

APPOMATTOX REGIONAL LIBRARY SYSTEM

BOARD OF TRUSTEES

June 21, 2022

Hopewell Library
3:00 p.m.

APPOMATTOX REGIONAL LIBRARY SYSTEM
Board of Trustees
Agenda

June 21, 2022

3:00 p.m.

Call to Order

Approval of Agenda

Consent Agenda: All matters listed under Consent Agenda are considered routine by the Board and will be approved or received by motion on the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Board member.

Minutes – May 17, 2022 Regular Meeting
Statistical Report – dated June 21, 2022
Financial Report – dated June 21, 2022
Bills for Review

Communications:

Citizen Comments:

Report of Library Director:

- R1.** Staff Update
- R2.** Staff Appreciation Dinner
- R3.** ARPA Grant
- R4.** Summer Reading
- R5.** Technology Update/hotspots
- R6.** FY2023 Budget update

Committee Reports:

New Business:

Unfinished Business

Adjournment - Next Meeting: July 19, 2022 at the Disputanta Library at 1:00 pm.

**Appomattox Regional Library System
Board of Trustees Regular Meeting
Minutes of May 17, 2022**

Call to Order: Due to the absence of Chairman William Thomas and expected late arrival of Vice-Chair Juanita Thorne at the start of the meeting, Library Director Brian Manning called the meeting to order at 1:10 pm. at the Rohoic Library. Ms. Thorne reopened the meeting at 1:18 pm. after her arrival and chaired the rest of the meeting.

Trustees Present: Larry Pankey (H), Carol King (D), Dr. Sandra Ruffin (D), Amanda Binford (PG), and Juanita Thorne (PG)

Trustees Absent: David Harless (H), Susan Eliades (H), William Thomas (PG), and Randi Hawkins (D)

Staff Present: Brian Manning and Sarah Finch

Approval of Agenda: Ms. Binford made a motion to approve the agenda. Dr. Ruffin seconded the motion and it was approved unanimously.

Approval of Consent Agenda: Ms. Binford made a motion to approve the consent agenda. Dr. Ruffin seconded the motion and it was approved unanimously.

Communications: Mr. Manning received a letter from Heather Lyne of the Hopewell Downtown Partnership thanking ARLS for its support.

Citizen Comments: None

Report of the Library Director:

R1.

ARLS has an opening for an Administrative and Personnel Services Manager. The position for a part time Youth Services Assistant has been filled. A Library Assistant has been hired and trained to fill the vacancy at the Dinwiddie Library.

R2. Mr. Manning and the Board welcomed Larry Pankey, the new Hopewell representative to the Board of Trustees.

R3. Library staff and patrons are invited to attend. A "Night at the Ballpark" on Wednesday June 1. This is jointly sponsored by the Chesterfield County Public Library and ARLS. It will be held at Shepherd Stadium in Colonial Heights and will feature the Tri-City Chili Peppers. ARLS will distribute free tickets to staff, children, and families. Libraries will close early that day so employees are able to attend. This event serves both as a staff appreciation event and a kick-off for the Summer Reading Program.

R4. A Staff Appreciation Dinner will be held on June 21 at the Hopewell Library. The Board of Trustees Meeting will be held that day at 3:00 pm. The dinner will be catered by Saucy's Bar.B.Q. Qualifying staff will receive monetary awards and service pins. All libraries will close early that day to allow staff time to travel.

R5. Youth Services Manager, Ms. Finch, visited the Board Meeting to discuss the upcoming Summer Reading Program. The theme provided by the Library of Virginia is "Oceans of Possibility". She noted that the kickoff is June 1 with the "Night at the Ballpark". Many in person events for children are planned. Some examples are an acting troupe presenting a pirate show, a science show to include reptiles, art programming, STEAM events, and story times. If children complete the program, they can receive a tote bag and free book in August. This has been publicized by ARLS and our community partners. Additionally, an Adult Reading Program will be held. Awards and gifts will be presented at the close of both programs.

R6. Dinwiddie County has agreed to fully fund the ARLS budget request for FY 2023. Prince George County and Hopewell have not yet notified ARLS of their decisions.

R7. A proposed Board Meeting location schedule for FY 2023 was distributed.

Committee Reports: None

New Business:

1. After a brief discussion of the proposed Board Meeting location schedule, Ms. Binford made a motion to approve the schedule. Dr. Ruffin seconded the motion and it was approved unanimously.

2. Ms. King asked how the library was responding to changes in Virginia minimum wage requirements and how these changes would likely affect our employees. Minimum wage in Virginia is scheduled to increase to \$15 per hour in January 2024. All salaries in ARLS are above this amount in the FY2023 budget. Another change is projected for 2026. Future ARLS budgets will require adjustments in order to meet new regulations. Mr. Manning explained that the FY 2023 budget provides cost of living raises for all employees but that merit raises or bonuses cannot be provided unless they are put in the budget. Mr. Manning noted that the American Library Association is working to provide nationwide salary surveys. In addition, local library directors often conduct informal surveys with directors of nearby localities to see if their pay scales are competitive. Ms. Binford brought up some relevant points regarding current national employment trends for consideration.

3. Ms. King noted that changes in the Executive Board will be necessary for FY2023. Ms. Binford plans to meet with the Personnel Committee to discuss this matter.

Unfinished Business: Ms. King asked if Helen (Ann) Hoover's portrait has been installed in the Prince George Library. Mr. Manning noted that Prince George County staff were responsible for the installation.

Adjournment: Ms. Binford made a motion to adjourn the meeting. Dr. Ruffin seconded the motion and it was approved unanimously. Ms. Thorne adjourned the meeting

Next Meeting: June 21 at Hopewell Library at special time of 3:00 pm. Board members are reminded of the Staff Appreciation Dinner to follow.

Statistical Report May 17, 2022

Statistical Report -May 17, 2022
Circulation Data All Locations:

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by FROM CHANGE Month FY20	
Burrowsville	FY18	483	493	345	435	497	394	476	326	286	243	229	278	4,485		
	FY19	360	346	280	311	275	232	428	227	238	187	346	290	3,520		
	FY20	386	303	258	366	270	188	324	265	317	163	66	2	2,908		
	FY21	3	27	21	50	130	126	122	104	153	206	198	308	1,448		
	FY22	213	353	323	319	297	342	297	351	326	294	265	0	3,380	402%	13%
Carson Depot	FY18	967	753	788	723	583	584	552	559	715	659	482	935	8,300		
	FY19	992	738	697	647	722	603	774	833	765	839	782	981	9,373		
	FY20	959	971	759	836	699	678	810	633	528	340	714	9,553	17,480		
	FY21	7,346	4,776	4,591	469	509	521	595	621	749	705	716	699	22,297		
	FY22	823	958	873	936	660	665	666	731	635	711	607	0	8,265	-15%	4%
Dinwiddie	FY18	2,428	1,951	2,862	1,832	1,580	1,256	1,265	861	1,448	1,311	1,512	1,677	19,983		
	FY19	3,580	1,554	1,736	1,587	1,518	1,272	1,673	1,457	1,621	1,339	1,250	1,539	20,126		
	FY20	2,128	1,628	1,577	1,582	1,176	1,360	1,781	1,596	1,085	747	361	10	15,031		
	FY21	53	371	513	720	683	841	827	649	856	805	868	1,048	8,234		
	FY22	1,340	1,598	1,380	1,561	1,395	1,324	1,233	1,327	1,789	1,745	1,445	0	16,137	300%	7%
Disputanta	FY18	486	636	461	487	416	440	520	372	437	476	444	663	5,838		
	FY19	649	948	598	821	567	647	580	476	549	620	315	432	7,202		
	FY20	360	614	473	501	429	366	446	303	222	140	74	9	3,937		
	FY21	3	2	29	21	96	175	201	238	379	329	401	415	2,289		
	FY22	454	652	583	551	409	424	554	602	751	682	622	0	6,284	741%	60%
Hopewell	FY18	12,389	12,713	12,481	13,200	11,347	9,806	11,288	10,849	11,456	10,926	10,809	12,085	139,349		
	FY19	12,619	12,609	11,278	10,998	9,301	7,882	10,135	9,421	10,701	10,121	9,275	10,732	125,072		
	FY20	12,196	11,082	9,683	10,041	8,436	7,680	8,990	8,994	7,968	7,203	8,254	10,221	110,748		
	FY21	4,994	8,743	8,342	7,408	7,438	7,794	7,833	8,113	9,143	8,403	8,878	9,717	96,806		
	FY22	9,015	8,623	8,765	8,452	7,098	7,442	7,902	7,490	7,523	7,321	8,050	0	87,681	-2%	-13%

Statistical Report
May 17, 2022

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR*	MAY	JUN	% of Chg & Change by from	
														Total	Month FY20
Mckenney	FY18	1,060	1,181	686	891	727	560	669	721	757	667	802	1,233	9,954	
	FY19	1,107	894	877	846	759	478	971	677	749	705	800	773	9,636	
	FY20	1,369	797	605	645	553	527	702	630	496	312	157	3	6,796	
	FY21	6	83	219	210	206	396	354	409	453	460	421	563	3,780	
	FY22	610	738	590	594	687	568	619	596	694	849	860	0	7,405	448%
															9%
Prince George	FY18	7,272	5,055	1,933	2,626	2,603	4,503	2,429	3,258	3,576	3,181	3,603	4,390	44,429	
	FY19	5,424	5,353	4,122	4,518	4,269	3,493	4,741	4,846	5,187	4,725	3,961	4,625	55,264	
	FY20	5,604	5,070	4,455	4,780	4,147	3,023	3,689	3,737	3,016	2,154	1,470	726	41,871	
	FY21	1,479	1,665	3,232	3,218	2,759	2,794	4,814	2,734	3,138	3,050	2,742	3,437	35,062	
	FY22	3,220	3,940	3,139	3,309	2,889	3,020	2,950	3,082	4,943	4,891	3,897	0	39,280	165%
															-5%
Rohoic	FY18	1,101	1,357	1,147	875	914	653	814	860	900	1,009	842	936	11,408	
	FY19	1,141	1,212	853	1,127	766	547	965	978	1,052	1,045	842	1,002	11,530	
	FY20	1,256	1,013	821	1,138	864	819	967	1,101	585	366	207	4	9,141	
	FY21	7	95	40	69	46	86	116	194	256	207	251	323	1,690	
	FY22	568	595	539	789	616	626	863	866	1,077	967	1,114	0	8,620	438%
															-6%
Econtent	FY18	977	975	845	573	1,023	990	1,157	1,026	1,171	1,084	1,114	1,175	12,110	
	FY19	1,242	1,304	1,270	1,271	1,192	1,266	1,334	1,271	1,517	1,330	1,382	1,422	15,801	
	FY20	2,000	1,472	1,466	1,501	1,384	1,418	1,376	1,342	1,326	2,437	2,331	2,063	20,116	
	FY21	1,969	1,986	1,859	1,813	2,141	1,757	2,013	2,104	1,985	1,796	1,976	1,943	23,342	
	FY22	1,854	2,101	1,860	1,686	1,725	1,586	1,825	1,845	1,869	1,635	2,246	0	20,232	-4%
															12%
ARLS Totals	FY18	27,163	25,114	21,548	21,642	19,690	19,186	19,170	18,832	20,746	19,556	19,837	23,372	255,856	
	FY19	27,114	24,958	21,711	22,126	19,369	16,420	21,601	20,186	22,379	20,911	18,953	21,796	257,524	
	FY20	26,258	22,950	20,097	21,390	17,958	16,059	19,085	18,601	15,543	13,862	13,634	22,591	228,028	
	FY21	15,860	17,748	18,846	13,978	14,008	14,490	16,875	15,166	17,112	15,961	16,451	18,453	194,948	
	FY22	18,097	19,558	18,052	18,197	15,776	15,997	16,909	16,890	19,607	19,095	19,106	0	197,284	40%
															-4%

Statistical Report
May 17, 2022

PATRON VISITS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
FY2022*													
Burrowsville	100	99	73	96	83	28	80	175	101	127	166	0	1,128
Carson Depot	163	226	193	162	119	127	129	141	128	159	120	0	1,667
Dinwiddie	257	349	326	370	373	352	314	328	461	458	456	0	4,044
Disputanta	86	144	129	147	111	96	139	122	172	169	148	0	1,463
Hopewell	9,991	9,630	9,156	6,796	5,146	8,798	7,374	8,721	10,289	10,187	10,237	0	96,325
McKenney	171	210	136	141	176	190	159	176	202	196	182	0	1,939
Prince George	3,417	3,392	2,890	1,472	2,533	2,894	2,548	2,868	5,909	1,292	2,254	0	31,469
Rohoic	155	238	249	252	155	185	186	221	263	268	355	0	2,527
TOTAL	14,340	14,288	13,152	9,436	8,696	12,670	10,929	12,752	17,525	12,856	13,918	0	140,562
MISC TRANSACTIONS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Meetings	8	10	25	57	50	40	61	91	94	148	146	0	730
Meeting Room Users	128	137	93	188	314	238	209	403	638	693	858	0	3,899
Book Group **	11	11	11	11	11	0	15	11	15	12	14	0	122
Adult Program **	312	260	40	156	170	972	168	290	285	528	213	0	3,394
Non-SRP Child Program**	0	0	401	506	1,256	1,028	582	729	489	938	847	0	6,776
Non-SRP Teen Program	0	0	67	52	28	0	28	38	97	43	107	0	460
Storytime**	1,280	842	188	108	131	0	1,194	837	714	303	124	0	5,721
SRP Child**	1,249	1,191	0	0	0	0	0	0	0	0	0	0	2,440
SRP Teen**	0	28	0	0	0	0	0	0	0	0	0	0	28
Community Outreach	738	207	224	171	292	280	336	307	347	1,012	554	0	4,468
Database Usage	542	567	193	969	435	157	551	279	526	576	777	0	5,572
TOTALS	4,268	3,253	1,242	2,218	2,687	2,715	3,144	2,985	3,205	4,253	3,640	0	33,610

* Includes patrons using curbside checkout

**Includes online programming

Statistical Report
May 17, 2022

REFERENCE QUESTIONS - FY2022		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville		9	24	25	25	24	43	27	32	30	23	22	0	284
Carson Depot		83	56	40	21	15	36	37	25	22	10	15	0	360
Dinwiddie		144	184	69	101	107	111	161	164	139	144	118	0	1,442
Disputanta		37	68	45	37	24	60	77	58	87	79	88	0	660
Hopewell		1,075	1,003	1,304	960	761	801	1,308	885	931	837	935	0	10,800
McKenney		102	108	58	99	108	131	117	124	121	154	165	0	1,287
Prince George		461	483	451	513	340	427	489	503	614	619	551	0	5,451
Rohoic		13	33	48	45	37	45	92	58	62	72	103	0	608
TOTALS		1,924	1,959	2,040	1,801	1,416	1,654	2,308	1,849	2,006	1,938	1,997	0	20,892
Computer Use		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville Workstation		24	6	4	5	4	4	7	5	7	11	13	0	90
	WIFI	2	2	2	3	2	0	1	4	3	2	0	0	21
Carson Depot Workstation		33	58	54	47	36	41	49	37	34	30	27	0	446
	WIFI	7	9	7	9	3	4	0	16	5	5	5	0	70
Dinwiddie Workstation		42	59	41	62	45	27	33	18	22	57	82	0	488
	WIFI	11	12	13	20	19	9	14	11	11	24	23	0	167
Disputanta Workstation		42	70	57	73	33	14	16	22	35	40	38	0	440
	WIFI	38	35	23	12	56	28	50	68	83	68	98	0	559
Hopewell Workstation		1,268	1,299	1,395	1,303	965	929	911	1,120	1,185	1,297	1,328	0	13,000
	WIFI	270	247	276	287	282	241	243	372	303	312	333	0	3,166
McKenney Workstation		39	62	23	31	10	34	25	19	18	42	35	0	338
	WIFI	8	14	14	16	16	20	32	49	26	18	38	0	251
Prince George Workstation		351	360	324	364	269	227	289	302	333	361	343	0	3,523
	WIFI	73	75	62	111	14	80	71	118	65	83	104	0	856
Rohoic Workstation		118	16	29	33	10	10	17	18	21	23	34	0	329
	WIFI	8	14	7	6	0	5	2	27	8	10	15	0	102
TOTALS		2,334	2,338	2,331	2,382	1,764	1,673	1,760	2,206	2,159	2,383	2,516	0	23,846

Wireless Printing

81 119 189 389

Appomattox Regional Library System
Revenue and Expenses
July 1, 2021 - June 30, 2022

fund#	Revenue 05/31/22	FY2022	Prev. Total Receipts	5/31/22	Total Receipts	Percentage Received	Balance Due
		Adopted					
100	Carry Over	\$20,000	\$0	\$0	\$0	0.0%	\$20,000
101	Reserve	\$100,000	\$0	\$0	\$0	0.0%	\$100,000
102	Hopewell	\$649,430	\$649,430	\$0	\$649,430	100.0%	\$0
103	Dinwiddie	\$310,646	\$310,646	\$0	\$310,646	100.0%	\$0
104	Prince George	\$604,127	\$604,127	\$0	\$604,127	100.0%	\$0
105	State Funds	\$430,908	\$455,862	\$0	\$455,862	105.8%	(\$24,954)
106	Fines/Fees/Lost	\$0	\$6,985	\$842	\$7,827		(\$7,827)
107	Copying/Fax Receipts	\$16,000	\$22,553	\$2,198	\$24,751	154.7%	(\$8,751)
108	Endowment Funds	\$18,000	\$21,145	\$0	\$21,145	117.5%	(\$3,145)
109	E-Rate Refunds	\$16,000	\$18,207	\$0	\$18,207	113.8%	(\$2,207)
110	Gifts/Donations	\$5,000	\$50	\$0	\$50	1.0%	\$4,950
111	Grants	\$5,000	\$34,094	\$0	\$34,094	681.9%	(\$29,094)
112	Other	\$2,500	\$665	\$755	\$42	1.7%	\$2,458
	TOTALS	\$2,177,611	\$2,123,763	\$3,794	\$2,127,558	97.7%	\$50,053

Fund#	EXPENSES 05/31/2022	FY22 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES - 05/2022	TOTAL EXPENSES 05/31/22	PERCENTAGE SPENT	BALANCE
Personnel							
200	MLS Salaries & Wages	\$491,370	\$405,911	\$37,048	\$442,959	90.1%	\$48,411
201	Non-MLS Salary & Wages	\$637,908	\$521,673	\$48,482	\$570,155	89.4%	\$67,753
202	Benefits for Staff/Retirees	\$329,576	\$267,450	\$26,979	\$294,428	89.3%	\$35,148
	Total Personnel	\$1,458,854	\$1,195,034	\$112,509	\$1,307,543	89.6%	\$151,311
Books & Materials							
300	Books	\$97,000	\$80,314	\$13,306	\$93,620	96.5%	\$3,380
301	Leased Materials	\$21,000	\$0	\$15,496	\$15,496	73.8%	\$5,504
302	Standing Order Books	\$30,000	\$23,384	\$2,285	\$25,668	85.6%	\$4,332
303	Print News & Periodicals	\$10,000	\$1,119	\$610	\$1,728	17.3%	\$8,272
304	Audiovisual Materials	\$25,000	\$24,319	\$3,173	\$27,492	110.0%	(\$2,492)
305	Electronic Materials	\$5,500	\$229	\$229	\$457	8.3%	\$5,043
308	Restricted - Donation/Grant	\$19,271	\$19,271	\$0	\$19,271	0.0%	\$0
310	Econtent	\$25,000	\$8,862	\$0	\$8,862	35.4%	\$16,138
	Total Books & Materials	\$232,771	\$157,497	\$35,098	\$192,595	82.7%	\$40,176
Capital Expenditures							
Library Non-Computer Equip.,							
400	Furniture & Fixtures	\$20,000	\$19,235	\$501	\$19,736	98.7%	\$264
401	Computer Hardware	\$40,000	\$61,175	\$0	\$61,175	152.9%	(\$21,175)
	Total Capital Expenditures	\$60,000	\$80,411	\$501	\$80,912	134.9%	(\$20,912)
Contractual							
500	Lyrasis ILL Services	\$3,100	\$3,178	\$17	\$3,195	103.1%	(\$95)
Software & Web Based App.							
501	Licensing Contracts	\$35,000	\$44,141	\$1,285	\$45,426	129.8%	(\$10,426)
502	Audit	\$20,000	\$30,546	\$0	\$30,546	152.7%	(\$10,546)
503	Cataloging MARC Records	\$3,000	\$2,349	\$0	\$2,349	78.3%	\$651
504	Unique Management	\$2,000	\$1,101	\$0	\$1,101	55.0%	\$899
505	Computer Support/Service Calls	\$70,000	\$64,994	\$4,338	\$69,332	99.0%	\$668

Fund#	EXPENSES 05/31/2022	FY22 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES - 05/2022	TOTAL EXPENSES 05/31/22	PERCENTAGE SPENT	BALANCE
507	Telecomm Internet Line Charges	\$25,000	\$29,419	\$2,757	\$32,176	128.7%	(\$7,176)
508	Printing and Publications	\$4,200	\$670	\$515	\$1,185	28.2%	\$3,015
	Total Contractual	\$162,300	\$176,399	\$8,911	\$185,310	114.2%	(\$23,010)
	Facilities/Maint./Operations						
600	Equip. Repair & Maintenance	\$7,000	\$5,902	\$1,154	\$7,055	100.8%	(\$55)
601	TLC Maintenance Contract	\$17,000	\$16,802	\$0	\$16,802	98.8%	\$198
602	Facilities and Rent	\$76,650	\$63,000	\$6,300	\$69,300	90.4%	\$7,350
603	Supplies	\$25,000	\$15,025	\$695	\$15,719	62.9%	\$9,281
604	Travel / Workshops /Conf. Fees	\$7,000	\$5,779	\$585	\$6,365	90.9%	\$635
605	Training / Education	\$3,000	\$380	\$0	\$380	12.7%	\$2,620
606	Utilities	\$2,000	\$2,228	\$193	\$2,420	121.0%	(\$420)
607	Telephone (Voice)	\$13,000	\$10,706	\$1,011	\$11,718	90.1%	\$1,282
608	Insurance	\$13,000	\$469	\$0	\$469	3.6%	\$12,531
609	Vehicle Maintenance & Fuel	\$5,000	\$4,059	\$219	\$4,277	85.5%	\$723
610	Job & Contracting Advertising	\$1,000	\$0	\$0	\$0	0.0%	\$1,000
611	Promotional Advertising	\$2,260	\$345	\$0	\$345	15.3%	\$1,915
612	Organization/Association Dues	\$3,500	\$2,936	\$0	\$2,936	83.9%	\$564
613	Postage	\$5,500	\$4,584	\$0	\$4,584	83.3%	\$916
614	Janitorial	\$76,000	\$73,510	\$7,708	\$81,219	106.9%	(\$5,219)
615	Other Building Maintenance	\$15,000	\$7,776	\$408	\$8,184	54.6%	\$6,816
	Total	\$271,910	\$213,501	\$18,273	\$231,774	85.2%	\$40,136
	Facilities/Maint./Operations						
	Programs/Activites/Other						
700	YS Summer Reading Program	\$7,000	\$1,689	\$650	\$2,339	33.4%	\$4,661
701	YS Programming & Supplies	\$4,500	\$323	\$1,669	\$1,992	44.3%	\$2,508
703	Adult Programming Supplies	\$7,000	\$5,197	\$520	\$5,717	81.7%	\$1,283

Fund#	EXPENSES 05/31/2022	FY22 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES - 05/2022	TOTAL EXPENSES 05/31/22	PERCENTAGE SPENT	BALANCE
704 Local History Collection/Progs.		\$1,500	\$350	\$0	\$350	23.3%	\$1,150
705 Reserve		\$20,000	\$0	\$0	\$0	0.0%	\$20,000
709 Misc. Professional Serv. & Other		\$9,700	\$7,046	\$2,201	\$9,247	95.3%	\$453
Total Programs/Activ./Other		\$49,700	\$14,605	\$5,040	\$19,645	39.5%	\$30,055
GRAND TOTALS		\$2,235,535	\$1,837,446	\$180,332	\$2,017,778	90.3%	\$217,757

Appomattox Reg Library System

Check Register

For the Period From May 1, 2022 to May 31, 2022

Filter Criteria includes: Report order is by Check Number.

Date	Payee	Check #	Amount
5/5/22	Electronic Federal Tax Payment	200730	9,939.39
5/19/22	Electronic Federal Tax Payment	200731	10,002.47
5/5/22	Treasurer of Virginia	2013-759	313.91
5/5/22	Treasurer of Virginia	2013-760	546.27
5/5/22	Treasurer of Virginia	2013-762	6,924.94
5/19/22	Treasurer of Virginia	2013-763	313.91
5/19/22	Treasurer of Virginia	2013-764	546.27
5/2/22	ARLS-Payroll	2022-244E	36,316.04
5/5/22	Sam's Club Direct	2022-245E	74.16
5/12/22	Active Screening	2022-246E	76.00
5/12/22	Comcast Communications	2022-247E	302.29
5/12/22	Comcast Communications	2022-248E	295.91
5/12/22	Comcast Communications	2022-249E	1,037.08
5/12/22	Comcast Communications	2022-250E	345.56
5/12/22	Comcast Communications	2022-251E	554.93
5/12/22	Dominion Energy Virginia	2022-252E	137.38
5/12/22	E-N Computers, Inc.	2022-253E	4,338.07
5/12/22	T-Mobile	2022-254E	180.81
5/12/22	SunTrust Bank	2022-255E	3,872.76
5/12/22	Verizon	2022-256E	16.36
5/16/22	ARLS-Payroll	2022-257E	36,591.99
5/18/22	Shred-It USA LLC	2022-258E	280.28
5/26/22	Diamond Springs	2022-259E	55.23
5/26/22	Anthem BlueCross BlueShield	2022-260E	16,765.00
5/26/22	Anthem BlueCross BlueShield	2022-261E	402.00
5/26/22	Canon Financial Services, Inc.	2022-262E	210.53
5/26/22	Comcast Communications	2022-263E	352.62
5/26/22	Comcast Communications	2022-264E	352.62
5/26/22	Staples Credit Plan	2022-265E	636.41
5/26/22	Thomson Reuters - West	2022-266E	493.92
5/31/22	ARLS-Payroll	2022-267E	37,272.42
5/12/22	Baker & Taylor	43160	15,495.56
5/12/22	Centric Business Systems	43161	459.00
5/12/22	County of Dinwiddie	43162	900.00
5/12/22	County of Prince George	43163	1,650.00
5/12/22	Ginger Mauler	43164	43.13
5/12/22	Megan Kitchen	43165	84.64
5/12/22	Sarah Finch	43166	143.10
5/12/22	Rija Mughal	43167	59.47
5/12/22	Granite Telecommunications	43168	110.97
5/12/22	Heaton's Lawn Maintenance, LLC	43169	407.75
5/12/22	Hopewell City Treasurer	43170	3,968.52
5/12/22	Lynchburg Public Library	43171	16.99
5/12/22	MCS Services, Inc.	43172	7,594.00
5/12/22	Richmond Times Dispatch	43173	535.60
5/12/22	Richweb Inc.	43174	150.00
5/12/22	RuralBand	43175	219.00
5/12/22	Talewise	43176	650.00

Appomattox Reg Library System

Check Register

For the Period From May 1, 2022 to May 31, 2022

Filter Criteria includes: Report order is by Check Number.

Date	Payee	Check #	Amount
5/12/22	Womack Publishing Company, Inc.	43177	74.00
5/12/22	Blackstone Publishing	43178	547.58
5/12/22	Baker & Taylor	43179	2,117.41
5/12/22	Cengage Learning Inc/Gale	43180	23.99
5/12/22	Ingram Library Services	43181	6,757.06
5/12/22	Midwest Tape	43182	1,140.36
5/26/22	Baker & Taylor	43183	1,481.43
5/26/22	Cengage Learning Inc/Gale	43184	128.19
5/26/22	Ingram Library Services	43185	4,233.40
5/26/22	Midwest Tape	43186	1,383.47
5/26/22	Better Impact USA, Inc.	43187	240.00
5/26/22	Centric Business Systems	43188	484.00
5/26/22	Ginger Mauler	43189	16.16
5/26/22	Arthur Wynn	43190	178.00
5/26/22	Cassandra Bland	43191	52.72
5/26/22	Jenny Sadler	43192	16.67
5/26/22	Michelle Lawhorn	43193	67.92
5/26/22	Linda April Bradshaw	43194	22.22
5/26/22	Alyssa Noe	43195	22.22
5/26/22	Shelly Curtis	43196	21.10
5/26/22	Joseph Rickman	43197	31.31
5/26/22	Sharmeyne Cherry	43198	15.09
5/26/22	Shannon Starks	43199	16.36
5/26/22	Megan Emerson	43200	15.49
5/26/22	Cheryl Sculthorpe-Moring	43201	18.08
5/26/22	Sarah Finch	43202	184.28
5/26/22	Rija Mughal	43203	92.56
5/26/22	Deborah Wright	43204	84.44
5/26/22	Catherine Field	43205	85.63
5/26/22	Johnson Printing Service	43206	515.00
5/26/22	Mallory Stewart	43207	5.99
5/26/22	RVA Film Works	43208	150.00
5/26/22	ScannX	43209	350.00
5/26/22	Terri Spicer	43210	160.00
5/26/22	Swank Movie Licensing USA	43211	927.00
Total			223,694.39

Smart Beginnings Report
July 1, 2021 to May 31, 2022

Date	Trans Description	Debit Amt	Credit Amt	Balance
7/1/21	Beginning Balance			5,798.89
7/29/21	Payment from SB		5,798.89	
7/31/21	July Salary & Benefits	8,400.13		
8/23/21	Payment from SB		8,400.13	
8/31/21	August Salary & Benefits	6,019.40		
9/17/21	Payment from SB		6,019.40	
9/30/21	September Salary & Benefits	6,019.40		
10/15/21	Payment from SB		6,019.40	
10/31/21	October Salary & Benefits	6,019.40		
11/29/21	Payment from SB		6,019.40	
11/30/21	November Salary & Benefits	6,019.40		
12/13/21	Payment from SB		6,019.40	
12/31/21	December Salary & Benefits	8,400.13		
1/24/22	Payment from SB		8,400.13	
1/31/22	January Salary & Benefits	6,019.44		
2/24/22	Payment from SB		6,019.44	
2/28/22	February Salary & Benefits	6,019.44		
3/18/22	Payment from SB		6,019.44	
3/31/22	March Salary & benefits	6,019.44		
4/18/22	Payment from SB		6,019.44	
4/30/22	April Salary & Benefits	6,019.44		
5/13/22	Payment from SB		6,019.44	
5/31/22	May Salary & Benefits	6,019.44		
5/31/22	Ending Balance			6,019.44

Appomattox Reg Library System
Suntrust CK #2022-255E
5/12/22

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/28/22	Amazon 9011.1	83700-100	Ink, Forms, Badges	120.88	
3/28/22	Amazon 9011.1	20200-400	Amazon.com		120.88
3/28/22	Amazon 9013	85110-100	Supplies - Youth Services	290.10	
3/28/22	Amazon 9013	20200-400	Amazon.com		290.10
3/31/22	Google 3/31/22	82020-100	Google E-Mail	390.00	
3/31/22	Google 3/31/22	20200-400	Google		390.00
4/1/22	Amazon 9011R	83700-100	Return of Ink		-53.99
4/1/22	Amazon 9011R	20200-400	Amazon.com	-53.99	
4/1/22	Starbucks 9020	85800-100	morning Planning Mtg - HDP	9.24	
4/1/22	Starbucks 9020	20200-400	Starbucks		9.24
4/4/22	Amazon	80010-100	Y/S Non Fiction	16.80	
4/4/22	Amazon	20200-400	Amazon.com		16.80
4/8/22	Amazon 9022	83700-100	Laptop Case	59.99	
4/8/22	Amazon 9022	20200-400	Amazon.com		59.99
4/8/22	CCWA 4/8/22	83800-200	Administrative Conference	129.00	
4/8/22	CCWA 4/8/22	20200-400	Community College Workforce AI		129.00
4/8/22	Hotel 9056	83810-100	Hotel - VPLDA	115.02	
4/8/22	Hotel 9056	20200-400	Conference		115.02
4/12/22	SHRM 9026	83800-200	Hotel 24 South	189.00	
4/12/22	SHRM 9026	20200-400	Diversity Symposium		189.00
4/12/22	SHRM 9026	20200-400	Society for Human Resource Management		189.00
4/13/22	Beagle 9028	81100-450	Epson Printer - PG	326.60	
4/13/22	Beagle 9028	81100-430	Epson Printer - Disputanta	326.59	
4/13/22	Beagle 9028	20200-400	Beagle Hardware		653.19
4/14/22	Amazon 9032	83700-100	Laptop Cases	299.95	
4/14/22	Amazon 9032	20200-400	Amazon.com		299.95
4/14/22	Read 4/14/22	80210-100	Adult Fiction - SO	91.40	
4/14/22	Read 4/14/22	20200-400	Reader Service		91.40
4/15/22	Amazon 9031	83700-410	Ant Baits	14.93	
4/15/22	Amazon 9031	20200-400	Amazon.com		14.93
4/15/22	School 9034	81100-200	Charging Station	397.96	
4/15/22	School 9034	20200-400	School Outfitters		397.96
4/22/22	Amazon 9041	83700-100	Cardstock, Labels	85.19	
4/22/22	Amazon 9041	20200-400	Amazon.com		85.19
4/22/22	Panera 9043	85800-100	April Board Meeting		
4/22/22	Panera 9043	20200-400	Lunch	123.92	
4/25/22	Amazon 4/25/22	80025-100	Panera Bread		123.92
4/25/22	Amazon 4/25/22	20200-400	Adult Fiction	21.32	
4/26/22	Amazon 4/26/22	80025-100	Amazon.com		21.32
4/26/22	Amazon 4/26/22	80025-100	Adult Fiction	39.39	
4/26/22	Amazon 4/26/22	20200-400	Amazon.com		39.39
4/26/22	RVA 9042	85010-100	Shirts - SRP	879.47	
4/26/22	RVA 9042	20200-400	RVA Threads		879.47

Appomattox Reg Library System
Suntrust CK #2022-255E
5/12/22

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
	Total			3,872.76	3,872.76

Appomattox Reg Library System

Staples CK #2022-265E

Sam's CK #2022-245E

Filter Criteria includes: Report order is by Date. Report is pr

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
4/22/22	Staples 9040	83700-100	Toner, Pens, Paper,		
4/22/22	Staples 9040	20200-300	Notepads	253.41	
4/27/22	Staples 9045	83700-200	Staples, Inc.		253.41
4/27/22	Staples 9045	20200-300	Chair Mats - HQ	159.57	
			Staples, Inc.		159.57
5/3/22	Staples 9052	83700-100	Tape, Drum Unit,		
5/3/22	Staples 9052	20200-300	Pens,Cash Bx	223.43	
			Staples, Inc.		223.43
Total				636.41	636.41
5/26/2022					

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/20/22	Sams 9004	83730-100	Supplies - Staff Coffee	16.92	
3/20/22	Sams 9004	83700-100	Advil	9.98	
3/20/22	Sams 9004	20200-200	Sam's Club Direct		26.90
4/12/22	Sams 9027	83700-100	Batteries	22.78	
4/12/22	Sams 9027	84810-100	Trash bags	24.48	
4/12/22	Sams 9027	20200-200	Sam's Club Direct		47.26
Total				74.16	74.16
5/5/2022					

Community Engagement

05/02/22	Cameron Foundation - Art Space Selection Committee interview
05/04/22	Prince George County Juneteenth celebration planning meeting
05/06/22	Cameron Foundation - Art Space Selection Committee interviews
05/13/22	CALD library directors meeting
05/23/22	Hopewell Downtown Partnership Board Meeting

Patrick Powe, the events coordinator intern for Petersburg National Battlefield organizing the event, said Juneteenth is a historical holiday that celebrates the emancipation of people.

“Juneteenth is something that I learned about as a kid and it's something that I've always enjoyed learning about as I get older,” Powe said. “I think people should just come out just because it's a good learning opportunity.”

Petersburg: Amidst the uptick of violence, Petersburg residents gathered for a peace walk of solidarity

Faith to Faith Church's Soul Sistas Women's Ministry is hosting a “Still We Rise” Juneteenth fashion show. The show will consist of dancing, spoken word, a variety of female fashion styles, and Black-owned vendors. The event will be held from 2 p.m. to 5 p.m., general admission tickets start at \$15 whereas VIP tickets will be \$25.

Sarah's Den, a non-profit thrift store, will also be hosting a Juneteenth fashion show and pop-up shop on June 18, from 6 p.m. to 9 p.m. in Richmond. Designers from the Tri-Cities will be revealing their spring and summer collections, and the proceeds will be donated to the Unique Resource Center programs.

Recognition: Commonwealth of Virginia's first female fire chief Tina Watkins honoree at AAFHHS event

Prince George Farmers' Market will be holding a Juneteenth Celebration and Community Day.

This special market edition will start at 8:45 a.m. and feature a collection of festivities. Destination Church will be sponsoring face-painting, fellowship and an inflatable obstacle course for the children and Appomattox Regional Library will be offering crafts as well. Carol Farmer will have story times, The Woman's Club of Prince George will have bake sales, distribute literature, hold raffles, The Rotary Club will hand out gift cards and water bottles and The James House will host games and prizes.

Food will be served from 10 a.m. to noon by Chick-Fil-A, Big Boo BBQ Truck and Lil' Sis Sweets will be at the market from 8 a.m. to noon.

Toyland: LEGO says it will spend \$1 billion to build new toymaking plant in Chesterfield County

Corrie Hurt, the marketing manager for Prince George County stated in a press release, that the market will have more than 60 vendors and “there will be something for everyone.”

The Progress-Index

NEWS

Juneteenth celebrations planned this weekend across the Tri-City area

From get-togethers and history lessons to faith events and fashion shows, the national holiday of independence will be honored

Anna Chen The Progress-Index

Published 8:42 p.m. ET June 16, 2022 | Updated 9:05 p.m. ET June 16, 2022

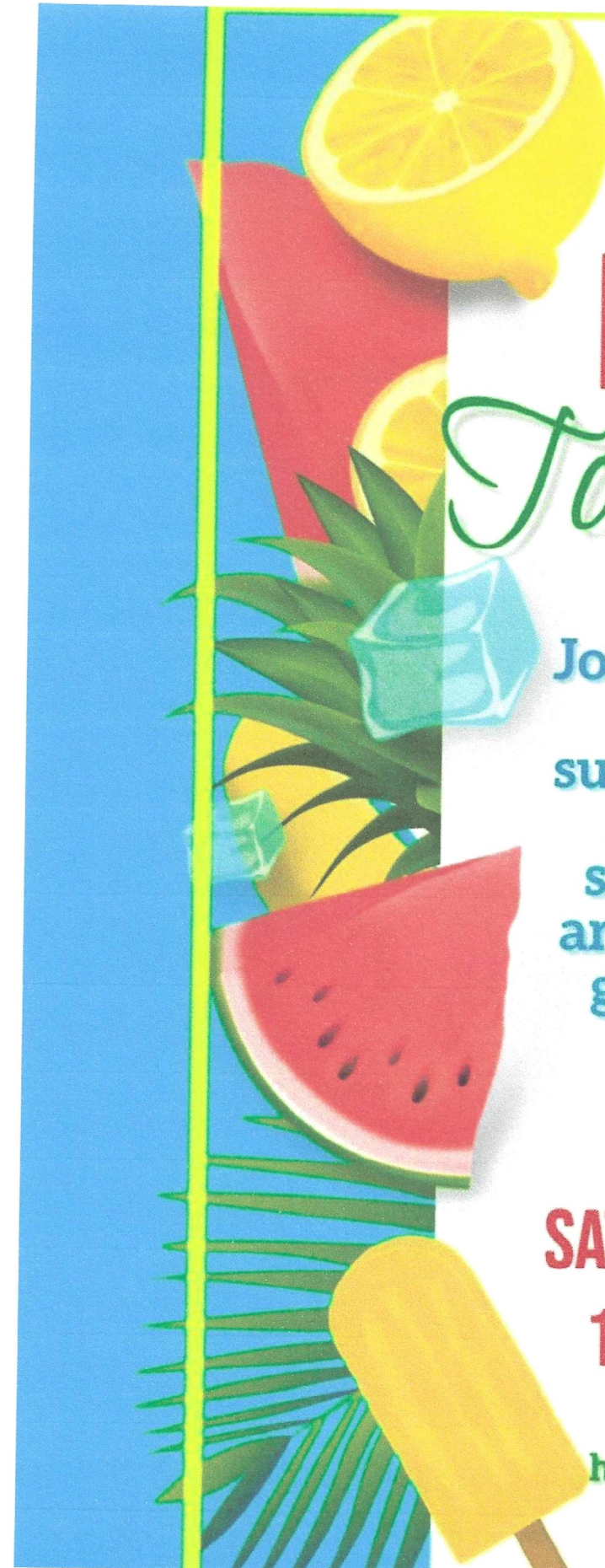
PETERSBURG — Juneteenth, now a state and federal holiday, is celebrated annually on June 19, requiring government offices to close in observation. This historic holiday marks the end of slavery when Union troops took control of Texas in 1865 and alerted the state's residents of the abolishment of slavery, according to Britannica.

While Juneteenth is nationally observed, this momentous day plays a notable role in the Tri-Cities, as Petersburg was home to prominent civil rights activists.

A community thrives: Gannett Foundation calls for applications in national, local crowdfunding and grant program

Hopewell will be hosting the annual Juneteenth Freedom Festival, after a brief pause due to the pandemic, on June 18, from noon to 6 p.m. at City Park in Hopewell. This festival will include live music, dancing, recreational activities, different vendors that offer food and merchandise, and a meet-and-greet from U.S. Olympian and professional rugby player Naya Tapper.

Petersburg National Battlefield will be hosting two events on June 18 for Juneteenth. A historian will be at Tour Stop 3 from 10 a.m. to noon, discussing the importance that Juneteenth has in American history along with how African American troops played a role in the Siege of Petersburg. The second event will be the "Summer Sunset Tour Series: Charge of the 1st Maine Heavy Artillery Unit Ranger" tour about the opening battles for Petersburg during the Civil War. The event will be held from 6 p.m. to 7 p.m. in the Eastern Front Unit Visitor Center parking lot.



Hopewell Recreation
& Parks &
Appomattox Regional
Library System
Present:

KICKOFF *To Summer*

Join us to celebrate
the start of
summer! Activities
include crafts,
story trail, chalk
art, bubble wands,
games, snacks &
more!

FREE
SATURDAY, JUNE 18
10 A.M.-12 P.M.
Woodlawn Park

hopewellrecandparks.com



APPOMATTOX
REGIONAL LIBRARY SYSTEM

Board of Trustees Meeting Locations
July 2022 – June 2023

Date	Location	Time
July 19, 2022	Disputanta	1:00 p.m.
August 2022	NO MEETING	
September 20, 2022	McKenney	1:00 p.m.
October 18, 2022	Rohoic	1:00 p.m.
November 2022	NO MEETING	
December 13, 2022	Hopewell	1:00 p.m.
January 17, 2023	Carson	1:00 p.m.
February 21, 2023	Prince George	1:00 p.m.
March 21, 2023	Disputanta	1:00 p.m.
April 18, 2023	Dinwiddie	1:00 p.m.
May 16, 2023	Burrowsville	1:00 p.m.
June 20, 2023	Hopewell	TBD – precedes Staff Appreciation Dinner