

APPOMATTOX REGIONAL LIBRARY SYSTEM

BOARD OF TRUSTEES

June 18, 2025

Hopewell Library

1:00 p.m.

APPOMATTOX REGIONAL LIBRARY SYSTEM
Board of Trustees
Agenda

June 18, 2025

1:00 p.m.

Call to Order

Approval of Agenda

Consent Agenda: All matters listed under Consent Agenda are considered routine by the Board and will be approved or received by motion on the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Board member.

Minutes - April 16, 2025

Minutes – May 21, 2025

Statistical Report – dated June 18, 2025

Financial Report – dated June 18, 2025

Bills for Review

Communications:

Citizen Comments:

Report of Library Director:

- R1.** Staff Update
- R2.** Rohoic Project
- R3.** Progress on Long Range Plan
- R4.** Progress on Summer Reading
- R5.** FY2025 Budget Report
- R5.** FY2026 Budget Report
- R6.** Purchase of New Vehicle
- R7.** Material Services Report - Library of Things
- R8.** Google Drive for the Board Packets
- R10.** FY2026 Board Meeting Schedule
- R11.** Staff Appreciation Dinner - Eastside Enhancement Center / Rohoic Library - June 20, 6 pm
- R12.** Library Director's Vacation

Committee Reports:

New Business:

Unfinished Business:

Adjournment

Next meeting on July 16, 2025 at 1:00 pm at the Rohoic Library

**Appomattox Regional Library System
Board of Trustees Regular Meeting
Minutes of May 21, 2025**

Call to Order: The regular monthly meeting of the ARLS Board of Trustees was held on Wednesday, May 21, 2025, at the Prince George Library located at 6605 Courts Drive, Prince George, Virginia. The meeting was called to order at 1:18pm.

There was no discussion of substantive business due to the lack of a quorum.

Trustees present:

Dinwiddie County: Ms. Julie Dotson Reid

Hopewell City: Mr. Larry Pankey and Mr. William Stewart

Prince George County: None

Trustees absent:

Dinwiddie County: Ms. Randi Hawkins, Schneria Valentine

Hopewell City: Vacant chair

Prince George County: Ms. Amanda Binford, Ms. Angela Bennett, and Ms. Danielle Roache

Staff present:

Brian Manning, Regional Library Director; Briana Terry, Administrative and Personnel Services Manager; Ginger Mauler, Branch Services Manager; and Cathy Field, Adult Services Librarian

Approval of Agendas: No action due to lack of quorum

Communications: None

Citizen comments: None

Report of the Library Director, Mr. Manning

R1. Staff Update:

The Prince George Library is currently seeking a Library Associate I. Interviews will commence this week.

R2. New Board Member – Julie Dotson Reid:

Ms. Reid was welcomed and gave a brief introduction on her background and what led her to volunteer for the Board of Trustees.

R2. Rohoic Project:

The Rohoic Library is scheduled for a soft opening Monday June 2, 2025.

R3. Progress on Long Range Plan:

The Long Range Plan is finalizing their objectives and is progressing to a final draft of the new plan scheduled to go into effect In October 2025.

R4. Adult Services Presentation:

Ms. Field gave an overview of the Adult Services department. She also discussed how the Adult Summer Reading Challenge is structured and she brought a sample of the tote bag, which is the prize for adults in addition to them being entered in a drawing for an iPad.

R5. FY2026 Budget Report:

Dinwiddie County has approved our budget request. The Library of Virginia State Aid is \$5,000 less than anticipated but should have no effect on our overall budget. Our requests have been included in Prince George County and the City of Hopewell's proposals, but we are still awaiting approval.

R6. FY2025 Budget:

The FY2025 Budget is on track to closing out the year.

R7. Board Survey:

This has been tabled for the next meeting.

R8. Cat-Mouse:

As a result of Animal Along the Appomattox, the library has adopted a cat named Mouse who resides at the Hopewell Library in the Admin area. Mouse will slowly be integrated into the library as our Mascot.

New Business:

The appointment of a new Secretary.
Ms. Hawkins term is ending as Chair.

Other Business: None

Adjournment: There being no further business, the meeting was adjourned at 2:08pm. No formal motion to adjourn was made.

Next Meeting: The next meeting will be held on Wednesday, June 18, 2025 at the Hopewell Library, located at 209 East Cawson Street, Hopewell, Virginia at 1:00 PM.

Briana Terry

Administrative and Personnel Services Manager
Appomattox Regional Library
209 E. Cawson Street, Hopewell, VA 23860
bterry@arls.org

Statistical Report - FY2025
Circulation Data All Locations:

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	CHANGE FROM FY24
Burrowsville	FY21	3	27	21	50	130	126	122	104	153	206	198	308	1,448		
	FY22	213	353	323	319	297	342	297	351	326	294	265	324	3,704		
	FY23	250	244	286	275	307	274	350	329	400	618	496	532	4,361		
	FY24	406	452	459	399	360	330	417	299	344	369	310	297	4,442		
	FY25	462	504	379	466	388	361	329	301	385	301	400		4,276	29%	3%

Carson Depot	FY21	7,346	4,776	4,591	469	509	521	595	621	749	705	716	699	22,297		
	FY23	823	958	873	936	660	665	666	731	635	711	607	735	9,000		
	FY23	766	863	849	732	539	612	744	663	791	672	884	992	9,107		
	FY24	776	722	756	715	663	701	737	690	684	710	912	774	8,840		
	FY25	779	834	821	670	629	711	634	571	551	639	692		7,531	-24%	-7%

Dinwiddie	FY21	53	371	513	720	683	841	827	649	856	805	868	1,048	8,234		
	FY22	1,340	1,598	1,380	1,561	1,395	1,324	1,233	1,327	1,789	1,745	1,445	1,650	17,787		
	FY23	1,603	1,677	1,436	1,491	1,392	1,336	1,390	1,542	1,685	1,385	1,573	1,944	18,454		
	FY24	1,808	1,873	1,583	1,388	1,451	1,655	1,670	1,640	1,566	1,506	1,768	1,831	19,739		
	FY25	1,823	1,752	1,612	1,879	1,418	1,657	1,483	1,387	1,635	1,593	1,606		17,845	-9%	0%

Disputanta	FY21	3	2	29	21	96	175	201	238	379	329	401	415	2,289	
	FY22	454	652	583	551	409	424	554	602	751	682	622	598	6,882	
	FY23	447	669	536	494	411	382	461	437	463	431	466	549	5,746	
	FY24	400	566	682	706	658	477	514	501	533	675	662	800	7,174	
	FY25	641	658	447	428	300	359	282	378	524	779	730		5,526	-13%

Hopewell	FY21	4,994	8,743	8,342	7,408	7,438	7,794	7,833	8,113	9,143	8,403	8,878	9,717	96,806	
	FY22	9,015	8,623	8,765	8,452	7,098	7,442	7,902	7,490	7,523	7,321	8,050	8,143	95,824	
	FY23	9,157	9,812	8,657	8,174	6,969	7,096	7,966	7,714	8,427	7,314	7,851	8,734	97,871	
	FY24	9,985	10,406	8,414	8,906	7,645	7,413	8,429	7,721	8,208	8,897	8,555	9,090	103,669	
	FY25	11,129	9,564	9,207	9,608	7,469	7,144	6,869	7,215	8,776	8,548	9,018		94,547	10%

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	Change from FY24
McKenney	FY21	6	83	219	210	206	396	354	409	453	460	421	563	3,780		
	FY22	610	738	590	594	687	568	619	596	694	849	860	1,030	8,435		
	FY23	1,088	1,236	1,164	1,088	957	852	1,009	971	1,343	918	1,085	1,095	12,806		
	FY24	1,123	1,353	1,197	1,254	1,142	1,055	1,240	1,250	1,361	1,181	959	1,329	14,444		
	FY25	1,320	1,228	1,203	1,136	956	1,094	913	755	969	1,268	1,232		12,074	28%	-8%

Prince George	FY21	1,479	1,665	3,232	3,218	2,759	2,794	4,814	2,734	3,138	3,050	2,742	3,437	35,062		
	FY22	3,220	3,940	3,139	3,309	2,889	3,020	2,950	3,082	4,943	4,891	3,897	4,728	44,008		
	FY23	5,401	6,096	4,360	3,827	3,883	3,649	3,789	3,809	4,630	5,013	5,783	7,231	57,471		
	FY24	5,508	5,219	4,861	4,386	4,069	3,475	4,581	7,211	7,650	8,844	9,379	10,884	76,067		
	FY25	10,536	9,851	8,339	9,081	7,159	6,793	7,417	7,284	8,614	8,639	7,799		91,512	-17%	59%

Rohoic	FY21	7	95	40	69	46	86	116	194	256	207	251	323	1,690		
	FY22	568	595	539	789	616	626	863	866	1,077	967	1,114	970	9,590		
	FY23	1,005	888	884	984	889	910	928	1,176	1,419	1,217	1,112	1,411	12,823		
	FY24	1,332	1,378	1,433	1,377	1,242	961	1,063	1,206	1,161	1,046	1,468	1,128	14,795		
	FY25	1,220	1,197	1,086	1,130	935	965	262	44	69	83	50		7,041	-97%	-48%

Rohoic is closed from January through March for renovation and improved furnishings. Circulation in February & March is auto renewals of items.

Econtent	FY21	1,969	1,986	1,859	1,813	2,141	1,757	2,013	2,104	1,985	1,796	1,976	1,943	23,342		
	FY22	1,854	2,101	1,860	1,686	1,725	1,586	1,825	1,845	1,869	1,635	2,246	1,865	22,097		
	FY23	1,872	2,213	1,782	1,861	1,871	1,629	1,967	1,833	2,062	2,169	2,281	1,893	23,433		
	FY24	2,283	2,358	2,028	2,157	2,270	2,275	2,282	2,601	2,813	2,581	2,655	2,698	29,001		
	FY25	2,903	3,055	2,840	2,853	2,731	3,146	3,573	3,268	3,442	3,103	3,590		34,504	35%	31%

ARLS Totals	FY21	15,860	17,748	18,846	13,978	14,008	14,490	16,875	15,166	17,112	15,961	16,451	18,453	194,948		
	FY22	17,646	18,908	17,498	17,667	15,463	15,748	16,556	16,526	19,235	18,742	18,885	19,860	212,734		
	FY23	21,596	23,681	20,001	18,983	17,216	16,782	18,697	18,639	21,508	19,988	21,687	24,430	243,208		
	FY24	23,621	24,327	21,413	21,288	19,500	18,342	20,933	23,119	24,320	25,809	26,668	28,831	278,171		
	FY25	30,813	28,643	25,934	27,251	21,985	22,230	21,762	21,203	24,965	24,953	25,117	0	274,856	-3%	10%

SHARED

RESOURCES

Interlibrary Loan FY25 41 37 31 29 19 22 11 16 27 252

**SOVALUe use of ARLS Items FY25 1,716 1,999 1,752 482 434 435 6,818

**Overdrive has changed its reporting so that this statistic is no longer available

Statistical Report June 18, 2025

PATRON VISITS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
FY2025													
Burrowsville	227	154	103	158	109	71	92	69	133	113	105	0	1,334
Carson Depot	181	211	181	169	123	128	157	142	154	151	174	0	1,771
Dinwiddie	605	527	511	622	404	536	434	388	560	472	441	0	5,500
Disputanta	175	177	133	116	94	116	106	122	194	243	192	0	1,668
Hopewell	15,205	13,781	12,320	13,998	9,979	12,552	9,685	11,219	12,380	11,547	12,460	0	135,126
McKenney	406	398	382	374	305	276	392	257	315	370	386	0	3,861
Prince George	6,018	5,899	5,409	5,415	4,092	3,772	4,095	3,825	5,069	5,370	4,932	0	53,896
Rohoic	419	415	476	454	277	307	0	0	0	0	0	0	2,348
TOTAL	23,236	21,562	19,515	21,306	15,383	17,758	14,961	16,022	18,805	18,266	18,690	0	205,504
MISC TRANSACTIONS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Meetings	178	144	146	162	114	88	135	129	176	182	170	0	1,624
Meeting Room Users	1,055	892	456	870	787	549	835	986	1,056	1,098	1,161	0	9,745
Book Group	8	7	16	16	11	0	15	8	16	13	13	0	123
Adult Program**	576	716	413	617	257	244	165	247	336	462	457	0	4,490
Non-SRP Child Program	0	0	285	1,341	839	2,103	766	835	944	1,068	832	0	9,013
Non-SRP Teen Program	0	0	20	29	8	21	2	8	48	5	9	0	150
Storytime	427	465	540	603	285	275	360	260	480	500	283	0	4,478
SRP Child	2,408	2,103	0	0	0	0	0	0	0	0	0	0	4,511
SRP Teen	16	29	0	0	0	0	0	0	0	0	0	0	45
Community Outreach	377	580	173	940	649	300	75	50	728	448	100	0	4,420
Notary Services	64	66	39	34	28	49	40	47	45	89	90	0	591
Database Usage	1,645	2,364	450	590	676	245	475	625	395	615	259	0	8,339
TOTALS	6,754	7,366	2,538	5,202	3,654	3,874	2,868	3,195	4,224	4,480	3,374	0	47,529

**Includes online programming

Statistical Report June 18, 2025

REFERENCE QUESTIONS - FY2025	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville	42	49	38	55	33	30	26	15	37	37	35	0	397
Carson Depot	72	36	61	56	81	39	56	41	42	62	56	0	602
Dinwiddie	209	190	192	191	123	158	164	128	196	161	139	0	1,851
Disputanta	58	63	43	28	32	42	31	44	76	113	97	0	627
Hopewell	1,566	1,484	1,580	2,050	1,261	1,183	1,141	1,020	1,381	1,135	1,536	0	15,337
McKenney	145	142	132	141	137	106	89	82	125	148	176	0	1,423
Prince George	935	1,088	890	932	717	858	839	926	1,154	1,263	1,075	0	10,677
Rohoic	146	127	120	103	84	75	1	0	0	0	0	0	656
TOTALS	3,173	3,179	3,056	3,556	2,468	2,491	2,347	2,256	3,011	2,919	3,114	0	31,570
Computer Use	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville Workstation	11	8	6	13	6	4	2	3	10	7	8	0	78
WIFI	13	13	20	22	14	15	13	13	17	17	13	0	170
Carson Depot Workstation	25	23	28	28	22	14	9	28	15	13	33	0	238
WIFI	30	33	38	30	34	36	27	32	40	37	38	0	375
Dinwiddie Workstation	57	42	49	85	55	43	26	59	102	80	84	0	682
WIFI	34	38	26	42	44	37	29	43	56	49	54	0	452
Disputanta Workstation	39	59	58	18	28	14	4	15	109	106	96	0	546
WIFI	98	114	70	46	105	134	98	151	72	103	164	0	1,155
Hopewell Workstation	1,371	1,499	1,322	1,415	1,145	1,284	1,152	1,131	1,496	1,311	1,068	0	14,194
WIFI	932	934	838	921	631	662	634	679	903	817	854	0	8,805
McKenney Workstation	43	54	44	43	45	51	21	36	62	41	71	0	511
WIFI	47	43	27	35	29	37	47	38	49	55	47	0	454
Prince George Workstation	401	397	336	293	258	262	126	266	322	394	420	0	3,475
WIFI	320	324	329	352	239	226	278	247	276	368	357	0	3,316
Rohoic Workstation	22	14	26	32	13	11	0	0	0	0	2	0	120
WIFI	32	29	36	27	29	20	29	21	62	58	48	0	391
TOTALS	3,475	3,624	3,253	3,402	2,697	2,850	2,495	2,762	3,591	3,456	3,357	0	34,962

Hotspot Circulation 135 119 123 124 96 118 108 88 107 110 111 1,239

Appomattox Regional Library System
Revenue and Expenses
July 1, 2024 - June 30, 2025

fund#	Revenue 04/30/25	Adopted FY2025 Budget	Receipts to Previous Month	Monthly Receipts - 04/25	Total Receipts - 04/30/25	Percentage Received	Balance Due
100	Carry Over	\$20,000	\$0	\$0	\$0	0.0%	\$20,000
101	Reserve	\$100,000	\$0	\$0	\$0	0.0%	\$100,000
102	Hopewell	\$737,544	\$738,382	\$0	\$738,382	100.1%	(\$838)
103	Dinwiddie	\$352,795	\$353,235	\$0	\$353,235	100.1%	(\$440)
104	Prince George	\$705,050	\$705,867	\$0	\$705,867	100.1%	(\$817)
105	State Funds	\$614,920	\$674,450	\$0	\$674,450	109.7%	(\$59,530)
106	Lost/Damaged/Fees	\$1,000	\$3,591	\$264	\$3,855	385.5%	(\$2,855)
107	Copying/Fax Receipt	\$25,000	\$18,777	\$1,711	\$20,488	82.0%	\$4,512
108	Endowment Funds	\$16,900	\$18,600	\$0	\$18,600	110.1%	(\$1,700)
109	E-Rate Refunds	\$13,000	\$26,873	\$0	\$26,873	206.7%	(\$13,873)
110	Gifts/Donations	\$1,000	\$1,560	\$200	\$1,760	176.0%	(\$760)
111	Grants	\$1,000	\$0	\$0	\$0	0.0%	\$1,000
112	Other	\$2,700	\$3,376	\$355	\$3,731	138.2%	(\$1,031)
	TOTALS	\$2,590,909	\$2,544,711	\$2,530	\$2,547,241	98.3%	\$43,668

Fund#	EXPENSES 04/30/2025	FY25 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES -04/25	TOTAL EXPENSES 04/30/25	PERCENTAGE SPENT	BALANCE
Personnel							
200	MLS Salaries & Wages	\$539,151	\$439,474	\$61,534	\$501,007	92.9%	\$38,144
201	Non-MLS Salary & Wages	\$729,849	\$559,602	\$82,668	\$642,270	88.0%	\$87,579
202	Benefits for Staff/Retirees	\$370,965	\$249,637	\$29,224	\$278,861	75.2%	\$92,104
	Total Personnel	\$1,639,965	\$1,248,713	\$173,425	\$1,422,138	86.7%	\$217,828
Books & Materials							
300	Books	\$105,000	\$92,129	\$8,172	\$100,300	95.5%	\$4,700
301	Leased Materials	\$16,000	\$0	\$17,641	\$17,641	110.3%	(\$1,641)
302	Standing Order Books	\$33,475	\$21,170	\$2,479	\$23,649	70.6%	\$9,826
303	Print News & Periodicals	\$10,000	\$7,505	\$0	\$7,505	75.1%	\$2,495
304	Audiovisual Materials	\$32,000	\$26,800	\$3,108	\$29,908	93.5%	\$2,092
305	Electronic Materials	\$8,000	\$38,096	\$229	\$38,325	479.1%	(\$30,325)
306	Material Services Supplies	\$6,000	\$3,067	\$0	\$3,067	51.1%	\$2,933
308	Restricted - Donation/Grant	\$200	\$0	\$113	\$113	0.0%	\$87
310	Econtent	\$40,000	\$41,235	\$1,265	\$42,500	106.2%	(\$2,500)
	Total Books & Materials	\$250,675	\$230,002	\$33,007	\$263,008	104.9%	(\$12,333)
Capital Expenditures							
	Library Non-Computer Equip.,						
400	Furniture & Fixtures	\$90,000	\$51,496	\$582	\$52,078	57.9%	\$37,922
401	Computer Hardware	\$65,000	\$74,335	\$1,332	\$75,667	116.4%	(\$10,667)
	Total Capital Expenditures	\$155,000	\$125,831	\$1,914	\$127,745	82.4%	\$27,255
Contractual							
500	Lyrasis ILL Services	\$3,100	\$1,230	\$0	\$1,230	39.7%	\$1,870
	Software & Web Based App.						
501	Licensing Contracts	\$62,000	\$74,299	\$467	\$74,766	120.6%	(\$12,766)
502	Audit	\$21,500	\$7,590	\$0	\$7,590	35.3%	\$13,910
503	Cataloging MARC Records	\$3,000	\$2,611	\$0	\$2,611	87.0%	\$389
505	Computer Support/Service	\$70,000	\$118,063	\$9,609	\$127,672	182.4%	(\$57,672)

Fund#	EXPENSES 04/30/2025	FY25 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES -04/25	TOTAL EXPENSES 04/30/25	PERCENTAGE SPENT	BALANCE
507	Telecomm Internet Line	\$40,000	\$34,672	\$3,580	\$38,251	95.6%	\$1,749
508	Printing and Publications	\$10,000	\$5,451	\$0	\$5,451	54.5%	\$4,549
	Total Contractual	\$209,600	\$243,916	\$13,656	\$257,572	122.9%	(\$47,972)
	Facilities/Maint./Operations						
600	Equip. Repair & Maintenance	\$7,000	\$4,745	\$653	\$5,397	77.1%	\$1,603
601	TLC Maintenance Contract	\$16,500	\$16,492	\$0	\$16,492	100.0%	\$8
602	Facilities and Rent	\$76,650	\$63,000	\$6,300	\$69,300	90.4%	\$7,350
603	Supplies	\$20,000	\$16,371	\$956	\$17,327	86.6%	\$2,673
604	Travel / Workshops / Conf.	\$5,000	\$5,292	\$97	\$5,389	107.8%	(\$389)
605	Training / Education	\$2,000	\$1,822	\$0	\$1,822	91.1%	\$178
606	Utilities	\$3,750	\$3,348	\$59	\$3,407	90.9%	\$343
607	Telephone (Voice)	\$13,600	\$6,809	\$661	\$7,470	54.9%	\$6,130
608	Insurance	\$12,750	\$744	\$0	\$744	5.8%	\$12,006
609	Vehicle Maintenance & Fuel	\$5,000	\$2,862	\$1,247	\$4,109	82.2%	\$891
610	Job & Contracting Advertising	\$2,500	\$74	\$0	\$74	3.0%	\$2,426
611	Promotional Advertising	\$5,000	\$2,401	\$0	\$2,401	48.0%	\$2,599
612	Organization/Association Dues	\$3,500	\$2,816	\$0	\$2,816	80.5%	\$684
613	Postage	\$5,500	\$5,032	\$0	\$5,032	91.5%	\$468
614	Janitorial	\$94,000	\$76,080	\$7,745	\$83,825	89.2%	\$10,175
615	Other Building Maintenance	\$9,000	\$21,582	\$22,280	\$43,862	487.4%	(\$34,862)
	Total	\$281,750	\$229,471	\$39,998	\$269,469	95.6%	\$12,281
	Facilities/Maint./Operations						
	Programs/Activities/Other						
700	YS Summer Reading Program	\$7,000	\$3,048	\$6,295	\$9,344	133.5%	(\$2,344)
701	YS Programming & Supplies	\$6,000	\$4,155	\$276	\$4,432	73.9%	\$1,568
703	Adult Programming & Supplies	\$9,000	\$5,332	\$432	\$5,764	64.0%	\$3,236

Fund#	EXPENSES 04/30/2025	FY25 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES -04/25	TOTAL EXPENSES 04/30/25	PERCENTAGE SPENT	BALANCE
704	Local History Collection/Progs.	\$350	\$350	\$0	\$350	100.0%	\$0
705	Reserve	\$5,000	\$0	\$0	\$0	0.0%	\$5,000
709	Misc. Professional Serv. &	\$11,769	\$14,557	\$1,990	\$16,547	140.6%	(\$4,778)
	Total Programs/Activ./Other	\$39,119	\$27,443	\$8,993	\$36,436	93.1%	\$2,683
	GRAND TOTALS	\$2,576,109	\$2,105,375	\$270,993	\$2,376,368	92.2%	\$199,742

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/1/25	200813	21000-100	Federal Taxes Withheld	2,972.99	
5/1/25	200813	22000-100	Social Security Taxes Withheld	3,032.38	
5/1/25	200813	22000-100	FC Social Security	134.28	
5/1/25	200813	22000-100	ARLS Social Security	2,898.10	
5/1/25	200813	23000-100	Medicare Taxes Withheld	709.20	
5/1/25	200813	23000-100	FC Medicare Taxes	31.40	
5/1/25	200813	23000-100	ARLS Medicare	677.80	
5/1/25	200813	10006-100	Electronic Federal Tax Payment		10,456.15
5/15/25	200814	21000-100	Federal Taxes Withheld	3,015.55	
5/15/25	200814	22000-100	Social Security Taxes Withheld	3,066.48	
5/15/25	200814	22000-100	FC Social Security	134.28	
5/15/25	200814	22000-100	ARLS Social Security	2,932.20	
5/15/25	200814	23000-100	Medicare Taxes Withheld	717.15	
5/15/25	200814	23000-100	FC Medicare Taxes	31.40	
5/15/25	200814	23000-100	ARLS Medicare	685.75	
5/15/25	200814	10006-100	Electronic Federal Tax Payment		10,582.81
5/29/25	200815	21000-100	Federal Taxes Withheld	3,117.61	
5/29/25	200815	22000-100	Social Security Taxes Withheld	3,118.94	
5/29/25	200815	22000-100	FC Social Security	137.12	
5/29/25	200815	22000-100	ARLS Social Security	2,981.82	
5/29/25	200815	23000-100	Medicare Taxes Withheld	729.44	
5/29/25	200815	23000-100	FC Medicare Taxes	32.07	
5/29/25	200815	23000-100	ARLS Medicare	697.37	
5/29/25	200815	10006-100	Electronic Federal Tax Payment		10,814.37
5/1/25	2013-1051	27000-300	EZ Link Withheld	236.37	
5/1/25	2013-1051	70460-100	Ez Link Retirement	613.95	
5/1/25	2013-1051	10006-100	Treasurer of Virginia		850.32
5/1/25	2013-1052	27000-400	EZ Link Voluntary	567.42	
5/1/25	2013-1052	10006-100	Treasurer of Virginia		567.42
5/12/25	2013-1053	70540-600	FC Life Insurance	56.54	
5/12/25	2013-1053	70540-600	FC VRS Retirement	42.17	
5/12/25	2013-1053	27000-200	VRS Withheld	3,056.60	
5/12/25	2013-1053	70460-100	ARLS VRS Insurance	785.67	
5/12/25	2013-1053	70460-100	ARLS VRS Retirement	964.87	
5/12/25	2013-1053	10006-100	Treasurer of Virginia		4,905.85
5/15/25	2013-1055	27000-400	EZ Link Voluntary	567.42	
5/15/25	2013-1055	10006-100	Treasurer of Virginia		567.42
5/15/25	2013-1056	27000-300	EZ Link Withheld	236.37	
5/15/25	2013-1056	70460-100	Ez Link Retirement	613.95	
5/15/25	2013-1056	10006-100	Treasurer of Virginia		850.32
5/29/25	2013-1058	27000-400	EZ Link Voluntary Withheld	567.42	
5/29/25	2013-1058	10006-100	Treasurer of Virginia		567.42
5/29/25	2013-1059	27000-300	EZ Link Withheld	236.37	
5/29/25	2013-1059	70460-100	Ez Link Retirement	613.95	
5/29/25	2013-1059	10006-100	Treasurer of Virginia		850.32
5/1/25	2025-404E	81210-200	Security Cameras	1,332.00	
5/1/25	2025-404E	10006-100	Huntington Technology Finance		1,332.00
5/8/25	2025-405E	83700-100	Invoice: Amazon 10676	22.37	
5/8/25	2025-405E	83780-100	Invoice: Amazon 10687	32.58	
5/8/25	2025-405E	83780-100	Invoice: Amazon 10689	56.04	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/8/25	2025-405E	85010-100	Invoice: Amazon 10693	986.58	
5/8/25	2025-405E	83700-200	Invoice: Amazon 10699	19.15	
5/8/25	2025-405E	80038-100	Invoice: Amazon 4/18/25.1	5.89	
5/8/25	2025-405E	80025-100	Invoice: Amazon 4/18/25.2	112.67	
5/8/25	2025-405E	80015-100	Invoice: Amazon 4/25/25	273.58	
5/8/25	2025-405E	80470-100	Invoice: Amazon 4/19/25	54.99	
5/8/25	2025-405E	10006-100	Amazon.com		1,563.85
5/8/25	2025-406E	80020-100	Invoice: 5019496877	276.85	
5/8/25	2025-406E	80020-100	Invoice: 5019479410	378.76	
5/8/25	2025-406E	80070-100	Invoice: 5019479412	79.99	
5/8/25	2025-406E	80020-100	Invoice: 5019479411	30.99	
5/8/25	2025-406E	10006-100	Baker & Taylor		766.59
5/8/25	2025-407E	80460-100	Invoice: 2194898	196.21	
5/8/25	2025-407E	10006-100	Blackstone Publishing		196.21
5/8/25	2025-408E	84100-100	Telephone - Regional	151.84	
5/8/25	2025-408E	10006-100	Clearfly		151.84
5/8/25	2025-409E	80260-100	Invoice: 9100357544	131.16	
5/8/25	2025-409E	80260-100	Invoice: 999100346718	77.97	
5/8/25	2025-409E	10006-100	Cengage Learning Inc/Gale		209.13
5/8/25	2025-410E	84100-410	Telephone - Carson	75.97	
5/8/25	2025-410E	10006-100	Granite Telecommunications		75.97
5/8/25	2025-411E	80200-100	Invoice: 60503607	14.99	
5/8/25	2025-411E	80200-100	Invoice: 60503606	13.49	
5/8/25	2025-411E	80200-100	Invoice: 60503605	13.49	
5/8/25	2025-411E	80200-100	Invoice: 60503604	14.99	
5/8/25	2025-411E	80210-100	Invoice: 60503610	10.53	
5/8/25	2025-411E	80210-100	Invoice: 60503609	11.75	
5/8/25	2025-411E	80210-100	Invoice: 60503608	37.34	
5/8/25	2025-411E	80210-100	Invoice: 60503603	67.16	
5/8/25	2025-411E	80210-100	Invoice: 60503602	52.70	
5/8/25	2025-411E	80210-100	Invoice: 60499819	36.12	
5/8/25	2025-411E	80210-100	Invoice: 60499820	11.15	
5/8/25	2025-411E	80210-100	Invoice: 60499821	193.12	
5/8/25	2025-411E	80210-100	Invoice: 60499822	57.99	
5/8/25	2025-411E	10006-100	Ingram Library Services		534.82
5/8/25	2025-412E	80440-100	Invoice: 507074614	173.53	
5/8/25	2025-412E	80410-100	Invoice: 507074615	43.08	
5/8/25	2025-412E	81000-300	Invoice: 507109750	1,265.22	
5/8/25	2025-412E	10006-100	Midwest Tape		1,481.83
5/8/25	2025-413E	82460-100	Monthly Billing for May	8,395.00	
5/8/25	2025-413E	82460-100	Additional Monitoring	480.00	
5/8/25	2025-413E	82460-100	VM Server License	29.76	
5/8/25	2025-413E	82460-100	Socket License	30.00	
5/8/25	2025-413E	82460-100	Backup Charges	74.00	
5/8/25	2025-413E	10006-100	Orion Network Solutions LLC		9,008.76
5/8/25	2025-414E	82460-100	Equipment Move - Rohoic	600.00	
5/8/25	2025-414E	10006-100	Orion Network Solutions LLC		600.00
5/8/25	2025-415E	20200-200	Sam's 5/8/25	236.19	
5/8/25	2025-415E	10006-100	Sam's Club Direct		236.19
5/8/25	2025-416E	85850-100	Monthly Shredding	85.84	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/8/25	2025-416E	10006-100	Shred-It USA LLC		85.84
5/8/25	2025-417E	82070-100	Westlaw Proflex - April	638.17	
5/8/25	2025-417E	10006-100	Thomson Reuters - West		638.17
5/8/25	2025-418E	82600-200	Mobile Internet	797.39	
5/8/25	2025-418E	10006-100	T-Mobile		797.39
5/8/25	2025-419E	20200-400	Truist 5/20/25	5,110.40	
5/8/25	2025-419E	10006-100	Truist		5,110.40
5/12/25	2025-420E	10007-100	Gross MLS	15,783.07	
5/12/25	2025-420E	10007-100	Gross Non MLS	8,221.59	
5/12/25	2025-420E	10007-100	Gross Hourly	15,645.57	
5/12/25	2025-420E	10007-100	Gross Smart Beginnings	1,758.96	
5/12/25	2025-420E	10006-100	ARLS-Payroll		41,409.19
5/22/25	2025-421E	85210-100	Invoice: Amazon 10702	31.80	
5/22/25	2025-421E	83700-440	Invoice: Amazon 10701	16.40	
5/22/25	2025-421E	83700-200	Invoice: Amazon 10699.1	21.95	
5/22/25	2025-421E	80470-100	Invoice: Amazon 5/8/25.1	235.16	
5/22/25	2025-421E	80470-100	Invoice: Amazon 5/8/25.2	49.99	
5/22/25	2025-421E	10006-100	Amazon.com		355.30
5/22/25	2025-422E	70550-600	FC Health Insurance	877.50	
5/22/25	2025-422E	70470-100	ARLS Health Insurance	13,713.76	
5/22/25	2025-422E	10006-100	Anthem BlueCross BlueShield		14,591.26
5/22/25	2025-423E	70470-100	Retirees Medicare Health Insurance	654.00	
5/22/25	2025-423E	10006-100	Anthem BlueCross BlueShield		654.00
5/22/25	2025-424E	70470-100	Retirees Health Insurance	900.00	
5/22/25	2025-424E	10006-100	Anthem BlueCross BlueShield		900.00
5/22/25	2025-425E	80100-100	Invoice: LS25040104	16,903.47	
5/22/25	2025-425E	80070-100	Invoice: 5019510190	109.98	
5/22/25	2025-425E	80020-100	Invoice: 5019510189	401.67	
5/22/25	2025-425E	80100-100	Invoice: NS25050309	737.33	
5/22/25	2025-425E	10006-100	Baker & Taylor		18,152.45
5/22/25	2025-426E	80460-100	Invoice: 2197364	293.74	
5/22/25	2025-426E	10006-100	Blackstone Publishing		293.74
5/22/25	2025-427E	80260-100	Invoice: 999100395319	62.97	
5/22/25	2025-427E	80260-100	Invoice: 999100395318	52.48	
5/22/25	2025-427E	80260-100	Invoice: 999100403524	49.48	
5/22/25	2025-427E	80260-100	Invoice: 999100412325	74.97	
5/22/25	2025-427E	80260-100	Invoice: 999100412327	53.23	
5/22/25	2025-427E	80260-100	Invoice: 999100417324	194.34	
5/22/25	2025-427E	80260-100	Invoice: 999100427584	101.21	
5/22/25	2025-427E	80260-100	Invoice: 999100423851	77.22	
5/22/25	2025-427E	80260-100	Invoice: 999100430918	81.72	
5/22/25	2025-427E	10006-100	Cengage Learning Inc/Gale		747.62
5/22/25	2025-428E	80200-100	Invoice: 60492514	74.80	
5/22/25	2025-428E	80200-100	Invoice: 60509027	8.99	
5/22/25	2025-428E	80210-100	Invoice: 60509028	30.88	
5/22/25	2025-428E	80210-100	Invoice: 60509029	11.98	
5/22/25	2025-428E	80210-100	Invoice: 60509026	35.20	
5/22/25	2025-428E	80210-100	Invoice: 60509025	15.49	
5/22/25	2025-428E	80210-100	Invoice: 60509024	51.76	
5/22/25	2025-428E	80210-100	Invoice: 60509023	53.24	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/22/25	2025-428E	80230-100	Invoice: 60509030	28.63	
5/22/25	2025-428E	80230-100	Invoice: 60512038	7.18	
5/22/25	2025-428E	80230-100	Invoice: 60512039	21.22	
5/22/25	2025-428E	80230-100	Invoice: 60512040	38.84	
5/22/25	2025-428E	80200-100	Invoice: 60512037	26.98	
5/22/25	2025-428E	80210-100	Invoice: 60512036	33.02	
5/22/25	2025-428E	80210-100	Invoice: 60512034	47.25	
5/22/25	2025-428E	80210-100	Invoice: 60512035	22.30	
5/22/25	2025-428E	10006-100	Ingram Library Services		507.76
5/22/25	2025-429E	80405-100	Invoice: 507142673	134.45	
5/22/25	2025-429E	80410-100	Invoice: 507142670	73.30	
5/22/25	2025-429E	80440-100	Invoice: 507142672	207.40	
5/22/25	2025-429E	80405-100	Invoice: 507175807	462.72	
5/22/25	2025-429E	80410-100	Invoice: 507175808	64.94	
5/22/25	2025-429E	10006-100	Midwest Tape		942.81
5/22/25	2025-430E	84000-420	Utilities - Dinwiddie	14.86	
5/22/25	2025-430E	84000-430	Utilities - Disputanta	14.86	
5/22/25	2025-430E	84000-440	Utilities - McKenney	14.86	
5/22/25	2025-430E	84000-450	Utilities - PG	14.86	
5/22/25	2025-430E	10006-100	Diamond Springs		59.44
5/22/25	2025-431E	83700-100	Copy Paper	123.57	
5/22/25	2025-431E	84810-100	Vinyl Gloves, Lysol Cleaner	105.84	
5/22/25	2025-431E	10006-100	Quill LLC		229.41
5/27/25	2025-432E	84100-440	#8299 60 021 0013348 Telephone - McKenney	47.90	
5/27/25	2025-432E	82600-440	#8299 60 021 0013348 Internet - McKenney	412.50	
5/27/25	2025-432E	10006-100	Comcast Communications		460.40
5/27/25	2025-433E	10007-100	Gross MLS	16,651.50	
5/27/25	2025-433E	10007-100	Gross Non MLS	8,558.82	
5/27/25	2025-433E	10007-100	Gross Hourly	15,455.39	
5/27/25	2025-433E	10007-100	Gross Smart Beginnings	1,869.72	
5/27/25	2025-433E	10006-100	ARLS-Payroll		42,535.43
5/30/25	2025-434E	80250-100	Invoice: 5019510745	26.40	
5/30/25	2025-434E	10006-100	Baker & Taylor		26.40
5/30/25	2025-435E	82600-410	#8299 60 020 0356327 Internet - Carson	314.07	
5/30/25	2025-435E	10006-100	Comcast Communications		314.07
5/30/25	2025-436E	82600-420	#8299 60 020 0108397 Internet - Dinwiddie	314.07	
5/30/25	2025-436E	10006-100	Comcast Communications		314.07
5/30/25	2025-437E	82600-430	#8299 60 019 0107136 - Internet - Disputanta	304.07	
5/30/25	2025-437E	10006-100	Comcast Communications		304.07
5/30/25	2025-438E	84100-200	#8299 60 017 0205967 Telephone - HQ	270.15	
5/30/25	2025-438E	82600-200	#8299 60 017 0205967 Internet - HQ	479.90	
5/30/25	2025-438E	10006-100	Comcast Communications		750.05

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/30/25	2025-439E	84100-450	#8299 60 019 0106328 Telephone - PG	114.85	
5/30/25	2025-439E	82600-450	#8299 60 019 0106328 Internet - PG	424.55	
5/30/25	2025-439E	10006-100	Comcast Communications		539.40
5/30/25	2025-440E	82600-460	#8299 60 020 0107829 Internet - Rohoic	314.07	
5/30/25	2025-440E	10006-100	Comcast Communications		314.07
5/30/25	2025-441E	80230-100	Invoice: 67821219	11.15	
5/30/25	2025-441E	80230-100	Invoice: 67821224	14.36	
5/30/25	2025-441E	80200-100	Invoice: 67821220	14.99	
5/30/25	2025-441E	80210-100	Invoice: 67821218	63.70	
5/30/25	2025-441E	80020-100	Invoice: 67821223	63.66	
5/30/25	2025-441E	80200-100	Invoice: 67821221	29.98	
5/30/25	2025-441E	80210-100	Invoice: 67821222	10.53	
5/30/25	2025-441E	80210-100	Invoice: 60516598	34.12	
5/30/25	2025-441E	80210-100	Invoice: 60516597	13.39	
5/30/25	2025-441E	80210-100	Invoice: 60516599	102.36	
5/30/25	2025-441E	80210-100	Invoice: 60516600	119.48	
5/30/25	2025-441E	80230-100	Invoice: 60516601	7.18	
5/30/25	2025-441E	10006-100	Ingram Library Services		484.90
5/30/25	2025-442E	80440-100	Invoice: 507175806	1,118.04	
5/30/25	2025-442E	10006-100	Midwest Tape		1,118.04
5/30/25	2025-443E	20200-200	Sams 6/8/25	258.41	
5/30/25	2025-443E	10006-100	Sam's Club Direct		258.41
5/8/25	44388	80038-100	Invoice: B6980752	40.95	
5/8/25	44388	80038-100	Invoice: B6979982	96.12	
5/8/25	44388	80038-100	Invoice: B6971923	21.99	
5/8/25	44388	80038-100	Invoice: B6975279	45.60	
5/8/25	44388	80038-100	Invoice: B6968063	16.76	
5/8/25	44388	80038-100	Invoice: B6976728	43.98	
5/8/25	44388	80038-100	Invoice: B6973370	20.82	
5/8/25	44388	80038-100	Invoice: B6979865	93.60	
5/8/25	44388	80010-100	Invoice: B6980046	56.12	
5/8/25	44388	80015-100	Invoice: B6975180	21.90	
5/8/25	44388	80030-100	Invoice: B6976603	30.69	
5/8/25	44388	80030-100	Invoice: B6980768	70.23	
5/8/25	44388	80015-100	Invoice: B6979977	73.26	
5/8/25	44388	80010-100	Invoice: B6975249	224.28	
5/8/25	44388	80010-100	Invoice: B6974075	34.47	
5/8/25	44388	80010-100	Invoice: B6980497	92.68	
5/8/25	44388	80025-100	Invoice: B6976602	57.72	
5/8/25	44388	80025-100	Invoice: B6973369	50.70	
5/8/25	44388	80025-100	Invoice: B6979963	59.82	
5/8/25	44388	80038-100	Invoice: B6980512	85.93	
5/8/25	44388	80038-100	Invoice: B6979259	121.51	
5/8/25	44388	80038-100	Invoice: B6974185	31.30	
5/8/25	44388	80030-100	Invoice: B6974078	54.87	
5/8/25	44388	80010-100	Invoice: B6971888	82.14	
5/8/25	44388	80025-100	Invoice: B6979886	49.08	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/8/25	44388	80025-100	Invoice: B6980494	52.44	
5/8/25	44388	80025-100	Invoice: B6979744	16.68	
5/8/25	44388	80025-100	Invoice: B6978813	47.20	
5/8/25	44388	80025-100	Invoice: B6979260	32.72	
5/8/25	44388	80025-100	Invoice: B6980753	33.80	
5/8/25	44388	80025-100	Invoice: B6979088	280.30	
5/8/25	44388	80025-100	Invoice: B6974398	51.44	
5/8/25	44388	80030-100	Invoice: B6979866	39.57	
5/8/25	44388	80025-100	Invoice: B6978880	50.70	
5/8/25	44388	10006-100	Brodart Co.		2,181.37
5/8/25	44389	80060-100	Invoice: ARI0008107	975.00	
5/8/25	44389	10006-100	World Book School & Library		975.00
5/8/25	44390	85800-100	Verifications - Wall, Farrow, Rose	239.00	
5/8/25	44390	10006-100	Active Screening		239.00
5/8/25	44391	82910-200	Copier - Base Charge	21.92	
5/8/25	44391	82910-200	Copier - Usage Charge	37.89	
5/8/25	44391	10006-100	Canon USA, Inc.		59.81
5/8/25	44392	83810-200	Travel - HQ 4/22/25	22.22	
5/8/25	44392	10006-100	Rija Mughal		22.22
5/8/25	44393	83810-200	Travel - HQ	36.87	
5/8/25	44393	10006-100	Sarah Finch		36.87
5/8/25	44394	20500-100	VFHY - 5/7/25	2,435.00	
5/8/25	44394	10006-100	First Connections for Early Success		2,435.00
5/8/25	44395	85200-100	Yoga - 4/7, 4/14, 4/21, 4/28	160.00	
5/8/25	44395	10006-100	Sharon Jadrnak		160.00
5/8/25	44396	84800-200	Janitorial - HQ	4,558.00	
5/8/25	44396	84800-410	Janitorial - Carson	220.00	
5/8/25	44396	84800-420	Janitorial - Dinwiddie	350.00	
5/8/25	44396	84800-430	Janitorial - Disputanta	256.00	
5/8/25	44396	84800-440	Janitorial - McKenney	250.00	
5/8/25	44396	84800-450	Janitorial - PG	1,545.00	
5/8/25	44396	84800-480	Janitorial - Burrowsville	195.00	
5/8/25	44396	10006-100	MCS Services, Inc.		7,374.00
5/8/25	44397	84900-450	Monitoring of Alarms - PG	59.00	
5/8/25	44397	84900-200	Monitoring of Alarms - HQ	55.00	
5/8/25	44397	10006-100	Petersburg Alarm Company, Inc.		114.00
5/8/25	44398	85200-100	Chair Yoga 5/7/25	40.00	
5/8/25	44398	10006-100	Lauren Hannon		40.00
5/22/25	44399	80010-100	Invoice: B6982403	13.49	
5/22/25	44399	80030-100	Invoice: B6982026	112.59	
5/22/25	44399	80025-100	Invoice: B6982025	126.97	
5/22/25	44399	80015-100	Invoice: B6983170	88.12	
5/22/25	44399	80010-100	Invoice: B6982741	144.54	
5/22/25	44399	80025-100	Invoice: B6983034	16.35	
5/22/25	44399	80030-100	Invoice: B6983033	128.50	
5/22/25	44399	80038-100	Invoice: B6982968	174.33	
5/22/25	44399	80010-100	Invoice: B6983641	126.12	
5/22/25	44399	80030-100	Invoice: B6983695	30.75	
5/22/25	44399	80038-100	Invoice: B6983697	45.38	
5/22/25	44399	80015-100	Invoice: B6983700	67.86	

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/22/25	44399	80025-100	Invoice: B6983635	167.72	
5/22/25	44399	80038-100	Invoice: B6983698	42.72	
5/22/25	44399	80030-100	Invoice: B6984519	32.85	
5/22/25	44399	80015-100	Invoice: B6984465	143.51	
5/22/25	44399	80025-100	Invoice: B6984558	32.72	
5/22/25	44399	80010-100	Invoice: B6985515	39.33	
5/22/25	44399	80025-100	Invoice: B6985330	39.13	
5/22/25	44399	80030-100	Invoice: B6987073	121.71	
5/22/25	44399	80015-100	Invoice: B6987076	161.72	
5/22/25	44399	80025-100	Invoice: B6986993	64.73	
5/22/25	44399	80010-100	Invoice: B6987075	26.04	
5/22/25	44399	80038-100	Invoice: B6987158	105.28	
5/22/25	44399	80015-100	Invoice: B6987834	91.44	
5/22/25	44399	80025-100	Invoice: B6987823	16.35	
5/22/25	44399	80030-100	Invoice: B6987583	65.70	
5/22/25	44399	80038-100	Invoice: B6987797	30.00	
5/22/25	44399	80015-100	Invoice: B6988386	38.34	
5/22/25	44399	80015-100	Invoice: B6988682	69.94	
5/22/25	44399	80030-100	Invoice: B6988385	49.59	
5/22/25	44399	80025-100	Invoice: B6988683	49.08	
5/22/25	44399	80820-450	Invoice: B6989207	62.71	
5/22/25	44399	10006-100	Brodart Co.		2,525.61
5/22/25	44400	83500-420	Rent - Dinwiddie Library	300.00	
5/22/25	44400	83500-440	Rent - McKenney Library	300.00	
5/22/25	44400	83500-460	Rent - Rohoic Library	300.00	
5/22/25	44400	10006-100	County of Dinwiddie		900.00
5/22/25	44401	83500-450	Rent - PG Library	1,200.00	
5/22/25	44401	83500-480	Rent - Burrowsville Library	300.00	
5/22/25	44401	83500-430	Rent - Disputanta Library	150.00	
5/22/25	44401	10006-100	County of Prince George		1,650.00
5/22/25	44402	84900-200	Replace Jacks and Patch Cables	400.00	
5/22/25	44402	10006-100	DSU, LLC		400.00
5/22/25	44403	83700-200	Organizational Bins	45.81	
5/22/25	44403	10006-100	Megan Ranes		45.81
5/22/25	44404	85000-100	Petting Zoo - 6/4/25	565.00	
5/22/25	44404	10006-100	Flat Creek Farm		565.00
5/22/25	44405	85000-100	Tickets for Library Night	3,000.00	
5/22/25	44405	10006-100	Tri-City Chili Peppers		3,000.00
			Copyright Compliance License		
5/22/25	44406	85800-100	6/13/25 - 6/12/26	974.00	
5/22/25	44406	10006-100	Swank Movie Licensing USA		974.00
5/22/25	44407	83500-200	Rent - Hopewell Library	3,750.00	
5/22/25	44407	10006-100	Hopewell City Treasurer		3,750.00
			Refund - Moonsilver, Digger and		
5/22/25	44408	85820-100	Daisy Go to the Doctor	13.98	
5/22/25	44408	10006-100	Ann E. Shannon		13.98
5/22/25	44409	85000-100	PG and Rohoic Programs	1,000.00	
5/22/25	44409	10006-100	Ty-Rone's World Entertainment, LLC		1,000.00

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/22/25	44410	82910-480	Copier Contract - Burrowsville 5/25 to 5/26	593.00	
5/22/25	44410	10006-100	UBEO, LLC		593.00
5/22/25	44411	85200-100	Yoga - 5/14, 5/21	80.00	
5/22/25	44411	10006-100	Lauren Hannon		80.00
5/22/25	44412	85200-100	Yoga - 5/5, 5/12, 5/19	120.00	
5/22/25	44412	10006-100	Sharon Jadrnak		120.00
5/22/25	44413	83810-200	Travel - HQ 5/14, 5/15	38.17	
5/22/25	44413	10006-100	Rija Mughal		38.17
5/30/25	44414	80015-100	Invoice: B6989475	37.00	
5/30/25	44414	80030-100	Invoice: B6989285	31.23	
5/30/25	44414	80030-100	Invoice: B6990384	102.90	
5/30/25	44414	80010-100	Invoice: B6990349	73.98	
5/30/25	44414	80025-100	Invoice: B6990096	127.71	
5/30/25	44414	80030-100	Invoice: B6990933	65.70	
5/30/25	44414	80038-100	Invoice: B6990935	93.69	
5/30/25	44414	80820-450	Invoice: B6990968	50.60	
5/30/25	44414	80025-100	Invoice: B6990934	33.80	
5/30/25	44414	80010-100	Invoice: B6991613	50.13	
5/30/25	44414	80038-100	Invoice: B6991727	34.82	
5/30/25	44414	80025-100	Invoice: B6991612	50.70	
5/30/25	44414	80025-100	Invoice: B6991812	116.65	
5/30/25	44414	10006-100	Brodart Co.		868.91
5/30/25	44415	84900-460	Rohoic - Bathroom Tile	1,790.08	
5/30/25	44415	84900-460	Rohoic - Carpet Installation	13,928.26	
5/30/25	44415	10006-100	Accent on Floors		15,718.34
5/30/25	44416	84300-100	Oct 2024 - Inv #13741 - Fuel - All Vehicles	195.55	
5/30/25	44416	84300-100	Nov 2024 - Inv #13753 - Fuel - All Vehicles	141.20	
5/30/25	44416	84300-100	Dec 2024 - Inv #13764 - Fuel - All Vehicles	243.40	
5/30/25	44416	84300-100	Jan 2025 - Inv #13775 - Fuel - All Vehicles	189.76	
5/30/25	44416	84300-100	Feb 2025 - Inv #13785 - Fuel - All Vehicles	175.13	
5/30/25	44416	84300-100	Mar 2025 - Inv #13795 - Fuel - All Vehicles	271.11	
5/30/25	44416	84300-100	Mar 2025 - Inv #13796 - Fuel - All Vehicles	30.67	
5/30/25	44416	10006-100	Hopewell City Treasurer		1,246.82
Total				237,190.59	237,190.59

Appomattox Reg Library System Sam's Club

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
4/4/25	Sams 10677	83700-100	Ziploc Bags	12.48	
4/4/25	Sams 10677	84810-100	Lysol, PT, Soap, TP	223.71	
4/4/25	Sams 10677	20200-200	Sam's Club Direct		236.19
	Total	5/8/25	CK#2025-415E	236.19	236.19

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
4/25/25	Sams 10700	84810-100	Wipes, TP, PT	189.69	
4/25/25	Sams 10700	83710-100	Supplies - Staff Vending	9.34	
4/25/25	Sams 10700	20200-200	Sam's Club Direct		199.03
5/1/25	Sams 10707	84810-100	Pledge Cleaner, Polish	59.38	
5/1/25	Sams 10707	20200-200	Sam's Club Direct		59.38
	Total	5/30/25	CK #2025-443E	258.41	258.41

Date	Account ID	Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/1/25	83700-100	Supplies - Regional	Amazon 10676	Waterproof/Shockproof Box	22.37	
5/1/25	Cash Basis		Amazon 10676	Amazon.com		22.37
5/1/25	83780-100	Supplies - Mascot	Amazon 10687	Cat Carrier, Litter Scoop	32.58	
5/1/25	Cash Basis		Amazon 10687	Amazon.com		32.58
5/1/25	83780-100	Supplies - Mascot	Amazon 10689	Catfood, Litter, Bowls, Mat	56.04	
5/1/25	Cash Basis		Amazon 10689	Amazon.com		56.04
5/1/25	85010-100	Supplies - SRP	Amazon 10693	iPads for SRP	986.58	
5/1/25	Cash Basis		Amazon 10693	Amazon.com		986.58
5/1/25	83700-200	Supplies - HQ	Amazon 10699	Notary Supplies	19.15	
5/1/25	Cash Basis		Amazon 10699	Amazon.com		19.15
5/1/25	80038-100	Juvenile Fiction	Amazon 4/18/25.1	Juvenile Fiction	5.89	
5/1/25			Amazon 4/18/25.1	Amazon.com		5.89
5/1/25	80025-100	Adult Fiction	Amazon 4/18/25.2	AF	112.67	
5/1/25			Amazon 4/18/25.2	Amazon.com		112.67
5/1/25	80470-100	Video Games	Amazon 4/19/25	Video Games	54.99	
5/1/25			Amazon 4/19/25	Amazon.com		54.99
5/1/25	80015-100	Young Adult-Fiction	Amazon 4/25/25	YA Fiction	273.58	
5/1/25			Amazon 4/25/25	Amazon.com		273.58
5/8/25 CK #2025-405E					<u>1,563.85</u>	<u>1,563.85</u>
5/1/25	83700-200	Supplies - HQ	Amazon 10699.1	Notary Supplies	21.95	
5/1/25			Amazon 10699.1	Amazon.com		21.95
5/1/25	83700-440	Supplies - McKenney	Amazon 10701	Vacuum Bags - McKenney	16.40	
5/1/25			Amazon 10701	Amazon.com		16.40
5/1/25	85210-100	Supplies - Adult Programming	Amazon 10702	Fragrance Set, Parchment Paper, Lights	31.80	
5/1/25			Amazon 10702	Amazon.com		31.80
5/8/25	80470-100	Video Games	Amazon 5/8/25.1	Video Games	235.16	
5/8/25			Amazon 5/8/25.1	Amazon.com		235.16
5/8/25	80470-100	Video Games	Amazon 5/8/25.2	Video Games	49.99	
5/8/25			Amazon 5/8/25.2	Amazon.com		49.99
5/22/25 CK #2025-421E					<u>355.30</u>	<u>355.30</u>

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/27/25	Read 3/27/25	80210-100	Adult Fiction - SO	32.39	
3/27/25	Read 3/27/25	20200-400	Reader Service		32.39
3/28/25	Hotel 10469	83810-100	Hotel - VPLDA		
3/28/25	Hotel 10469	20200-400	Meeting	241.06	
			Hotel Madison		241.06
			Dinner - VPLDA		
3/28/25	Pueblo 10677	83810-100	Conference	29.00	
3/28/25	Pueblo 10677	20200-400	Pueblo Magico		29.00
3/31/25	Google 3/31/25.1	82020-100	Google E-Mail	1,494.95	
3/31/25	Google 3/31/25.1	20200-400	Google		1,494.95
			Google E-Mail -		
3/31/25	Google 3/31/25.2	82020-100	Telecom	12.77	
3/31/25	Google 3/31/25.2	20200-400	Google		12.77
			Food Annual		
4/3/25	Publix 10675	85800-100	Meeting	80.59	
4/3/25	Publix 10675	20200-400	Publix		80.59
4/4/25	SOVA 10705	85800-100	April Luncheon	20.00	
			SOVA Chamber of		
4/4/25	SOVA 10705	20200-400	Commerce		20.00
4/4/25	Staples 10679	83700-100	HP 218X Toner	256.47	
4/4/25	Staples 10679	84810-100	Trash Bags	101.38	
4/4/25	Staples 10679	20200-400	Staples, Inc.		357.85
4/5/25	Sage 4/5/25	82070-100	Sage HR	226.80	
			Sage Software SB,		
4/5/25	Sage 4/5/25	20200-400	Inc.		226.80
4/7/25	4 Imprint 10671	85010-100	400 SRP Totes	1,832.03	
4/7/25	4 Imprint 10671	20200-400	4 Imprint		1,832.03
4/10/25	Dollar 10683	85110-100	White Mugs	26.50	
4/10/25	Dollar 10683	20200-400	Dollar Tree		26.50
4/10/25	Read 4/10/25	80210-100	Adult Fiction - SO	32.40	
4/10/25	Read 4/10/25	20200-400	Reader Service		32.40
			Internet -		
4/10/25	Rural 4/10/25	82600-480	Burrowsville	219.00	
4/10/25	Rural 4/10/25	20200-400	RuralBand		219.00
4/13/25		82000-100	Software Licenses	29.99	
4/13/25		20200-400	Adobe Indesign		29.99
4/14/25	Target 10682	85110-100	Bubbles	10.60	
4/14/25	Target 10682	20200-400	Target		10.60
			Correct W-2 from		
4/17/25	Aatrix 10690	85800-100	2024	16.99	
4/17/25	Aatrix 10690	20200-400	Aatrix E-File Center		16.99
			Correct W-2 from		
4/17/25	Aatrix 10691	85800-100	2023	16.99	
4/17/25	Aatrix 10691	20200-400	Aatrix E-File Center		16.99
			Correct W-2 from		
4/17/25	Aatrix 10692	85800-100	2022	16.99	
4/17/25	Aatrix 10692	20200-400	Aatrix E-File Center		16.99
			Food - Board		
4/17/25	Giuseppe's Pizza	85860-100	Meetings	95.48	
4/17/25	Giuseppe's Pizza	20200-400	Giuseppe's Pizza		95.48

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
4/21/25	Giuseppes 10694	85800-100	Food for Rohoic		
			Move	69.12	
4/21/25	Giuseppes 10694	20200-400	Giuseppe's Pizza		69.12
			Journals/ Receipt		
4/24/25	National 10697	83700-200	Notary Book	197.00	
			National Notary		
4/24/25	National 10697	20200-400	Association		197.00
4/26/25	Luca 10698	85200-100	Pizza, Poetry, Prose	51.90	
			Luca's Italian		
4/26/25	Luca 10698	20200-400	Restaurant		51.90
Total				5,110.40	5,110.40

Smart Beginnings Report July 1, 2024 to May 31, 2025

Date	Trans Description	Debit Amt	Credit Amt	Balance
7/1/24	Beginning Balance			5,882.10
7/23/24	Payment from FC		5,882.10	
7/31/24	July Salary & Benefits	5,730.65		
8/19/24	Payment from FC		5,730.65	
8/31/24	August Salary & Benefits	5,730.65		
9/12/24	Payment from FC		5,730.65	
9/30/24	September Salary & Benefit	5,730.65		
10/10/24	Payment from FC		5,730.65	
10/31/24	October Salary & Benefits	8,111.38		
11/25/24	Payment from FC		8,111.38	
11/30/24	November Salary & Benefit	5,730.65		
12/23/24	Payment from FC		5,730.65	
12/31/24	December Salary & Benefit	5,730.65		
1/21/25	Payment from FC		5,730.65	
1/31/25	January Salary & Benefits	5,730.65		
2/18/25	Payment from FC		5,730.65	
2/28/25	February Salary & Benefits	5,730.65		
3/17/25	Payment from FC		5,730.65	
3/31/25	March Salary & Benefits	5,730.65		
4/17/25	Payment from FC		5,730.65	
4/30/25	April Salary & Benefits	5,370.65		
5/27/25	Payment from FC		5,730.65	
5/31/25	May Salary & Benefits	8,111.38		
5/31/25	Ending Balance			8,111.38