoice: 508154189	168.12	
12/19/25	2026-237E	80405-100	Invoice: 508154186	40.76	
12/19/25	2026-237E	10006-100	Midwest Tape Annual Subscription		1,300.30
12/19/25	2026-238E	82070-100	Renewal Feb 26 - Jan 27	2,520.00	
12/19/25	2026-238E	10006-100	Niche Academy Monthly Billing for		2,520.00
12/19/25	2026-239E	82460-100	December Additional Workplace	8,731.00	
12/19/25	2026-239E	82460-100	Monitoring	250.00	
12/19/25	2026-239E	82460-100	VM Server License	29.76	
12/19/25	2026-239E	82460-100	Socket License Orion Network Solutions	30.00	
12/19/25	2026-239E	10006-100	LLC		9,040.76
12/19/25	2026-240E	85850-100	Monthly Shredding	106.06	
12/19/25	2026-240E	10006-100	Shred-It USA LLC		106.06
12/19/25	2026-241E	82070-100	Westlaw Proflex - November	638.17	
12/19/25	2026-241E	10006-100	Thomson Reuters - West		638.17
12/19/25	2026-242E	82600-200	Mobile Internet	1,505.27	
12/19/25	2026-242E	10006-100	T-Mobile		1,505.27
12/22/25	2026-243E	10007-100	Gross MLS	13,612.35	
12/22/25	2026-243E	10007-100	Gross Non MLS	8,552.10	
12/22/25	2026-243E	10007-100	Gross Hourly	16,404.39	
12/22/25	2026-243E	10007-100	Gross Smart Beginnings	1,760.11	
12/22/25	2026-243E	10006-100	ARLS-Payroll		40,328.95
12/4/25	44572	80010-100	Invoice: B7109201	167.22	
12/4/25	44572	80015-100	Invoice: B7109126	128.56	
12/4/25	44572	80020-100	Invoice: B7108156	43.20	
12/4/25	44572	80020-100	Invoice: B7105191	38.40	
12/4/25	44572	80020-100	Invoice: B7104768	48.90	
12/4/25	44572	80020-100	Invoice: B7103859	536.69	
12/4/25	44572	80020-100	Invoice: B7108789	23.00	
12/4/25	44572	80020-100	Invoice: B7109213	203.90	
12/4/25	44572	80038-100	Invoice: B7109246	126.60	
12/4/25	44572	80038-100	Invoice: B7109014	53.88	
12/4/25	44572	80030-100	Invoice: B7108950	99.33	
12/4/25	44572	80030-100	Invoice: B7109115	142.86	
12/4/25	44572	80025-100	Invoice: B7093426	1,061.50	
12/4/25	44572	80025-100	Invoice: B7108211	63.86	
12/4/25	44572	80025-100	Invoice: B7105099	22.78	
12/4/25	44572	80025-100	Invoice: B7103970	228.86	
12/4/25	44572	80025-100	Invoice: B7108719	192.32	
12/4/25	44572	10006-100	Brodart Co.		3,181.86

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/4/25	44573	85800-100	Background Screening - Will Wyatt	37.60	
12/4/25	44573	10006-100	Active Screening		37.60
12/4/25	44574	83810-450	Travel - PG 11/6, 11/7, 11/10	48.64	
12/4/25	44574	10006-100	Steven Thompson Travel - Dinwiddie 10/16, 11/14		48.64
12/4/25	44575	83810-420	Shelly Curtis	59.76	
12/4/25	44575	10006-100	Chair Yoga - 11/12, 11/19		59.76
12/4/25	44576	85200-100	Chair Yoga - 12/3	80.00	
12/4/25	44576	85200-100	Lauren Hannon	40.00	
12/4/25	44576	10006-100	Yoga - 11/3, 11/10, 11/17, 11/24		120.00
12/4/25	44577	85200-100	Sharon Jadrnak	160.00	
12/4/25	44577	10006-100	Inv #15118 Fusion Repair		160.00
12/4/25	44578	84310-100	Inv #15113 Fuel	228.47	
12/4/25	44578	84300-100	Hopewell City Treasurer	190.33	
12/4/25	44578	10006-100	Window Envelopes		418.80
12/4/25	44579	83700-100	Holiday Cards - Will Bill FOLD	196.25	
12/4/25	44579	83700-100	Johnson Printing Service	101.50	
12/4/25	44579	10006-100	Janitorial - HQ		297.75
12/4/25	44580	84800-200	Janitorial - Carson	3,828.72	
12/4/25	44580	84800-410	Janitorial - Dinwiddie	220.00	
12/4/25	44580	84800-420	Janitorial - Disputanta	350.00	
12/4/25	44580	84800-430	Janitorial - McKenney	256.00	
12/4/25	44580	84800-440	Janitorial - PG	250.00	
12/4/25	44580	84800-450	Janitorial - Rohoic	1,297.80	
12/4/25	44580	84800-460	Janitorial - Burrowsville	220.00	
12/4/25	44580	84800-480	MCS Services, Inc.	195.00	
12/4/25	44580	10006-100	2026 Membership - B.		6,617.52
12/4/25	44581	84600-100	Manning	120.00	
12/4/25	44581	84600-100	2026 Membership - M.		
12/4/25	44581	84600-200	Ranes	90.00	
12/4/25	44581	10006-100	Virginia Library Association		210.00
12/4/25	44582	83700-100	Utility Knife - 3	32.97	
12/4/25	44582	10006-100	McKay Hardware, Inc.		32.97
12/4/25	44583	84900-200	Monitoring of Alarms - HQ	55.00	
12/4/25	44583	84900-450	Monitoring of Alarms - PG	59.00	
12/4/25	44583	10006-100	Petersburg Alarm Company, Inc.		114.00
12/18/25	44584	80038-100	Invoice: B7103756	219.61	
12/18/25	44584	80015-100	Invoice: B7103880	138.82	
12/18/25	44584	80015-100	Invoice: B7108090	19.59	
12/18/25	44584	80010-100	Invoice: B7108198	144.35	
12/18/25	44584	80035-100	Invoice: B7105165	80.92	
12/18/25	44584	80030-100	Invoice: B7105000	32.85	
12/18/25	44584	80030-100	Invoice: B7103760	76.60	
12/18/25	44584	80030-100	Invoice: B7108087	139.52	
12/18/25	44584	80025-100	Invoice: B7118980	887.00	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/18/25	44584	80025-100	Invoice: B7119119	44.69	
12/18/25	44584	80010-100	Invoice: B7119168	206.45	
12/18/25	44584	80020-100	Invoice: B7719252	110.80	
12/18/25	44584	80030-100	Invoice: B7119036	212.59	
12/18/25	44584	80038-100	Invoice: B7119453	11.49	
12/18/25	44584	80038-100	Invoice: B7119451	22.98	
12/18/25	44584	80015-100	Invoice: B7118637	71.14	
12/18/25	44584	80015-100	Invoice: B7118636	13.19	
12/18/25	44584	80035-100	Invoice: B7119692	3.59	
12/18/25	44584	80020-100	Invoice: B7119454	72.98	
12/18/25	44584	80020-100	Invoice: B7119452	49.26	
12/18/25	44584	80030-100	Invoice: B7119691	39.57	
12/18/25	44584	80025-100	Invoice: B7120716	23.31	
12/18/25	44584	80025-100	Invoice: B7120440	973.08	
12/18/25	44584	80010-100	Invoice: B7120457	245.44	
12/18/25	44584	80020-100	Invoice: B7120330	374.30	
12/18/25	44584	80025-100	Invoice: B7121483	363.60	
12/18/25	44584	80038-100	Invoice: B7121481	73.33	
12/18/25	44584	80015-100	Invoice: B7121370	62.74	
12/18/25	44584	80020-100	Invoice: B7121639	879.37	
12/18/25	44584	80030-100	Invoice: B7121369	87.50	
12/18/25	44584	10006-100	Brodart Co.		5,680.66
12/18/25	44585	82910-200	Copier - Usage Charge	22.71	
12/18/25	44585	82910-200	Copier - Base Charge	21.92	
12/18/25	44585	10006-100	Canon USA, Inc.		44.63
12/18/25	44586	83500-420	Rent - Dinwiddie Library	300.00	
12/18/25	44586	83500-440	Rent - McKenney Library	300.00	
12/18/25	44586	83500-460	Rent - Rohoic Library	300.00	
12/18/25	44586	10006-100	County of Dinwiddie		900.00
12/18/25	44587	83500-450	Rent - PG Library	1,200.00	
12/18/25	44587	83500-480	Rent - Burrowsville Library	300.00	
12/18/25	44587	83500-430	Rent - Disputanta Library	150.00	
12/18/25	44587	10006-100	County of Prince George		1,650.00
12/18/25	44588	20500-100	For FC - VFHY 12/5/25	2,462.00	
12/18/25	44588	10006-100	First Connections for Early Success		2,462.00
12/18/25	44589	83810-100	Travel - 12/1/25, 12/10/25	77.45	
12/18/25	44589	10006-100	Brian Manning		77.45
12/18/25	44590	83810-200	Travel - HQ 12/10/25, 12/11/25	65.39	
12/18/25	44590	85110-100	Candy for Gingerbread Houses	58.17	
12/18/25	44590	10006-100	Rija Mughal		123.56
12/18/25	44591	84600-100	2026 Membership Renewal Hopewell/PG Chamber Commerce	225.00	
12/18/25	44591	10006-100			225.00
12/18/25	44592	83500-200	Rent - Hopewell Library	3,750.00	
12/18/25	44592	10006-100	Hopewell City Treasurer		3,750.00
12/18/25	44593	82700-100	Explore - Dec - Feb	1,862.00	
12/18/25	44593	10006-100	Johnson Printing Service		1,862.00

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/18/25	44594	82910-200	HQ - IMC4500 Billing - Color Copies	411.11	
12/18/25	44594	82910-450	PG - IM2500 - Maintenance 11/9/25 -11/8/26	292.75	
12/18/25	44594	10006-100	Mauck & Company		703.86
12/18/25	44595	84600-100	2026 Institutional Dues	1,240.00	
12/18/25	44595	84600-200	2026 Dues - A. King	90.00	
12/18/25	44595	10006-100	Virginia Library Association		1,330.00
	Total			<u>208,043.02</u>	<u>208,043.02</u>

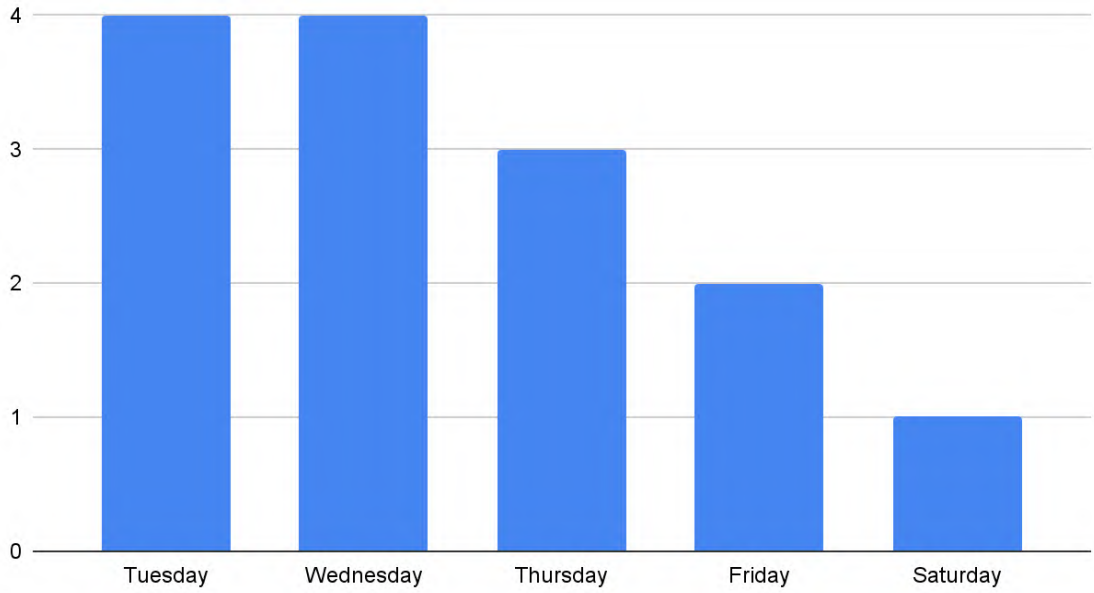
Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
10/28/25	Staples 10949	83700-100	Toner	571.34	
10/28/25	Staples 10949	20200-400	Staples, Inc. Chrysler Pacifica		571.34
10/29/25	DMV 10994	84340-100	Registration	5.00	
10/29/25	DMV 10994	20200-400	DMV		5.00
10/31/25		85200-100	Cricut Subscription	9.99	
10/31/25		20200-400			9.99
10/31/25	Google 10/31/25.1	82020-100	Google E-Mail	637.00	
10/31/25	Google 10/31/25.1	20200-400	Google		637.00
10/31/25	Google 10/31/25.2	82020-100	Google Telecom	12.85	
10/31/25	Google 10/31/25.2	20200-400	Google		12.85
11/3/25	H/PG 10995	85800-100	Lunch - Chamber Meeting	15.00	
11/3/25	H/PG 10995	20200-400	Hopewell/PG Chamber Commerce		15.00
11/3/25	Sign 10955	84340-100	Template - Pacifica	25.00	
11/3/25	Sign 10955	20200-400	Sign Elements		25.00
11/5/25	Cricut	85200-100	Yearly Subscription	87.83	
11/5/25	Cricut	20200-400			87.83
11/5/25	Online 10966	80600-100	Silver, Gold, Pink Labels	47.40	
11/5/25	Online 10966	20200-400	Onlinelabels.com		47.40
11/5/25	Sage 11/5/25	82070-100	Sage HR	264.00	
11/5/25	Sage 11/5/25	20200-400	Sage Software SB, Inc.		264.00
11/10/25	PLA 10975	83800-100	PLA Registration	456.00	
11/10/25	PLA 10975	20200-400	Public Library Association		456.00
11/10/25	Staples 10963	83700-100	Tape, Sticky Notes	57.07	
11/10/25	Staples 10963	84810-100	Lysol Cleaner	30.58	
11/10/25	Staples 10963	20200-400	Staples, Inc.		87.65
11/13/25		82000-100	Software Licenses	29.99	
11/13/25		20200-400	Adobe Indesign		29.99
11/13/25	AED 10973	83700-100	Electrode Pads	433.50	
11/13/25	AED 10973	20200-400	AED Superstore		433.50
11/18/25	Staples 10984	83700-100	Paper, Highlighters, Labels	133.53	
11/18/25	Staples 10984	85110-100	Utility Cart	29.99	
11/18/25	Staples 10984	84810-100	Toilet Cleaner	28.09	
11/18/25	Staples 10984	20200-400	Staples, Inc.		191.61
11/20/25	Dollar 10979	85110-100	Tablecloths	11.93	
11/20/25	Dollar 10979	20200-400	Dollar Tree		11.93
11/20/25	Read 11/20/25	80210-100	Adult Fiction - SO	32.40	
11/20/25	Read 11/20/25	20200-400	Reader Service		32.40
11/20/25	Staples 10985	83700-100	Calendars/Planners	258.91	
11/20/25	Staples 10985	20200-400	Staples, Inc.		258.91
11/21/25	LOV 10980	85830-100	E-Rate LVA Expenses	3,338.24	
11/21/25	LOV 10980	20200-400	Library of Virginia		3,338.24
11/21/25	Rural 11/21/25	82600-480	Internet - Burrowsville	219.00	
11/21/25	Rural 11/21/25	20200-400	RuralBand		219.00
11/26/25	Ancestry 10991	80500-100	Ancestry 11/25/25 - 5/25/26	229.00	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/26/25	Ancestry 10991	20200-400	Ancestry.com		229.00
			Jewelry, Crafts, Needle		
11/26/25	Hobby 10989	85110-100	Art	98.85	
11/26/25	Hobby 10989	20200-400	Hobby Lobby		98.85
				<hr/>	<hr/>
	Total			7,062.49	7,062.49
				<hr/> <hr/>	<hr/> <hr/>

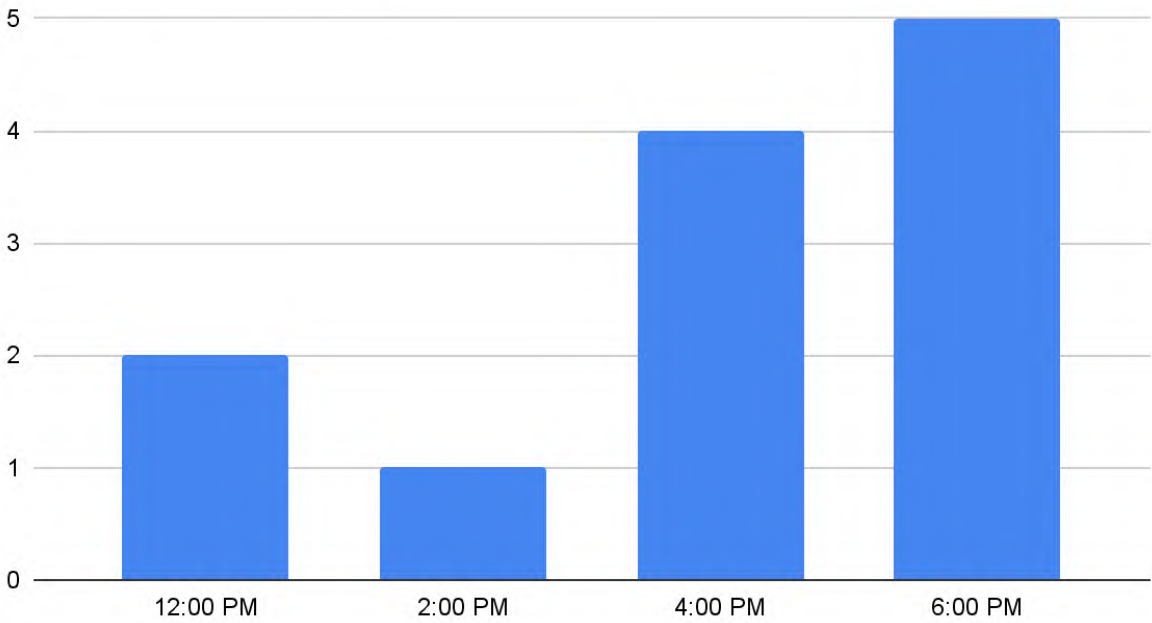
First Connections July 1, 2025 to Dec 31, 2025

Date	Trans Description	Debit Amt	Credit Amt	Balance
7/1/25	Beginning Balance			5,835.05
7/22/25	Payment from FC		5,835.05	
7/31/25	July Salary & Benefits	5,835.05		
8/18/25	Payment from FC		5,835.05	
8/31/25	August Salary & Benefits	5,835.05		
9/15/25	Payment from FC		5,835.05	
9/30/25	September Salary & Benefit	5,835.05		
10/14/25	Payment from FC		5,835.05	
10/31/25	October Salary & Benefits	8,215.78		
11/19/25	Payment from FC		8,215.78	
11/30/25	November Salary & Benefit	5,835.05		
12/22/25	Payment from FC		5,835.05	
12/31/25	December Salary & Benefit	5,835.05		
12/31/25	Ending Balance			5,835.05

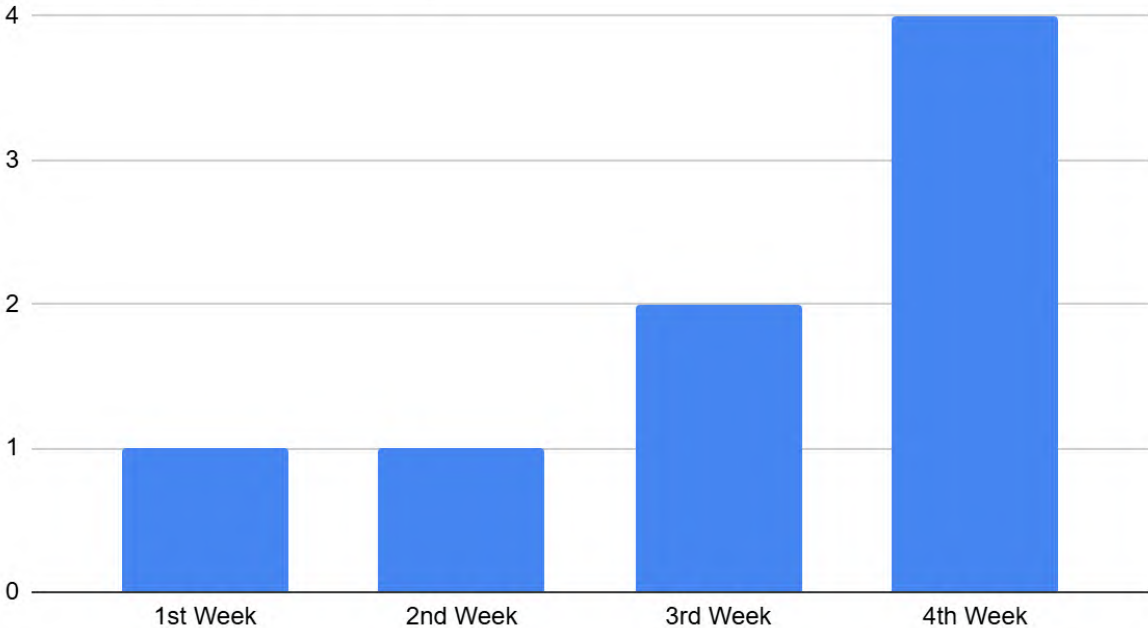
Preferred Day of Week



Preferred Time of Day



Preferred Week of Month



Preferred Months to Meet

