

APPOMATTOX REGIONAL LIBRARY SYSTEM

BOARD OF TRUSTEES

May 17, 2022

Rohoic Library

1:00 p.m.

APPOMATTOX REGIONAL LIBRARY SYSTEM
Board of Trustees
Agenda

May 17, 2022

1:00 p.m.

Call to Order

Approval of Agenda

Consent Agenda: All matters listed under Consent Agenda are considered routine by the Board and will be approved or received by motion on the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Board member.

Minutes – April 19, 2022 Regular Meeting
Statistical Report – dated May 17, 2022
Financial Report – dated May 17, 2022
Bills for Review

Communications:

Citizen Comments:

Report of Library Director:

- R1.** Staff Update
- R2.** New Board Member - Mr. Pankey
- R3.** Staff Appreciation - June 1, Tri-Cities Chili Peppers game
- R4.** Staff Appreciation Dinner - June 21
- R5.** Summer Reading Program
- R6.** FY2023 Budget update
- R7.** FY2023 Board Meeting Schedule

Committee Reports:

New Business:

Approval of Board Meeting Location Schedule

Unfinished Business

Adjournment - Next Meeting: June 21, 2022 at the Hopewell Library at 3:00 pm.

**Appomattox Regional Library System
Board of Trustees Regular Meeting
Minutes of April 19, 2022**

Call to Order: Chairman William Thomas called the meeting to order at 1:00 pm. at the Burrowsville Library.

Trustees Present: William Thomas (PG), Juanita Thorne (PG), Susan Eliades (H), Carol King (D), and Randi Hawkins (D).

Trustees Absent: David Harless (H), Amanda Binford (PG), and Dr. Sandra Ruffin (D)

Staff Present: Brian Manning and Nicole Coleman

Approval of Agenda: Ms. King made a motion to approve the agenda. Ms. Thorne seconded the motion and it was approved unanimously.

Approval of Consent Agenda: Ms. Thorne made a motion to approve the current consent agenda. Ms. Eliades seconded the motion and it was approved unanimously. Ms. Eliades made a motion to approve the consent agenda from the March 15 meeting. Ms. Thorne seconded the motion and it was approved unanimously.

Communications: None

Citizen Comments: None

Report of the Library Director:

R1. The Hopewell Library is fully staffed. Interviews are scheduled for the opening at the Dinwiddie Library. A position is open for a part time youth services assistant. The 20 hour a week position allows ARLS to participate in more community sponsored activities.

R2. The Board of Trustees has a vacancy for a Hopewell member. Although there is one applicant, Hopewell authorities are seeking additional applicants before making any final decision.

R3. The Hopewell-Prince George Friends held their Annual Meeting on April 2. The author, Donna Everhart was their guest speaker. The Friends of the Library Dinwiddie (FOLD) is holding their Annual meeting on April 24 from 2-4 pm. It is scheduled to be held at the Historic Dinwiddie Courthouse and will feature antique appraisals.

R4. The Hopewell-Prince George Friends will hold a "Buck a Bag Sale" April 23 from 11 am. to 2 pm. at the Hopewell Recreation Center.

R5. Installation of the Comprise Computer Printing Management System has been completed. ARLS expenses will be reimbursed under the ARPA Grant. Black and white copies will cost \$.10 each. Color copies costing \$.30 each are available at the Hopewell and Prince George libraries only.

R6.

a. ARLS is currently planning a catered staff appreciation dinner to be held at the Hopewell Library on June 23. All staff and spouses are invited to attend. Recognition pins and/or checks will be presented to eligible employees. The Board of Trustees meeting will be held prior to the dinner. All library branches will close early. Exact details have not been finalized.

b. Library staff and patrons are invited to attend a "Night at the Ballpark" on Wednesday June 1. This is jointly sponsored by the Chesterfield Public Library and ARLS. It will be held at Shepherd Stadium in Colonial Heights and will feature the Tri-City Chili Peppers. Three hundred free tickets will be distributed to children, families, and staff. The Board did not object to closing all libraries at 6 pm. for this event.

R7. The funding ARLS requested in the FY 2023 budget was approved by all participating localities.

R8. Mr. Manning discussed his attendance at the Virginia Library Association Conference.

Committee Reports: None

New Business:

1. The Burrowsville Library is currently being staffed by one employee. In order for him to remain a part time employee, the hours at Burrowsville may need to be changed or another library assistant hired. This will be decided at a late date.

2. ARLS T-Shirts can be ordered. Staff can wear them for Summer Reading events and Casual Fridays.

3. The Hopewell Historical Society "Lunch and Learn" program will soon be issuing a new schedule. Although these events are no longer held at the Hopewell Library, the library still partners with the Historical Society for these events.

4. The "Story Trail" at the Eastern Virginia Rivers National Wildlife Refuge has been completed. Another "Story Trail" is being installed outside the Rohoic Library, at the Eastside Community Enhancement Center in Dinwiddie.

5. ARLS will participate in the Hopewell Street Festivals that are held on the third Thursday of the month.

Unfinished Business:

The proposed revision of library informational pamphlet was reviewed by the Board. The Board suggested a few minor changes for Ms. Coleman to present to the staff. In addition, it was noted that the "Contact US" section needs to identify the three specific ways to communicate (website, telephone, e-mail).

Adjournment: Ms. Thorne made a motion to adjourn the meeting. Ms. Eliades seconded the motion and it was approved unanimously. Mr. Thomas adjourned the meeting at 2:27 pm.

Next Meeting: May 17, 2022 at the Rohoic Library

Statistical Report
May 17, 2022

Statistical Report -May 17, 2022
Circulation Data All Locations:

70
% of Chg CHANGE
by
FROM
Month
FY20

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	FROM FY20
Burrowsville	FY18	483	493	345	435	497	394	476	326	286	243	229	278	4,485		
	FY19	360	346	280	311	275	232	428	227	238	187	346	290	3,520		
	FY20	386	303	258	366	270	188	324	265	317	163	66	2	2,908		
	FY21	3	27	21	50	130	126	122	104	153	206	198	308	1,448		
	FY22	213	353	323	319	297	342	297	351	326	294	0	0	3,115	80%	10%

Carson Depot	FY18	967	753	788	723	583	584	552	559	715	659	482	935	8,300		
	FY19	992	738	697	647	722	603	774	833	765	839	782	981	9,373		
	FY20	959	971	759	836	699	678	810	633	528	340	714	9,553	17,480		
	FY21	7,346	4,776	4,591	469	509	521	595	621	749	705	716	699	22,297		
	FY22	823	958	873	936	660	665	666	731	635	711	0	0	7,658	109%	6%

Dinwiddie	FY18	2,428	1,951	2,862	1,832	1,580	1,256	1,265	861	1,448	1,311	1,512	1,677	19,983		
	FY19	3,580	1,554	1,736	1,587	1,518	1,272	1,673	1,457	1,621	1,339	1,250	1,539	20,126		
	FY20	2,128	1,628	1,577	1,582	1,176	1,360	1,781	1,596	1,085	747	361	10	15,031		
	FY21	53	371	513	720	683	841	827	649	856	805	868	1,048	8,234		
	FY22	1,340	1,598	1,380	1,561	1,395	1,324	1,233	1,327	1,789	1,745	0	0	14,692	134%	0%

Disputanta	FY18	486	636	461	487	416	440	520	372	437	476	444	663	5,838		
	FY19	649	948	598	821	567	647	580	476	549	620	315	432	7,202		
	FY20	360	614	473	501	429	366	446	303	222	140	74	9	3,937		
	FY21	3	2	29	21	96	175	201	238	379	329	401	415	2,289		
	FY22	454	652	583	551	409	424	554	602	751	682	0	0	5,662	387%	47%

Hopewell	FY18	12,389	12,713	12,481	13,200	11,347	9,806	11,288	10,849	11,456	10,926	10,809	12,085	139,349		
	FY19	12,619	12,609	11,278	10,998	9,301	7,882	10,135	9,421	10,701	10,121	9,275	10,732	125,072		
	FY20	12,196	11,082	9,683	10,041	8,436	7,680	8,990	8,994	7,968	7,203	8,254	10,221	110,748		
	FY21	4,994	8,743	8,342	7,408	7,438	7,794	7,833	8,113	9,143	8,403	8,878	9,717	96,806		
	FY22	9,015	8,623	8,765	8,452	7,098	7,442	7,902	7,490	7,523	7,321	0	0	79,631	2%	-14%

Statistical Report
May 17, 2022

% of Chg & Change
by
Month

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR*	MAY	JUN	Total	Month	FY20
McKenney	FY18	1,060	1,181	686	891	727	560	669	721	757	667	802	1,233	9,954		
	FY19	1,107	894	877	846	759	478	971	677	749	705	800	773	9,636		
	FY20	1,369	797	605	645	553	527	702	630	496	312	157	3	6,796		
	FY21	6	83	219	210	206	396	354	409	453	460	421	563	3,780		
	FY22	610	738	590	594	687	568	619	596	694	849	0	0	6,545	172%	-1%

Prince George	FY18	7,272	5,055	1,933	2,626	2,603	4,503	2,429	3,258	3,576	3,181	3,603	4,390	44,429		
	FY19	5,424	5,353	4,122	4,518	4,269	3,493	4,741	4,846	5,187	4,725	3,961	4,625	55,264		
	FY20	5,604	5,070	4,455	4,780	4,147	3,023	3,689	3,737	3,016	2,154	1,470	726	41,871		
	FY21	1,479	1,665	3,232	3,218	2,759	2,794	4,814	2,734	3,138	3,050	2,742	3,437	35,062		
	FY22	3,220	3,940	3,139	3,309	2,889	3,020	2,950	3,082	4,943	4,891	0	0	35,383	127%	-11%

Roholc	FY18	1,101	1,357	1,147	875	914	653	814	860	900	1,009	842	936	11,408		
	FY19	1,141	1,212	853	1,127	766	547	965	978	1,052	1,045	842	1,002	11,530		
	FY20	1,256	1,013	821	1,138	864	819	967	1,101	585	366	207	4	9,141		
	FY21	7	95	40	69	46	86	116	194	256	207	251	323	1,690		
	FY22	568	595	539	789	616	626	863	866	1,077	967	0	0	7,506	164%	-16%

Econtent	FY18	977	975	845	573	1,023	990	1,157	1,026	1,171	1,084	1,114	1,175	12,110		
	FY19	1,242	1,304	1,270	1,271	1,192	1,266	1,334	1,271	1,517	1,330	1,382	1,422	15,801		
	FY20	2,000	1,472	1,466	1,501	1,384	1,418	1,376	1,342	1,326	2,437	2,331	2,063	20,116		
	FY21	1,969	1,986	1,859	1,813	2,141	1,757	2,013	2,104	1,985	1,796	1,976	1,943	23,342		
	FY22	1,854	2,101	1,860	1,686	1,725	1,586	1,825	1,845	1,869	1,635	0	0	17,986	-33%	14%

ARLS Totals	FY18	27,163	25,114	21,548	21,642	19,690	19,186	19,170	18,832	20,746	19,556	19,837	23,372	255,856		
	FY19	27,114	24,958	21,711	22,126	19,369	16,420	21,601	20,186	22,379	20,911	18,953	21,796	257,524		
	FY20	26,258	22,950	20,097	21,390	17,958	16,059	19,085	18,601	15,543	13,862	13,634	22,591	228,028		
	FY21	15,860	17,748	18,846	13,978	14,008	14,490	16,875	15,166	17,112	15,961	16,451	18,453	194,948		
	FY22	18,097	19,558	18,052	18,197	15,776	15,997	16,909	16,890	19,607	19,095	0	0	178,178	38%	-7%

Statistical Report
May 17, 2022

PATRON VISITS FY2022*	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville	100	99	73	96	83	28	80	175	101	127	0	0	962
Carson Depot	163	226	193	162	119	127	129	141	128	159	0	0	1,547
Dinwiddie	257	349	326	370	373	352	314	328	461	458	0	0	3,588
Disputanta	86	144	129	147	111	96	139	122	172	169	0	0	1,315
Hopewell	9,991	9,630	9,156	6,796	5,146	8,798	7,374	8,721	10,289	10,187	0	0	86,088
McKenney	171	210	136	141	176	190	159	176	202	196	0	0	1,757
Prince George	3,417	3,392	2,890	1,472	2,533	2,894	2,548	2,868	5,909	1,292	0	0	29,215
Rohoic	155	238	249	252	155	185	186	221	263	268	0	0	2,172
TOTAL	14,340	14,288	13,152	9,436	8,696	12,670	10,929	12,752	17,525	12,856	0	0	126,644
MISC TRANSACTIONS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Meetings	8	10	25	57	50	40	61	91	94	148	0	0	584
Meeting Room Users	128	137	93	188	314	238	209	403	638	693	0	0	3,041
Book Group **	11	11	11	11	11	0	15	11	15	12	0	0	108
Adult Program**	312	260	40	156	170	972	168	290	285	528	0	0	3,181
Non-SRP Child Program**	0	0	401	506	1,256	1,028	582	729	489	938	0	0	5,929
Non-SRP Teen Program	0	0	67	52	28	0	28	38	97	43	0	0	353
Storytime**	1,280	842	188	108	131	0	1,194	837	714	303	0	0	5,597
SRP Child**	1,249	1,191	0	0	0	0	0	0	0	0	0	0	2,440
SRP Teen**	0	28	0	0	0	0	0	0	0	0	0	0	28
Community Outreach	738	207	224	171	292	280	336	307	347	1,012	0	0	3,914
Database Usage	542	567	193	969	435	157	551	279	526	576	0	0	4,795
TOTALS	4,268	3,253	1,242	2,218	2,687	2,715	3,144	2,985	3,205	4,253	0	0	29,970

* Includes patrons using curbside checkout

**Includes online programming

Statistical Report
May 17, 2022

REFERENCE QUESTIONS - FY2022	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville	9	24	25	25	24	43	27	32	30	23	0	0	262
Carson Depot	83	56	40	21	15	36	37	25	22	10	0	0	345
Dinwiddie	144	184	69	101	107	111	161	164	139	144	0	0	1,324
Disputanta	37	68	45	37	24	60	77	58	87	79	0	0	572
Hopewell	1,075	1,003	1,304	960	761	801	1,308	885	931	837	0	0	9,865
McKenney	102	108	58	99	108	131	117	124	121	154	0	0	1,122
Prince George	461	483	451	513	340	427	489	503	614	619	0	0	4,900
Rohoic	13	33	48	45	37	45	92	58	62	72	0	0	505
TOTALS	1,924	1,959	2,040	1,801	1,416	1,654	2,308	1,849	2,006	1,938	0	0	18,895
Computer Use	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville Workstation	24	6	4	5	4	4	7	5	7	11	0	0	77
WIFI	2	2	2	3	2	0	1	4	3	2	0	0	21
Carson Depot Workstation	33	58	54	47	36	41	49	37	34	30	0	0	419
WIFI	7	9	7	9	3	4	0	16	5	5	0	0	65
Dinwiddie Workstation	42	59	41	62	45	27	33	18	22	57	0	0	406
WIFI	11	12	13	20	19	9	14	11	11	24	0	0	144
Disputanta Workstation	42	70	57	73	33	14	16	22	35	40	0	0	402
WIFI	38	35	23	12	56	28	50	68	83	68	0	0	461
Hopewell Workstation	1,268	1,299	1,395	1,303	965	929	911	1,120	1,185	1,297	0	0	11,672
WIFI	270	247	276	287	282	241	243	372	303	312	0	0	2,833
McKenney Workstation	39	62	23	31	10	34	25	19	18	42	0	0	303
WIFI	8	14	14	16	16	20	32	49	26	18	0	0	213
Prince George Workstation	351	360	324	364	269	227	289	302	333	361	0	0	3,180
WIFI	73	75	62	111	14	80	71	118	65	83	0	0	752
Rohoic Workstation	118	16	29	33	10	10	17	18	21	23	0	0	295
WIFI	8	14	7	6	0	5	2	27	8	10	0	0	87
TOTALS	2,334	2,338	2,331	2,382	1,764	1,673	1,760	2,206	2,159	2,383	0	0	21,330

Appomattox Regional Library System
Revenue and Expenses
July 1, 2021 - June 30, 2022

fund#	Revenue 04/30/22	FY2022 Adopted	Prev. Total Receipts	4/30/22	Total Receipts	Percentage Received	Balance Due
100	Carry Over	\$20,000	\$0	\$0	\$0	0.0%	\$20,000
101	Reserve	\$100,000	\$0	\$0	\$0	0.0%	\$100,000
102	Hopewell	\$649,430	\$487,073	\$162,358	\$649,430	100.0%	\$0
103	Dinwiddie	\$310,646	\$232,985	\$77,662	\$310,646	100.0%	\$0
104	Prince George	\$604,127	\$604,127	\$0	\$604,127	100.0%	\$0
105	State Funds	\$430,908	\$341,897	\$113,966	\$455,862	105.8%	(\$24,954)
106	Fines/Fees/Lost	\$0	\$6,152	\$762	\$6,913		(\$6,913)
107	Copying/Fax Receipts	\$16,000	\$20,078	\$2,519	\$22,598	141.2%	(\$6,598)
108	Endowment Funds	\$18,000	\$21,145	\$0	\$21,145	117.5%	(\$3,145)
109	E-Rate Refunds	\$16,000	\$18,207	\$0	\$18,207	113.8%	(\$2,207)
110	Gifts/Donations	\$5,000	\$50	\$0	\$50	1.0%	\$4,950
111	Grants	\$5,000	\$34,094	\$0	\$34,094	681.9%	(\$29,094)
112	Other	\$2,500	\$665	\$90	\$755	30.2%	\$1,745
	TOTALS	\$2,177,611	\$1,766,471	\$357,355	\$2,123,826	97.5%	\$53,785

Fund#	EXPENSES 04/30/2022	FY22 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES - 04/2022	TOTAL EXPENSES 04/30/22	PERCENTAGE SPENT	BALANCE
Personnel							
200	MLS Salaries & Wages	\$491,370	\$368,863	\$37,048	\$405,911	82.6%	\$85,459
201	Non-MLS Salary & Wages	\$637,908	\$473,661	\$48,011	\$521,673	81.8%	\$116,235
202	Benefits for Staff/Retirees	\$329,576	\$241,232	\$26,218	\$267,450	81.1%	\$62,126
	Total Personnel	\$1,458,854	\$1,083,757	\$111,277	\$1,195,034	81.9%	\$263,820
Books & Materials							
300	Books	\$97,000	\$74,449	\$5,843	\$80,292	82.8%	\$16,708
301	Leased Materials	\$21,000	\$0	\$0	\$0	0.0%	\$21,000
302	Standing Order Books	\$30,000	\$21,789	\$1,528	\$23,318	77.7%	\$6,682
303	Print News & Periodicals	\$10,000	\$1,119	\$0	\$1,119	11.2%	\$8,881
304	Audiovisual Materials	\$25,000	\$21,149	\$3,168	\$24,318	97.3%	\$682
305	Electronic Materials	\$5,500	\$229	\$0	\$229	4.2%	\$5,272
308	Restricted - Donation/Grant	\$19,271	\$19,271	\$0	\$19,271	0.0%	\$0
310	Econtent	\$25,000	\$8,862	\$0	\$8,862	35.4%	\$16,138
	Total Books & Materials	\$232,771	\$146,868	\$10,539	\$157,407	67.6%	\$75,364
Capital Expenditures							
Library Non-Computer Equip.,							
400	Furniture & Fixtures	\$20,000	\$18,005	\$1,230	\$19,235	96.2%	\$765
401	Computer Hardware	\$40,000	\$55,881	\$5,294	\$61,175	152.9%	(\$21,175)
	Total Capital Expenditures	\$60,000	\$73,887	\$6,524	\$80,411	134.0%	(\$20,411)
Contractual							
500	Lyrasis ILL Services	\$3,100	\$3,178	\$0	\$3,178	102.5%	(\$78)
Software & Web Based App.							
501	Licensing Contracts	\$35,000	\$43,107	\$884	\$43,991	125.7%	(\$8,991)
502	Audit	\$20,000	\$30,546	\$0	\$30,546	152.7%	(\$10,546)
503	Cataloging MARC Records	\$3,000	\$2,349	\$0	\$2,349	78.3%	\$651
504	Unique Management	\$2,000	\$1,101	\$0	\$1,101	55.0%	\$899
505	Computer Support/Service Calls	\$70,000	\$58,648	\$6,346	\$64,994	92.8%	\$5,006

Fund#	EXPENSES 04/30/2022	FY22 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES - 04/2022	TOTAL EXPENSES 04/30/22	PERCENTAGE SPENT	BALANCE
507	Telecomm Internet Line Charges	\$25,000	\$26,271	\$3,148	\$29,419	117.7%	(\$4,419)
508	Printing and Publications	\$4,200	\$634	\$36	\$670	16.0%	\$3,530
	Total Contractual	\$162,300	\$165,835	\$10,414	\$176,249	108.6%	(\$13,949)
	Facilities/Maint./Operations						
600	Equip. Repair & Maintenance	\$7,000	\$4,871	\$1,030	\$5,902	84.3%	\$1,098
601	TLC Maintenance Contract	\$17,000	\$16,802	\$0	\$16,802	98.8%	\$198
602	Facilities and Rent	\$76,650	\$56,700	\$6,300	\$63,000	82.2%	\$13,650
603	Supplies	\$25,000	\$13,512	\$1,512	\$15,024	60.1%	\$9,976
604	Travel / Workshops / Conf. Fees	\$7,000	\$4,455	\$1,324	\$5,779	82.6%	\$1,221
605	Training / Education	\$3,000	\$380	\$0	\$380	12.7%	\$2,620
606	Utilities	\$2,000	\$2,188	\$39	\$2,228	111.4%	(\$228)
607	Telephone (Voice)	\$13,000	\$9,616	\$1,090	\$10,706	82.4%	\$2,294
608	Insurance	\$13,000	\$469	\$0	\$469	3.6%	\$12,531
609	Vehicle Maintenance & Fuel	\$5,000	\$2,418	\$1,641	\$4,059	81.2%	\$941
610	Job & Contracting Advertising	\$1,000	\$0	\$0	\$0	0.0%	\$1,000
611	Promotional Advertising	\$2,260	\$279	\$67	\$345	15.3%	\$1,915
612	Organization/Association Dues	\$3,500	\$2,936	\$0	\$2,936	83.9%	\$564
613	Postage	\$5,500	\$3,974	\$610	\$4,584	83.3%	\$916
614	Janitorial	\$76,000	\$65,779	\$7,732	\$73,510	96.7%	\$2,490
615	Other Building Maintenance	\$15,000	\$7,662	\$114	\$7,776	51.8%	\$7,224
	Total	\$271,910	\$192,042	\$21,458	\$213,500	78.5%	\$58,410
	Facilities/Maint./Operations						
	Programs/Activites/Other						
700	YS Summer Reading Program	\$7,000	\$810	\$879	\$1,689	24.1%	\$5,311
701	YS Programming & Supplies	\$4,500	\$260	\$63	\$323	7.2%	\$4,177
703	Adult Programming Supplies	\$7,000	\$2,276	\$2,920	\$5,197	74.2%	\$1,803

Fund#	EXPENSES 04/30/2022	FY22		TOTAL SPENT TO		MONTHLY EXPENSES - 04/2022	TOTAL EXPENSES		PERCENTAGE SPENT	BALANCE
		Adopted	Budget	PREVIOUS MONTH			04/30/22			
704	Local History Collection/Progs.	\$1,500		\$350		\$0	\$350		23.3%	\$1,150
705	Reserve	\$20,000		\$0		\$0	\$0		0.0%	\$20,000
709	Misc. Professional Serv. & Other	\$9,700		\$5,350		\$1,698	\$7,047		72.7%	\$2,653
	Total Programs/Activ./Other	\$49,700		\$9,046		\$5,560	\$14,606		29.4%	\$35,094
	GRAND TOTALS	\$2,235,535		\$1,671,435		\$165,773	\$1,837,208		82.2%	\$398,327

Appomattox Reg Library System

Check Register

For the Period From Apr 1, 2022 to Apr 30, 2022

Filter Criteria includes: Report order is by Check Number.

Date	Payee	Check #	Amount
4/7/22	Electronic Federal Tax Payment	200728	9,953.63
4/21/22	Electronic Federal Tax Payment	200729	9,930.62
4/7/22	Treasurer of Virginia	2013-750	313.91
4/7/22	Treasurer of Virginia	2013-751	546.27
4/11/22	Treasurer of Virginia	2013-753	6,924.94
4/21/22	Treasurer of Virginia	2013-755	313.91
4/21/22	Treasurer of Virginia	2013-756	546.27
4/4/22	ARLS-Payroll	2022-220E	36,304.08
4/5/22	Active Screening	2022-221E	107.00
4/14/22	Comcast Communications	2022-222E	345.77
4/14/22	Comcast Communications	2022-223E	295.91
4/14/22	Comcast Communications	2022-224E	302.29
4/14/22	Comcast Communications	2022-225E	1,037.08
4/14/22	Comcast Communications	2022-226E	554.93
4/14/22	E-N Computers, Inc.	2022-227E	6,345.89
4/14/22	Pitney Bowes Global Financial Services	2022-228E	8.72
4/14/22	SunTrust Bank	2022-229E	2,135.25
4/18/22	ARLS-Payroll	2022-230E	36,154.78
4/28/22	Diamond Springs	2022-231E	39.45
4/28/22	Anthem BlueCross BlueShield	2022-232E	16,116.00
4/28/22	Anthem BlueCross BlueShield	2022-233E	402.00
4/28/22	Canon Financial Services, Inc.	2022-234E	202.34
4/28/22	Comcast Communications	2022-235E	352.62
4/28/22	Comcast Communications	2022-236E	486.54
4/28/22	Comcast Communications	2022-237E	352.62
4/28/22	E-N Computers, Inc.	2022-238E	2,438.20
4/28/22	GreatAmerica Financial Svcs.	2022-239E	2,855.48
4/28/22	Purchase Power	2022-240E	601.00
4/28/22	Staples Credit Plan	2022-241E	891.20
4/28/22	Thomson Reuters - West	2022-242E	493.92
4/29/22	T-Mobile	2022-243E	180.21
4/11/22	Voided Check	43104	
4/14/22	Blackstone Publishing	43105	73.90
4/14/22	Cengage Learning Inc/Gale	43106	56.98
4/14/22	Ingram Library Services	43107	5,005.11
4/14/22	Midwest Tape	43108	1,152.78
4/14/22	Centric Business Systems	43109	827.87
4/14/22	Comprise Technologies, Inc.	43110	19,271.00
4/14/22	County of Dinwiddie	43111	900.00
4/14/22	County of Prince George	43112	1,650.00
4/14/22	Cassandra Bland	43113	60.70
4/14/22	Jenny Sadler	43114	20.21
4/14/22	Linda April Bradshaw	43115	50.50
4/14/22	Alyssa Noe	43116	47.47
4/14/22	Shelly Curtis	43117	45.30
4/14/22	Sharmeyne Cherry	43118	14.95
4/14/22	Michelle Lawhorn	43119	20.00
4/14/22	Shannon Starks	43120	16.21

Appomattox Reg Library System

Check Register

For the Period From Apr 1, 2022 to Apr 30, 2022

Filter Criteria includes: Report order is by Check Number.

Date	Payee	Check #	Amount
4/14/22	Megan Emerson	43121	14.03
4/14/22	Joseph Rickman	43122	31.31
4/14/22	Megan Kitchen	43123	35.35
4/14/22	Brian Manning	43124	140.55
4/14/22	Brittney Rathmann	43125	21.72
4/14/22	Granite Telecommunications	43126	10.98
4/14/22	Granite Telecommunications	43126V	-10.98
4/14/22	Hopewell City Treasurer	43127	3,750.00
4/14/22	Johnson Printing Service	43128	36.40
4/14/22	MCS Services, Inc.	43129	7,594.00
4/14/22	RuralBand	43130	219.00
4/14/22	Smart Beginnings	43131	1,800.00
4/14/22	Granite Telecommunications	43132	110.98
4/28/22	Blackstone Publishing	43133	354.47
4/28/22	Baker & Taylor	43134	621.96
4/28/22	Cengage Learning Inc/Gale	43135	492.30
4/28/22	Ingram Library Services	43136	845.26
4/28/22	Midwest Tape	43137	1,555.26
4/28/22	Rowman & Littlefield Publishing Group	43138	163.66
4/28/22	Lori O'Kennon	43139	10.20
4/28/22	Joseph Rickman	43140	31.31
4/28/22	Jenny Sadler	43141	16.67
4/28/22	Megan Kitchen	43142	44.58
4/28/22	Nicole Coleman	43143	64.75
4/28/22	Tara S. Bonner	43144	28.30
4/28/22	Linda April Bradshaw	43145	22.22
4/28/22	Cassandra Bland	43146	22.32
4/28/22	Shannon Starks	43147	16.16
4/28/22	Shelly Curtis	43148	21.10
4/28/22	Sharmeyne Cherry	43149	14.95
4/28/22	Felicia Bouldin	43150	12.88
4/28/22	Megan Emerson	43151	15.49
4/28/22	Michelle Lawhorn	43152	66.29
4/28/22	Sarah Finch	43153	64.04
4/28/22	Sarah Finch	43153V	-64.04
4/28/22	Rija Mughal	43154	28.77
4/28/22	Hopewell City Treasurer	43155	1,640.56
4/28/22	JanWay Company USA, Inc.	43156	2,550.00
4/28/22	Petersburg Alarm Company, Inc.	43157	114.00
4/28/22	Terri Spicer	43158	320.00
4/28/22	Sarah Finch	43159	64.04
		Total	189,636.65

Appomattox Reg Library System

Staples CK #2022-241E

4/28/22

Filter Criteria includes: Report order is by Date. Report is pr

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/16/22	Staples 9001	83700-100	Labels	9.99	
3/16/22	Staples 9001	20200-300	Staples, Inc.		9.99
3/17/22	Staples 9002	83700-100	Folders, Notepads	37.51	
3/17/22	Staples 9002	84810-100	Paper Towels, TP	161.14	
3/17/22	Staples 9002	20200-300	Staples, Inc.		198.65
3/22/22	Staples 9007	83700-450	Chair Mats - PG	106.38	
3/22/22	Staples 9007	20200-300	Staples, Inc.		106.38
3/23/22	Staples 9010	84810-100	Soap, Trash Bags	135.77	
3/23/22	Staples 9010	20200-300	Staples, Inc.		135.77
4/1/22	Staples 9016	83700-100	Paper, Ink, Labels	440.41	
4/1/22	Staples 9016	20200-300	Staples, Inc.		440.41
Total				891.20	891.20

Appomattox Reg Library System

Suntrust CK #2022-229E

4/14/22

Filter Criteria includes: Report order is by Date, Report is pr

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
2/28/22	Amazon 8983	83740-100	Gloves	29.97	
2/28/22	Amazon 8983	83700-100	Paper	132.76	
2/28/22	Amazon 8983	20200-400	Amazon.com		162.73
2/28/22	Google 2/28/22	82020-100	Google E-Mail	390.00	
2/28/22	Google 2/28/22	20200-400	Google		390.00
			Association Dues -		
2/28/22	VPLDA 8987	84600-100	VPLDA	55.00	
			VA Public Lib.		
2/28/22	VPLDA 8987	20200-400	Directors Assoc		55.00
3/1/22	Amazon 3/1/22	80025-100	Adult Fiction	23.99	
3/1/22	Amazon 3/1/22	20200-400	Amazon.com		23.99
3/3/22	Read 3/3/22	80210-100	Adult Fiction - SO	25.22	
3/3/22	Read 3/3/22	20200-400	Reader Service		25.22
3/6/22	Amazon 9019	85800-100	Membership Fees	179.00	
3/6/22	Amazon 9019	20200-400	Amazon.com		179.00
			Supplies - Youth		
3/9/22	Amazon 8995	85110-100	Services	173.21	
3/9/22	Amazon 8995	20200-400	Amazon.com		173.21
3/10/22	Amazon 3/10/22.1	80038-100	Juvenile Fiction	30.37	
3/10/22	Amazon 3/10/22.1	20200-400	Amazon.com		30.37
3/10/22	Amazon 3/10/22.10	80030-100	Juvenile Easys	15.28	
3/10/22	Amazon 3/10/22.10	20200-400	Amazon.com		15.28
3/10/22	Amazon 3/10/22.11	80030-100	Juvenile Easys	21.59	
3/10/22	Amazon 3/10/22.11	20200-400	Amazon.com		21.59
3/10/22	Amazon 3/10/22.12	80030-100	Juvenile Easys	20.51	
3/10/22	Amazon 3/10/22.12	20200-400	Amazon.com		20.51
3/10/22	Amazon 3/10/22.13	80038-100	Juvenile Fiction	5.80	
3/10/22	Amazon 3/10/22.13	20200-400	Amazon.com		5.80
3/10/22	Amazon 3/10/22.14	80038-100	Juvenile Fiction	13.98	
3/10/22	Amazon 3/10/22.14	20200-400	Amazon.com		13.98
3/10/22	Amazon 3/10/22.15	80038-100	Juvenile Fiction	6.22	
3/10/22	Amazon 3/10/22.15	20200-400	Amazon.com		6.22
3/10/22	Amazon 3/10/22.2	80038-100	Juvenile Fiction	5.99	
3/10/22	Amazon 3/10/22.2	20200-400	Amazon.com		5.99
3/10/22	Amazon 3/10/22.3	80038-100	Juvenile Fiction	5.80	
3/10/22	Amazon 3/10/22.3	20200-400	Amazon.com		5.80
3/10/22	Amazon 3/10/22.4	80038-100	Juvenile Fiction	7.55	
3/10/22	Amazon 3/10/22.4	20200-400	Amazon.com		7.55
3/10/22	Amazon 3/10/22.5	80038-100	Juvenile Fiction	5.98	
3/10/22	Amazon 3/10/22.5	20200-400	Amazon.com		5.98
3/10/22	Amazon 3/10/22.6	80030-100	Juvenile Easys	6.20	
3/10/22	Amazon 3/10/22.6	20200-400	Amazon.com		6.20
3/10/22	Amazon 3/10/22.7	80038-100	Juvenile Fiction	11.68	
3/10/22	Amazon 3/10/22.7	20200-400	Amazon.com		11.68
3/10/22	Amazon 3/10/22.8	80030-100	Juvenile Easys	6.20	
3/10/22	Amazon 3/10/22.8	20200-400	Amazon.com		6.20
3/10/22	Amazon 3/10/22.9	80030-100	Juvenile Easys	6.17	
3/10/22	Amazon 3/10/22.9	20200-400	Amazon.com		6.17

Appomattox Reg Library System

Suntrust CK #2022-229E

4/14/22

Filter Criteria includes: Report order is by Date. Report is pr

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/10/22	Luca 9018	85800-100	Dinner with H/PG		
			Friends	32.00	
			Luca's Italian		
3/10/22	Luca 9018	20200-400	Restaurant		32.00
3/11/22	Amazon 3/11/22.1	80038-100	Juvenile Fiction	10.97	
3/11/22	Amazon 3/11/22.1	20200-400	Amazon.com		10.97
3/11/22	Amazon 3/11/22.2	80020-100	Adult Non-Fiction	120.37	
3/11/22	Amazon 3/11/22.2	20200-400	Amazon.com		120.37
3/14/22	Amazon 3/14/22	80038-100	Juvenile Fiction	30.54	
3/14/22	Amazon 3/14/22	20200-400	Amazon.com		30.54
3/14/22	Amazon 8999	83700-450	Glue, Tape, Putty	14.69	
3/14/22	Amazon 8999	20200-400	Amazon.com		14.69
3/15/22	Amazon 3/15/22	80405-100	DVD's	89.75	
3/15/22	Amazon 3/15/22	20200-400	Amazon.com		89.75
3/17/22	Read 3/17/22	80210-100	Adult Fiction - SO	117.68	
3/17/22	Read 3/17/22	20200-400	Reader Service		117.68
			Envelops, Labels, Post		
3/18/22	Amazon 9003	83700-100	Tape	168.89	
3/18/22	Amazon 9003	20200-400	Amazon.com		168.89
3/21/22	Panera 9006	85800-100	March Board Lunch	130.71	
3/21/22	Panera 9006	20200-400	Panera Bread		130.71
3/22/22	Server 9008	81210-100	Power Supply	64.35	
3/22/22	Server 9008	20200-400	Server Supply		64.35
			Drum Cartridge,		
3/24/22	Amazon 9011	83700-100	Receipt Paper	157.12	
3/24/22	Amazon 9011	20200-400	Amazon.com		157.12
3/25/22	Amazon 3/25/22.1	80038-100	Juvenile Fiction	5.89	
3/25/22	Amazon 3/25/22.1	20200-400	Amazon.com		5.89
3/25/22	Amazon 3/25/22.2	80038-100	Juvenile Fiction	7.50	
3/25/22	Amazon 3/25/22.2	20200-400	Amazon.com		7.50
3/26/22	Amazon 3/26/22	80038-100	Juvenile Fiction	6.32	
3/26/22	Amazon 3/26/22	20200-400	Amazon.com		6.32
Total				2,135.25	2,135.25

Smart Beginnings Report
July 1, 2021 to April 30, 2022

Date	Trans Description	Debit Amt	Credit Amt	Balance
7/1/21	Beginning Balance			5,798.89
7/29/21	Payment from SB		5,798.89	
7/31/21	July Salary & Benefits	8,400.13		
8/23/21	Payment from SB		8,400.13	
8/31/21	August Salary & Benefits	6,019.40		
9/17/21	Payment from SB		6,019.40	
9/30/21	September Salary & Benefits	6,019.40		
10/15/21	Payment from SB		6,019.40	
10/31/21	October Salary & Benefits	6,019.40		
11/29/21	Payment from SB		6,019.40	
11/30/21	November Salary & Benefits	6,019.40		
12/13/21	Payment from SB		6,019.40	
12/31/21	December Salary & Benefits	8,400.13		
1/24/22	Payment from SB		8,400.13	
1/31/22	January Salary & Benefits	6,019.44		
2/24/22	Payment from SB		6,019.44	
2/28/22	February Salary & Benefits	6,019.44		
3/18/22	Payment from SB		6,019.44	
3/31/22	March Salary & benefits	6,019.44		
4/18/22	Payment from SB		6,019.44	
4/30/22	April Salary & Benefits	6,019.44		
4/30/22	Ending Balance			6,019.44

Community Engagement

04/22/22	VLA Council - Zoom meeting
04/28/22	Cameron Foundation - Art Space Selection Committee
04/29/22	Hopewell Downtown Partnership Economic Vitality Committee
05/02/22	Cameron Foundation - Art Space Selection Committee
05/04/22	Prince George Farmers Market Juneteenth Planning Meeting
05/06/22	Cameron Foundation - Art Space Selection Committee
05/09/22	Cameron Foundation - Art Space Selection Committee

Three Cousins in Their 80s Find Their Roots in Hopewell, Virginia

Following their genealogical trail, three ladies in their 80s have found their roots in Hopewell, Virginia. They are descendants of Captain Francis Epps.

HOPEWELL, VA, USA, April 29, 2022 /[EINPresswire.com](https://einpresswire.com/)/ -- Following their genealogical trail, three ladies in their 80s have found their roots in Hopewell, Virginia. Barbara Woodard, 84, her sister Betty Wolfe, 85, both of Knoxville, Tennessee, and their cousin Nancy Maloney, 87, of Dothan, Alabama, are descendants of Captain Francis Epps, who received a land grant of 1700 acres in what is now Hopewell, Virginia, from King Charles I of England in 1635.

The Epps ladies returned to see their family's lands 492 years after Francis Epps first settled here in 1637 – their first time to see the area.

"We wanted to see the land," said Ms. Woodard. They visited the Epps family home, Appomattox Manor, which was built in 1763 and which remained in the Epps family until 1979.

"I felt I was living a part of history," said Ms. Woodard. "Our family had a big influence on the history of that area. I love history. I felt honored to be part of the Epps family." She went on to explain that while there had been several

different spellings of Epps over the years, her family spelled their name as Epps

I felt I was living a part of history. Our family had a big influence on the history of that area. I love history. I felt honored to be part of the Epps family."

— Barbara Woodard

now owned by the [National Park Service](https://www.nps.gov/)¹. At the time it was sold, it was the longest holding (345 years) in America by one family. That honor now belongs to Shirley Plantation in Charles City County, Virginia.

ABOUT THE EPPS FAMILY

According to Jeanie Langford, local historian at the Appomattox Regional Library, historical records show Captain Francis Eppes was in Virginia by 1625. He may have been here even earlier. Captain Eppes was in command of the local company in the war on the Appomattuck and Weyanoke tribes. He would have seen his future home many times. He returned to England and was granted his land patent by King Charles I in 1635. He returned to Virginia in 1637 with his family on the ship named the "Hopewell," from which the city derives his name. He called his land on the south side of the river Hopewell Farm and on the north side Eppes Island.

In 1839 Dr. Richard Eppes donated the land for the construction of St. John's Episcopal Church on Cedar Lane in Hopewell. In 1925 the Eppes donated a beautiful organ to St. Johns. It is still there.

Appomattox Manor was shelled by Benedict Arnold during the Revolutionary War. Some of Cornwallis' officers occupied it before the march to Yorktown. General Ulysses S. Grant maintained his headquarters on the property during the siege of Petersburg in 1864-1865.

In 1907, Jane Griffith Keys wrote a book about "The Epps Lineage and Arms" with Charles Fugate Epps, grandfather of the current Epps ladies. An excerpt from the book was published in Baltimore Sun on June 3, 1906. In that book Ms. Keys says:

"Few families of America have the distinction of having lived upon their home land for 270 years. In fact, in my personal knowledge, I know of but one family, the Epps family of Virginia."



Barbara Woodard, Betty Wolfe and Nancy Maloney with the painting of Appomattox Manor, which they purchased during their visit to Hopewell, Virginia.



Appomattox Manor today

By 1939 eight generations of Eppes had lived on the land

Between 1991 and 1999 seven editions of "[Ancestors and descendants of Francis Epes of Virginia](#)"² by John Frederick were published and held held by 57 WorldCat (the World's largest library catalog) libraries worldwide.

ABOUT HOPEWELL, VIRGINIA

Hopewell is a quaint city of 23,000 about 20 miles south of Virginia's capital at Richmond. Located at the confluence of the James and Appomattox Rivers, Hopewell's historic section of City Point was one of North America's oldest English-speaking communities. In the 18th century, Hopewell became a significant port city and in World War I it became a boomtown with the production of gun cotton in the local DuPont plant. During the war, the city's population rose from 200 residents to more than 30,000. The DuPont plant was closed after the war and the city's population fell. In 1915 a fire destroyed 300 buildings in Hopewell, but the city quickly rebuilt. The city is now in the middle of a renaissance. There are new businesses, new restaurants and new and exciting projects.

Becky McDonough
Hopewell/Prince George Chamber of Commerce & Visitor Center
+1 804-541-2461
[email us here](#)

¹ <https://www.nps.gov/articles/appom.htm>

² <https://www.wikitree.com/wiki/Eppes-17>

This press release can be viewed online at: <https://www.einpresswire.com/article/570298706/>

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Board of Trustees Meeting Locations
July 2022 – June 2023

Date	Location	Time
July 19, 2022	Disputanta	1:00 p.m.
August 2022	NO MEETING	
September 20, 2022	McKenney	1:00 p.m.
October 18, 2022	Rohoic	1:00 p.m.
November 2022	NO MEETING	
December 13, 2022	Hopewell	1:00 p.m.
January 17, 2023	Carson	1:00 p.m.
February 21, 2023	Prince George	1:00 p.m.
March 21, 2023	Disputanta	1:00 p.m.
April 18, 2023	Dinwiddie	1:00 p.m.
May 16, 2023	Burrowsville	1:00 p.m.
June 20, 2023	Hopewell	TBD – precedes Staff Appreciation Dinner