Appomattox Regional Library System
Board of Trustees Regular Meeting
Minutes of January 18, 2022

Call to Order: Due to the absences of Chairman William Thomas and Co-Chair Juanita Thorne, Treasurer, Ann Williams agreed to chair the meeting. She called the meeting to order at 1:05 pm at the Dinwiddie Library.

Trustees Present: Ann Williams (H), David Harless (H), Amanda Binford (PG), Carol King (D), Dr. Sandra Ruffin (D), and Randi Hawkins (D)

Trustees Absent: Susan Eliades (H), William Thomas (PG), and Juanita Thorne (PG)

Staff Present: Brian Manning and Nicole Coleman

Approval of Agenda: Mr. Harless made a motion to approve the agenda. Ms. Binford seconded the motion and it was approved unanimously.

Approval of Consent Agenda: Mr. Harless made a motion to approve the consent agenda. Ms. Binford seconded the motion and it was approved unanimously.

Communications: None

Citizen Comments: None

Report of the Library Director:

R1.

a. ARLS has an opening for a library assistant at the Dinwiddie branch. Interviews will be held with several applicants.

b. There are three employees on long term sick leave. Temporary vacancies have been filled by switching employee work locations and hours when necessary.

c. All staff are required to wear masks. If an employee tests positive for COVID, they must stay out of work five days and have a negative test result before they may return.

R2. Library meeting rooms are fully reopened and maintaining fire code requirements. At least one hour is required between room usage by different groups. Any group using a meeting room has to agree to take responsibility for its use.

R3. Due to COVID precautions, most library programming has returned to online presentations. Hot spots are available for check out and are very popular with patrons.

R4. ARLS has partnered with Virginia Department of Health to provide free COVID tests kits to residents when available. They have been reordered several times and have been very quickly distributed due to high demand. Up to four kits are available for each individual request. Kits are available for curbside pick-up only.

R5. The Board of Trustees has a vacancy for a member from Hopewell. Ms. Williams' term on the Board is ending in February.

Committee Reports:
Development Committee Chairman, Mr. Harless reported that the committee felt that use of the American Library Association (ALA) training materials is best accomplished by trustees individually as opposed to in a meeting setting. Dr. Ruffin stated that the information in the "Short Takes for Trustees" was helpful to her as a new member. Ms. King added that much of the information in the various ALA training materials she previewed is also included a publication of the Library of Virginia, "Virginia Public Library Trustee Handbook - Governing Boards." She suggested members first read the handbook before exploring additional information on desired topics in the ALA publications and on the ALA website.

New Business:
Election of a new Treasurer was tabled until the next meeting.

Unfinished Business: None

Adjournment: Mr. Harless made a motion to adjourn the meeting. Ms. Binford seconded the motion and it was approved unanimously. The meeting was adjourned at 1:26 pm. The next meeting will be February 15, 2022 at 1:00 pm at the Prince George Library.

Appomattox Reg Library System

Cash Disbursements Journal

For the Period From Jan 1, 2022 to Jan 31, 2022

Filter Criteria includes: Report order is by Check Number. Repor

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/13/22	200722	21000-100	Federal Taxes Withheld	3,021.67	
1/13/22	200722	22000-100	Social Security Taxes Withheld	2,752.02	
1/13/22	200722	22000-100	SB Social Security	137.30	
1/13/22	200722	22000-100	ARLS Social Security	2,614.72	
1/13/22	200722	23000-100	Medicare Taxes Withheld	643.63	
1/13/22	200722	23000-100	SB Medicare Taxes	32.11	
1/13/22	200722	23000-100	ARLS Medicare	611.52	
1/13/22	200722	10006-100	Electronic Federal Tax Payment		9,812.97
1/27/22	200723	21000-100	Federal Taxes Withheld	3,092.38	
1/27/22	200723	22000-100	Social Security Taxes Withheld	2,816.18	
1/27/22	200723	22000-100	SB Social Security	137.30	
1/27/22	200723	22000-100	ARLS Social Security	2,678.88	
1/27/22	200723	23000-100	Medicare Taxes Withheld	658.66	
1/27/22	200723	23000-100	SB Medicare Taxes	32.11	
1/27/22	200723	23000-100	ARLS Medicare	626.55	
1/27/22	200723	10006-100	Electronic Federal Tax Payment		10,042.06
1/6/22	2013-727	70540-600	SB Life Insurance	64.21	
1/6/22	2013-727	70540-600	SB VRS Retirement	245.33	
1/6/22	2013-727	27000-200	VRS Withheld	2,933.42	
1/6/22	2013-727	70460-100	ARLS VRS Insurance	841.20	
1/6/22	2013-727	70460-100	ARLS VRS Retirement	2,875.47	
1/6/22	2013-727	10006-100	Treasurer of Virginia		6,959.63
1/13/22	2013-729	27000-300	EZ Link Withheld	165.20	
1/13/22	2013-729	70460-100	EZ Link Retirement	381.07	
1/13/22	2013-729	10006-100	Treasurer of Virginia		546.27
1/13/22	2013-730	27000-400	EZ Link Voluntary	313.91	
1/13/22	2013-730	10006-100	Treasurer of Virginia		313.91
1/27/22	2013-731	27000-300	EZ Link Withheld	165.20	
1/27/22	2013-731	70460-100	EZ Link Retirement	381.07	
1/27/22	2013-731	10006-100	Treasurer of Virginia		546.27
1/27/22	2013-732	27000-400	EZ Link Voluntary	313.91	
1/27/22	2013-732	10006-100	Treasurer of Virginia		313.91
1/6/22	2022-145E	84100-430	#8299 60 019 0107136 Telephone - Disputanta	62.90	
1/6/22	2022-145E	82600-200	#8299 60 019 0107136 Internet - Disputanta	283.56	
1/6/22	2022-145E	10006-100	Comcast Communications		346.46
1/6/22	2022-146E	84000-410	Utilities - Carson	178.20	
1/6/22	2022-146E	10006-100	Dominion Energy Virginia		178.20
1/6/22	2022-147E	82450-100	Monthly Billing for January	2,146.94	
1/6/22	2022-147E	82450-100	Managed Workstations	4,398.90	
1/6/22	2022-147E	10006-100	E-N Computers, Inc.		6,545.84
1/6/22	2022-148E	20200-200	Sam's 1/8/22	90.62	
1/6/22	2022-148E	10006-100	Sam's Club Direct		90.62

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1/6/22	2022-149E	20200-300	Staples 1/7/22	563.12	
1/6/22	2022-149E	10006-100	Staples Credit Plan		563.12
1/6/22	2022-150E	20200-400	Suntrust 1/21/22	1,523.98	
1/6/22	2022-150E	10006-100	SunTrust Bank		1,523.98
1/6/22	2022-151E	84100-480	Telephone - Burrowsville	17.17	
1/6/22	2022-151E	10006-100	Verizon		17.17
1/6/22	2022-152E	82070-100	Social Media Archiving Subscription 1/22 to 6/22	1,490.25	
1/6/22	2022-152E	10006-100	ArchiveSocial		1,490.25
1/10/22	2022-153E	10007-100	Gross MLS	14,210.50	
1/10/22	2022-153E	10007-100	Gross Non MLS	8,217.75	
1/10/22	2022-153E	10007-100	Gross Hourly	11,662.85	
1/10/22	2022-153E	10007-100	Gross Smart Beginnings	1,738.65	
1/10/22	2022-153E	10006-100	ARLS-Payroll		35,829.75
1/12/22	2022-154E	84100-420	#8299 60 020 0108397 Telephone - Dinwiddie	58.40	
1/12/22	2022-154E	82600-420	#8299 60 020 0108397 Internet - Dinwiddie	283.42	
1/12/22	2022-154E	10006-100	Comcast Communications		341.82
1/20/22	2022-155E	70550-600	SB Health Insurance	948.00	
1/20/22	2022-155E	70470-100	ARLS Health Insurance	15,168.00	
1/20/22	2022-155E	10006-100	Anthem BlueCross BlueShield		16,116.00
1/20/22	2022-156E	70470-100	Retirees Health Insurance	402.00	
1/20/22	2022-156E	10006-100	Anthem BlueCross BlueShield		402.00
1/20/22	2022-157E	84100-420	#8299 60 020 0108397 Telephone - Dinwiddie	64.40	
1/20/22	2022-157E	82600-420	#8299 60 020 0108397 Internet - Dinwiddie	305.16	
1/20/22	2022-157E	10006-100	Comcast Communications		369.56
1/20/22	2022-158E	84100-200	#8299 60 017 0205967 Telephone - HQ	537.65	
1/20/22	2022-158E	82600-200	#8299 60 017 0205967 Internet - HQ	416.06	
1/20/22	2022-158E	10006-100	Comcast Communications		953.71
1/20/22	2022-159E	82600-410	#8299 60 020 0356327 Internet - Carson	210.91	
1/20/22	2022-159E	10006-100	Comcast Communications		210.91
1/20/22	2022-160E	84100-450	#8299 60 019 0106328 Telephone - PG	154.80	
1/20/22	2022-160E	82600-450	#8299 60 0106328 Internet - PG	315.20	
1/20/22	2022-160E	10006-100	Comcast Communications		470.00
1/20/22	2022-161E	82600-200	#8299 60 017 0199525 internet - HQ	302.29	
1/20/22	2022-161E	10006-100	Comcast Communications		302.29
1/20/22	2022-162E	84100-460	#8299 60 020 0107829 Telephone - Rohoic	64.40	

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			#8299 60 020 0107829		
1/20/22	2022-162E	82600-460	Internet - Rohoic	288.07	
1/20/22	2022-162E	10006-100	Comcast Communications		352.47
1/20/22	2022-163E	84700-100	Postage	601.00	
1/20/22	2022-163E	10006-100	Purchase Power		601.00
1/20/22	2022-164E	85850-100	Monthly Shredding	70.07	
1/20/22	2022-164E	10006-100	Shred-It USA LLC		70.07
1/20/22	2022-165E	82070-100	West Proflex - Dec 2021	493.92	
1/20/22	2022-165E	10006-100	Thomson Reuters - West		493.92
1/24/22	2022-166E	10007-100	Gross MLS	14,210.50	
1/24/22	2022-166E	10007-100	Gross Non MLS	8,217.75	
1/24/22	2022-166E	10007-100	Gross Hourly	12,547.39	
1/24/22	2022-166E	10007-100	Gross Smart Beginnings	1,738.65	
1/24/22	2022-166E	10006-100	ARLS-Payroll		36,714.29
1/27/22	2022-167E	81100-100	4 Cash Registers	1,274.80	
1/27/22	2022-167E	10006-100	Ace Office Machines		1,274.80
1/6/22	42965	80020-100	Invoice: 5017282297	15.81	
1/6/22	42965	10006-100	Baker & Taylor		15.81
1/6/22	42966	80260-100	Invoice: 76322973	59.22	
1/6/22	42966	80260-100	Invoice: 76324104	45.73	
1/6/22	42966	80260-100	Invoice: 76322418	48.73	
1/6/22	42966	80020-100	Invoice: 76325235	31.99	
1/6/22	42966	10006-100	Cengage Learning Inc/Gale		185.67
1/6/22	42967	80010-100	Invoice: 60015645	53.89	
1/6/22	42967	80025-100	Invoice: 62769241	424.76	
1/6/22	42967	80010-100	Invoice: 60015643	56.02	
1/6/22	42967	80030-100	Invoice: 62769239	726.69	
1/6/22	42967	80210-100	Invoice: 60015639	10.53	
1/6/22	42967	80210-100	Invoice: 60015641	159.46	
1/6/22	42967	80230-100	Invoice: 60015642	32.82	
1/6/22	42967	80010-100	Invoice: 60015644	132.50	
1/6/22	42967	80038-100	Invoice: 62769240	590.75	
1/6/22	42967	80230-100	Invoice: 60015640	7.73	
1/6/22	42967	10006-100	Ingram Library Services		2,195.15
1/6/22	42968	80440-100	Invoice: 501467418	27.08	
1/6/22	42968	80410-100	Invoice: 501467414	68.04	
1/6/22	42968	80410-100	Invoice: 501467415	253.24	
1/6/22	42968	80405-100	Invoice: 501467417	133.90	
1/6/22	42968	10006-100	Midwest Tape		482.26
1/6/22	42969	82100-100	Governmental Accounting Services - Audit	5,501.98	
1/6/22	42969	10006-100	Mary K. Earhart, PLLC		5,501.98
1/6/22	42970	83810-410	Travel - Carson - 11/12/21	20.20	
1/6/22	42970	83810-410	Travel - Carson - 12/10/21	20.20	
1/6/22	42970	10006-100	Alyssa Noe		40.40
1/6/22	42971	83810-450	Travel - PG - 12/3/21, 12/6/21	16.61	

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1/6/22	42971	83810-450	Travel - PG - 12/7/21, 12/8/21	15.96	
1/6/22	42971	83810-450	Travel - PG - 12/9/21, 12/10/21	30.65	
1/6/22	42971	10006-100	Michelle Lawhorn		63.22
1/6/22	42972	83810-420	Travel - Dinwiddie - 12/10/21	21.10	
1/6/22	42972	10006-100	Shelly Curtis		21.10
1/6/22	42973	83810-440	Travel - McKenney - 12/10/21	22.32	
1/6/22	42973	10006-100	Cassandra Bland		22.32
1/6/22	42974	83810-440	Travel - McKenney - 12/10/21	16.67	
1/6/22	42974	10006-100	Jenny Sadler		16.67
1/6/22	42975	83810-450	Travel - PG - 12/10/21	10.11	
1/6/22	42975	10006-100	Lori O'Kennon		10.11
1/6/22	42976	83810-450	Travel - PG - 12/10/21	13.13	
1/6/22	42976	10006-100	Megan Emerson		13.13
1/6/22	42977	83810-450	Travel - PG - 12/10/21	12.88	
1/6/22	42977	10006-100	Felicia Bouldin		12.88
1/6/22	42978	83810-480	Travel - Burrowsville - 12/10/21	31.31	
1/6/22	42978	10006-100	Joseph Rickman		31.31
1/6/22	42979	83810-450	Travel - PG - 12/10/21	14.54	
1/6/22	42979	10006-100	Shannon Starks		14.54
1/6/22	42980	83810-410	Travel - Carson - 11/12/21	15.50	
1/6/22	42980	10006-100	Karen Wall		15.50
1/6/22	42981	83810-450	Travel - PG - 12/10/21	15.10	
1/6/22	42981	10006-100	Sharmeyne Cherry		15.10
1/6/22	42982	84100-410	Telephone - Carson	111.45	
1/6/22	42982	10006-100	Granite Telecommunications		111.45
1/6/22	42983	81210-100	Financed Computer Equipment	2,855.48	
1/6/22	42983	10006-100	GreatAmerica Financial Svcs.		2,855.48
1/6/22	42984	84900-410	Grounds Maintenance - Carson	120.00	
1/6/22	42984	10006-100	Heaton's Lawn Maintenance, LLC		120.00
1/6/22	42985	82070-100	Annual Subscription Renewal - Feb 22 to Jan 23	2,400.00	
1/6/22	42985	10006-100	Niche Academy		2,400.00
1/6/22	42986	82070-100	Library Calendar Subscription - Feb 22 - Jan 23	2,000.00	
1/6/22	42986	10006-100	Library Market		2,000.00
1/6/22	42987	84800-200	Janitorial - HQ	4,220.37	

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1/6/22	42987	84800-410	Janitorial - Carson	220.00	
1/6/22	42987	84800-420	Janitorial - Dinwiddie	350.00	
1/6/22	42987	84800-430	Janitorial - Disputanta	256.00	
1/6/22	42987	84800-440	Janitorial - McKenney	250.00	
1/6/22	42987	84800-450	Janitorial - PG	1,373.33	
1/6/22	42987	84800-460	Janitorial - Rohoic	220.00	
1/6/22	42987	84800-480	Janitorial - Burrowsville	195.00	
1/6/22	42987	10006-100	MCS Services, Inc.		7,084.70
1/6/22	42988	84900-200	Monitoring of Alarms - HQ	55.00	
1/6/22	42988	84900-450	Monitoring of Alarms - PG	59.00	
1/6/22	42988	10006-100	Petersburg Alarm Company, Inc.		114.00
1/6/22	42989	81410-100	ITS.MARC CORE Apr 22 to Mar 23	2,122.00	
1/6/22	42989	81410-100	AV Access Apr 22 to Mar 23	1,056.00	
1/6/22	42989	10006-100	The Library Corporation		3,178.00
1/6/22	42990	84600-200	Membership Renewal - A. Rappe-Epperson 2022	80.00	
1/6/22	42990	10006-100	Virginia Library Association		80.00
1/20/22	42991	84600-200	Membership Dues - Mar 22 - Feb 23 C. Field	228.00	
1/20/22	42991	10006-100	American Library Association		228.00
1/20/22	42992	83500-420	Rent - Dinwiddie Library	300.00	
1/20/22	42992	83500-440	Rent - McKenney Library	300.00	
1/20/22	42992	83500-460	Rent - Rohoic Library	300.00	
1/20/22	42992	10006-100	County of Dinwiddie		900.00
1/20/22	42993	83500-480	Rent - Burrowsville Library	300.00	
1/20/22	42993	83500-430	Rent - Disputanta Library	150.00	
1/20/22	42993	83500-450	Rent - PG Library	1,200.00	
1/20/22	42993	10006-100	County of Prince George		1,650.00
1/20/22	42994	80300-200	Periodicals - HQ	38.50	
1/20/22	42994	10006-100	EBSCO Information Services		38.50
1/20/22	42995	83810-450	Travel - PG - 10/5/21	9.29	
1/20/22	42995	83810-450	Travel - PG - 10/6/21	18.58	
1/20/22	42995	83810-450	Travel - PG - 11/12/21, 12/10/21	30.70	
1/20/22	42995	83810-450	Travel - PG - 11/22/21	11.41	
1/20/22	42995	10006-100	Ginger Mauler		69.98
1/20/22	42996	83700-100	Bags for Covid Tests	22.74	
1/20/22	42996	10006-100	Megan Kitchen		22.74
1/20/22	42997	83810-200	Travel - HQ - 1/18/22	25.96	
1/20/22	42997	10006-100	Nicole Coleman		25.96

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1/20/22	42998	84900-410	Snow Removal, Salt Applications - Carson	548.81	
1/20/22	42998	10006-100	Heaton's Lawn Maintenance, LLC		548.81
1/20/22	42999	83500-200	Rent - Hopewell Library	3,750.00	
1/20/22	42999	10006-100	Hopewell City Treasurer		3,750.00
1/20/22	43000	84900-410	Termite Warranty - Carson	95.00	
1/20/22	43000	10006-100	Houchins Pest Control		95.00
1/20/22	43001	82000-100	Support/Update Renewal 12/13/21-3/31/22	719.72	
1/20/22	43001	10006-100	Librarica LLC		719.72
1/20/22	43002	82600-480	Internet - Burrowsville	219.00	
1/20/22	43002	10006-100	RuralBand		219.00
1/20/22	43003	84900-420	Carpet for Dinwiddie	340.00	
1/20/22	43003	10006-100	Southpark Carpet & Flooring		340.00
1/20/22	43004	82600-200	Mobile Internet	177.84	
1/20/22	43004	10006-100	T-Mobile		177.84
1/20/22	43005	84600-200	Membership Renewal - C. Field 2022 - Inv #10072	80.00	
1/20/22	43005	84600-100	Institutional Dues - 2022 - Inv #2022/4	1,137.00	
1/20/22	43005	10006-100	Virginia Library Association		1,217.00
1/20/22	43006	80460-100	Invoice: 2016666	42.95	
1/20/22	43006	80460-100	Invoice: 2017985	125.37	
1/20/22	43006	80460-100	Invoice: 2017865	38.95	
1/20/22	43006	10006-100	Blackstone Publishing		207.27
1/20/22	43007	80250-100	Invoice: 5017466217	41.15	
1/20/22	43007	80020-100	Invoice: 5017442982	16.65	
1/20/22	43007	80020-100	Invoice: 5017442983	84.16	
1/20/22	43007	80020-100	Invoice: 5017471414	77.76	
1/20/22	43007	80020-100	Invoice: 5017502375	102.00	
1/20/22	43007	80020-100	Invoice: 5017502374	1,352.82	
1/20/22	43007	10006-100	Baker & Taylor		1,674.54
1/20/22	43008	80020-100	Invoice: 76446212	32.00	
1/20/22	43008	10006-100	Cengage Learning Inc/Gale		32.00
1/20/22	43009	80210-100	Invoice: 67408052	21.56	
1/20/22	43009	80210-100	Invoice: 67408051	52.20	
1/20/22	43009	80200-100	Invoice: 60017489	70.14	
1/20/22	43009	80230-100	Invoice: 60017482	57.54	
1/20/22	43009	80030-100	Invoice: 67408055	82.65	
1/20/22	43009	80010-100	Invoice: 67408058	92.65	
1/20/22	43009	80015-100	Invoice: 60017488	99.26	
1/20/22	43009	80038-100	Invoice: 67408057	153.02	
1/20/22	43009	80038-100	Invoice: 67408056	30.58	
1/20/22	43009	80025-100	Invoice: 67408054	227.66	
1/20/22	43009	80025-100	Invoice: 67408053	45.78	

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1/20/22	43009	80030-100	Invoice: 60017484	119.99	
1/20/22	43009	80030-100	Invoice: 60017483	20.80	
1/20/22	43009	80038-100	Invoice: 60017485	326.64	
1/20/22	43009	80010-100	Invoice: 60017486	29.13	
1/20/22	43009	80010-100	Invoice: 60017487	64.77	
1/20/22	43009	80038-100	Invoice: 62771081	230.67	
1/20/22	43009	80015-100	Invoice: 62771082	191.32	
1/20/22	43009	80030-100	Invoice: 62771080	237.20	
1/20/22	43009	80230-100	Invoice: 67410070	40.23	
1/20/22	43009	80038-100	Invoice: 67410066	19.72	
1/20/22	43009	80015-100	Invoice: 67410068	57.64	
1/20/22	43009	80010-100	Invoice: 67410069	17.94	
1/20/22	43009	80010-100	Invoice: 67410067	90.78	
1/20/22	43009	80010-100	Invoice: 60020316	17.98	
1/20/22	43009	80038-100	Invoice: 60020314	37.13	
1/20/22	43009	80200-100	Invoice: 60020317	25.98	
1/20/22	43009	80230-100	Invoice: 60020313	43.84	
1/20/22	43009	80210-100	Invoice: 60020312	50.49	
1/20/22	43009	80010-100	Invoice: 60020315	19.42	
1/20/22	43009	80038-100	Invoice: 62772472	98.88	
1/20/22	43009	80025-100	Invoice: 62772473	21.58	
1/20/22	43009	80030-100	Invoice: 62772471	125.28	
1/20/22	43009	80210-100	Invoice: 60023233	45.81	
1/20/22	43009	80025-100	Invoice: 62773151	673.21	
1/20/22	43009	80038-100	Invoice: 62773153	19.72	
1/20/22	43009	80230-100	Invoice: 60023240	5.98	
1/20/22	43009	80038-100	Invoice: 60023236	70.36	
1/20/22	43009	80210-100	Invoice: 60023231	19.14	
1/20/22	43009	80200-100	Invoice: 60023239	12.98	
1/20/22	43009	80230-100	Invoice: 60023232	21.42	
1/20/22	43009	80210-100	Invoice: 62773150	30.48	
1/20/22	43009	80030-100	Invoice: 60023235	136.54	
1/20/22	43009	80015-100	Invoice: 60023238	73.95	
1/20/22	43009	80030-100	Invoice: 62773152	20.80	
1/20/22	43009	80038-100	Invoice: 60023234	304.33	
1/20/22	43009	80010-100	Invoice: 60023237	60.33	
1/20/22	43009	80025-100	Invoice: 54616113CM	-5.00	
1/20/22	43009	80210-100	Invoice: 54616114CM	-5.00	
1/20/22	43009	80025-100	Invoice: 67413120	310.53	
1/20/22	43009	80210-100	Invoice: 60025298	10.53	
1/20/22	43009	80010-100	Invoice: 67413338	284.51	
1/20/22	43009	80030-100	Invoice: 60025296	111.39	
1/20/22	43009	80230-100	Invoice: 67413122	5.98	
1/20/22	43009	80210-100	Invoice: 67413119	16.40	
1/20/22	43009	80210-100	Invoice: 67413118	42.80	
1/20/22	43009	80230-100	Invoice: 60025299	7.18	
1/20/22	43009	80230-100	Invoice: 60025301	11.96	
1/20/22	43009	80230-100	Invoice: 67413123	13.41	
1/20/22	43009	80230-100	Invoice: 60025300	23.92	

Appomattox Reg Library System

Cash Disbursements Journal

For the Period From Jan 1, 2022 to Jan 31, 2022

Filter Criteria includes: Report order is by Check Number. Repor

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/20/22	43009	80010-100	Invoice: 67413337	761.55	
1/20/22	43009	80025-100	Invoice: 60025295	44.10	
1/20/22	43009	80200-100	Invoice: 60025297	99.84	
1/20/22	43009	80025-100	Invoice: 67413121	140.93	
1/20/22	43009	80025-100	Invoice: 62773909	128.74	
1/20/22	43009	80010-100	Invoice: 62773911	31.95	
1/20/22	43009	80210-100	Invoice: 60025294	33.76	
1/20/22	43009	80010-100	Invoice: 62773910	321.96	
1/20/22	43009	10006-100	Ingram Library Services		6,706.94
1/20/22	43010	80405-100	Invoice: 501496609	28.18	
1/20/22	43010	80405-100	Invoice: 501518545	109.74	
1/20/22	43010	80405-100	Invoice: 501518544	42.08	
1/20/22	43010	80410-100	Invoice: 501518546	27.02	
1/20/22	43010	80440-100	Invoice: 501518548	139.27	
1/20/22	43010	80410-100	Invoice: 501535557	63.98	
1/20/22	43010	80440-100	Invoice: 501550249	138.16	
1/20/22	43010	80410-100	Invoice: 501550247	167.90	
1/20/22	43010	80405-100	Invoice: 501550252	689.70	
1/20/22	43010	80405-100	Invoice: 501550250	154.74	
1/20/22	43010	80440-100	Invoice: 501550251	181.50	
1/20/22	43010	10006-100	Midwest Tape		1,742.27
	Total			180,759.60	180,759.60

Appomattox Reg Library System

Staples Sam's

1/6/22

Filter Criteria includes: Report order is by Date. Report is pr

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/24/21	Staples 8895.1	83700-450	Calendars - PG	147.20	
11/24/21	Staples 8895.1	20200-300	Staples, Inc.		147.20
11/24/21	Staples 8911	83700-100	Paper & Labels	262.93	
11/24/21	Staples 8911	20200-300	Staples, Inc.		262.93
12/1/21	Staples 8913	84810-100	Toilet Paper	51.28	
12/1/21	Staples 8913	83700-100	Folders,Planners,Sharpies,Wite-out	307.18	
12/1/21	Staples 8913	20200-300	Staples, Inc.		358.46
12/9/21	Staples 8913R	83700-100	Return Branch Planners		-205.47
12/9/21	Staples 8913R	20200-300	Staples, Inc.	-205.47	
	Total		**CK #2022-149E**	563.12	563.12

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/1/21	Sams 8914	83700-100	Bag, Rubberbands	30.24	
12/1/21	Sams 8914	20200-200	Sam's Club Direct		30.24
12/8/21	Sams 8921	84810-100	Soap	29.92	
12/8/21	Sams 8921	83700-100	Batteries	30.46	
12/8/21	Sams 8921	20200-200	Sam's Club Direct		60.38
	Total		**CK #2022-148E**	90.62	90.62

Appomattox Reg Library System

Suntrust CK#2022-150E

1/6/22

Filter Criteria includes: Report order is by Date. Report is pr

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
	Total			1,523.98	1,523.98

Appomattox Reg Library System
Suntrust CK#2022-150E
1/6/22

Filter Criteria includes: Report order is by Date. Report is pr

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/30/21	Amazon 11/30/21	80020-100	Adult Non-Fiction	9.99	
11/30/21	Amazon 11/30/21	80038-100	Juvenile Fiction	38.16	
11/30/21	Amazon 11/30/21	20200-400	Amazon.com		48.15
11/30/21	Amazon 8912	83700-100	Power Cords	37.96	
11/30/21	Amazon 8912	20200-400	Amazon.com		37.96
11/30/21	Google 11/30/21	82020-100	Google E-Mail	390.00	
11/30/21	Google 11/30/21	20200-400	Google		390.00
12/1/21	Amazon 8915	83740-100	Masks	38.97	
12/1/21	Amazon 8915	83700-100	Paper, Flash Drives, Ink	104.44	
12/1/21	Amazon 8915	20200-400	Amazon.com		143.41
12/8/21	Amazon 12/8/21.1	80015-100	Young Adult-Fiction	5.99	
12/8/21	Amazon 12/8/21.1	20200-400	Amazon.com		5.99
12/8/21	Amazon 12/8/21.2	80015-100	Young Adult-Fiction	11.76	
12/8/21	Amazon 12/8/21.2	20200-400	Amazon.com		11.76
12/8/21	Amazon 12/8/21.3	80015-100	Young Adult-Fiction	18.02	
12/8/21	Amazon 12/8/21.3	20200-400	Amazon.com		18.02
12/8/21	Amazon 12/8/21.4	80015-100	Young Adult-Fiction	18.02	
12/8/21	Amazon 12/8/21.4	20200-400	Amazon.com		18.02
12/8/21	Amazon 12/8/21.5	80015-100	Young Adult-Fiction	31.98	
12/8/21	Amazon 12/8/21.5	20200-400	Amazon.com		31.98
12/9/21	Amazon 12/9/21	80015-100	Young Adult-Fiction	5.99	
12/9/21	Amazon 12/9/21	20200-400	Amazon.com		5.99
12/9/21	Amazon 12/9/21.2	80200-100	Graphic Novels - SO	23.38	
12/9/21	Amazon 12/9/21.2	20200-400	Amazon.com		23.38
12/9/21	Amazon 8923	83700-450	USB for Hotspot	5.26	
12/9/21	Amazon 8923	81100-200	Dell Dock Power Delivery	257.50	
12/9/21	Amazon 8923	20200-400	Amazon.com		262.76
12/10/21	Read 12/10/21	80210-100	Adult Fiction - SO	47.25	
12/10/21	Read 12/10/21	20200-400	Reader Service		47.25
12/13/21	Panera 8927	85800-100	Lunch for Dec Board Meeting	137.51	
12/13/21	Panera 8927	20200-400	Panera Bread		137.51
12/16/21	SHRM 12/16/21	84600-100	SHRM Membership - N. Coleman	219.00	
12/16/21	SHRM 12/16/21	20200-400	Society for Human Resource Management		219.00
12/17/21	Amazon 12/17/21	80015-100	Young Adult-Fiction	6.96	
12/17/21	Amazon 12/17/21	20200-400	Amazon.com		6.96
12/17/21	Gun 8934	85800-100	Business Breakfast	32.51	
12/17/21	Gun 8934	20200-400	Gun Cotton Coffee Shop		32.51
12/21/21	Amazon 12/21/21	80020-100	Adult Non-Fiction	68.97	
12/21/21	Amazon 12/21/21	80038-100	Juvenile Fiction	14.36	
12/21/21	Amazon 12/21/21	20200-400	Amazon.com		83.33

Smart Beginnings

July 1, 2021 to January 31, 2022

Date	Trans Description	Debit Amt	Credit Amt	Balance
7/1/21	**Beginning Balance**			**5,798.89**
7/29/21	Payment from SB		5,798.89	
7/31/21	July Salary & Benefits	8,400.13		
8/23/21	Payment from SB		8,400.13	
8/31/21	August Salary & Benefits	6,019.40		
9/17/21	Payment from SB		6,019.40	
9/30/21	September Salary & Benefits	6,019.40		
10/15/21	Payment from SB		6,019.40	
10/31/21	October Salary & Benefits	6,019.40		
11/29/21	Payment from SB		6,019.40	
11/30/21	November Salary & Benefits	6,019.40		
12/13/21	Payment from SB		6,019.40	
12/31/21	December Salary & Benefits	8,400.13		
1/24/22	Payment from SB		8,400.13	
1/31/22	January Salary & Benefits	6,019.44		
1/31/22	**Ending Balance**			**6,019.44**

Community Engagement

01/24/22	Downtown Partnership Board Meeting
02/10/22	CultureWorks/ArtistSpace Lofts Selection Committee
02/10/22	Eastern VA Rivers NWR Complex meeting
02/11/22	Capital Area Library Directors meeting

Appomattox Regional Library System
Revenue and Expenses
July 1, 2021 - June 30, 2022

fund#	Revenue 01/31/22	FY2022 Adopted	Prev. Total Receipts	1/31/22	Total Receipts	Percentage Received	Balance Due
100	Carry Over	$20,000	$0	$0	$0	0.0%	$20,000
101	Reserve	$100,000	$0	$0	$0	0.0%	$100,000
102	Hopewell	$649,430	$324,715	$162,358	$487,073	75.0%	$162,358
103	Dinwiddie	$310,646	$155,323	$77,662	$232,985	75.0%	$77,662
104	Prince George	$604,127	$302,064	$151,032	$453,095	75.0%	$151,032
105	State Funds	$430,908	$227,931	$113,966	$341,897	79.3%	$89,012
106	Fines/Fees/Lost	$0	$4,337	$498	$4,835		($4,835)
107	Copying/Fax Receipts	$16,000	$13,389	$2,002	$15,391	96.2%	$609
108	Endowment Funds	$18,000	$21,145	$0	$21,145	117.5%	($3,145)
109	E-Rate Refunds	$16,000	$18,207	$0	$18,207	113.8%	($2,207)
110	Gifts/Donations	$5,000	$50	$0	$50	1.0%	$4,950
111	Grants	$5,000	$15,000	$0	$15,000	300.0%	($10,000)
112	Other	$2,500	$376	$127	$504	20.1%	$1,996
	TOTALS	**$2,177,611**	**$1,082,536**	**$507,644**	**$1,590,180**	**73.0%**	**$587,431**

Fund#	EXPENSES 01/31/2022	FY22 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES - 01/2022	TOTAL EXPENSES 01/31/22	PERCENTAGE SPENT	BALANCE
	Personnel						
200	MLS Salaries & Wages	$491,370	$257,719	$37,048	$294,767	60.0%	$196,603
201	Non-MLS Salary & Wages	$637,908	$330,227	$48,063	$378,291	59.3%	$259,617
202	Benefits for Staff/Retirees	$329,576	$162,948	$26,361	$189,309	57.4%	$140,267
	Total Personnel	**$1,458,854**	**$750,893**	**$111,473**	**$862,366**	**59.1%**	**$596,488**
	Books & Materials						
300	Books	$97,000	$43,837	$9,940	$53,777	55.4%	$43,223
301	Leased Materials	$21,000	$0	$0	$0	0.0%	$21,000
302	Standing Order Books	$30,000	$13,988	$1,276	$15,264	50.9%	$14,736
303	Print News & Periodicals	$10,000	$1,218	$39	$1,257	12.6%	$8,743
304	Audiovisual Materials	$25,000	$11,663	$2,445	$14,108	56.4%	$10,892
305	Electronic Materials	$5,500	$229	$0	$229	4.2%	$5,272
308	Restricted - Donation/Grant	$0	$0	$0	$0	0.0%	$0
310	Econtent	$25,000	$8,862	$0	$8,862	35.4%	$16,138
	Total Books & Materials	**$213,500**	**$79,797**	**$13,700**	**$93,497**	**43.8%**	**$120,003**
	Capital Expenditures						
400	Library Non-Computer Equip., Furniture & Fixtures	$20,000	$16,850	$1,670	$18,520	92.6%	$1,480
401	Computer Hardware	$40,000	$61,740	$2,855	$64,595	161.5%	($24,595)
	Total Capital Expenditures	**$60,000**	**$78,590**	**$4,526**	**$83,115**	**138.5%**	**($23,115)**
	Contractual						
500	Lyrasis ILL Services	$3,100	$0	$3,178	$3,178	102.5%	($78)
501	Software & Web Based App. Licensing Contracts	$35,000	$31,089	$7,164	$38,253	109.3%	($3,253)
502	Audit	$20,000	$11,744	$5,502	$17,246	86.2%	$2,754
503	Cataloging MARC Records	$3,000	$2,349	$0	$2,349	78.3%	$651
504	Unique Management	$2,000	$1,101	$0	$1,101	55.0%	$899
505	Computer Support/Service Calls	$70,000	$39,287	$6,546	$45,833	65.5%	$24,167

Fund#	EXPENSES 01/31/2022	FY22 Adopted Budget	TOTAL SPENT TO PREVIOUS MONTH	MONTHLY EXPENSES - 01/2022	TOTAL EXPENSES 01/31/22	PERCENTAGE SPENT	BALANCE
507	Telecomm Internet Line Charges	$25,000	$16,901	$2,802	$19,702	78.8%	$5,298
508	Printing and Publications	$4,200	$0	$0	$0	0.0%	$4,200
	Total Contractual	**$162,300**	**$102,471**	**$25,192**	**$127,663**	**78.7%**	**$34,637**
	Facilities/Maint./Operations						
600	Equip. Repair & Maintenance	$7,000	$3,119	$0	$3,119	44.6%	$3,881
601	TLC Maintenance Contract	$17,000	$16,802	$0	$16,802	98.8%	$198
602	Facilities and Rent	$76,650	$37,800	$6,300	$44,100	57.5%	$32,550
603	Supplies	$25,000	$8,570	$1,152	$9,722	38.9%	$15,278
604	Travel / Workshops /Conf. Fees	$7,000	$3,542	$111	$3,653	52.2%	$3,347
605	Training / Education	$3,000	$331	$49	$380	12.7%	$2,620
606	Utilities	$2,000	$1,227	$178	$1,405	70.3%	$595
607	Telephone (Voice)	$13,000	$6,220	$1,071	$7,291	56.1%	$5,709
608	Insurance	$13,000	$469	$0	$469	3.6%	$12,531
609	Vehicle Maintenance & Fuel	$5,000	$1,782	$0	$1,782	35.6%	$3,218
610	Job & Contracting Advertising	$1,000	$0	$0	$0	0.0%	$1,000
611	Promotional Advertising	$2,260	$279	$0	$279	12.3%	$1,981
612	Organization/Association Dues	$3,500	$1,356	$1,525	$2,881	82.3%	$619
613	Postage	$5,500	$2,765	$601	$3,366	61.2%	$2,134
614	Janitorial	$76,000	$44,003	$7,232	$51,235	67.4%	$24,765
615	Other Building Maintenance	$15,000	$4,825	$1,218	$6,042	40.3%	$8,958
	Total Facilities/Maint./Operations	**$271,910**	**$133,089**	**$19,437**	**$152,527**	**56.1%**	**$119,383**
	Programs/Activites/Other						
700	YS Summer Reading Program	$7,000	($2,190)	$0	($2,190)	-31.3%	$9,190
701	YS Programming & Supplies	$4,500	($293)	$0	($293)	-6.5%	$4,793
703	Adult Programming Supplies	$7,000	$2,084	($128)	$1,956	27.9%	$5,044
Fund#	**EXPENSES 01/31/2022**	**FY22 Adopted Budget**	**TOTAL SPENT TO PREVIOUS MONTH**	**MONTHLY EXPENSES - 01/2022**	**TOTAL EXPENSES 01/31/22**	**PERCENTAGE SPENT**	**BALANCE**

704	Local History Collection/Progs.	$1,500	$350	$0	$350	23.3%	$1,150
705	Reserve	$20,000	$0	$0	$0	0.0%	$20,000
709	Misc. Professional Serv. & Other	$9,700	$3,532	$587	$4,119	42.5%	$5,581
	Total Programs/Activ./Other	**$49,700**	**$3,483**	**$459**	**$3,942**	**7.9%**	**$45,758**
	GRAND TOTALS	**$2,216,264**	**$1,148,324**	**$174,786**	**$1,323,110**	**59.7%**	**$893,154**

Statistical Report
February 15, 2022

Statistical Report -February 15, 2022
Circulation Data All Locations:

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Chg by Month	CHANGE FROM FY20
Burrowsville	FY18	483	493	345	435	497	394	476	326	286	243	229	278	4,485		
	FY19	360	346	280	311	275	232	428	227	238	187	346	290	3,520		
	FY20	386	303	258	366	270	188	324	265	317	163	66	2	2,908		
	FY21	3	27	21	50	130	126	122	104	153	206	198	308	1,448		
	FY22	213	353	323	319	297	342	297	0	0	0	0	0	2,144	-8%	2%
Carson Depot	FY18	967	753	788	723	583	584	552	559	715	659	482	935	8,300		
	FY19	992	738	697	647	722	603	774	833	765	839	782	981	9,373		
	FY20	959	971	759	836	699	678	810	633	528	340	714	9,553	17,480		
	FY21	7,346	4,776	4,591	469	509	521	595	621	749	705	716	699	22,297		
	FY22	823	958	873	936	660	665	666	0	0	0	0	0	5,581	-18%	-2%
Dinwiddie	FY18	2,428	1,951	2,862	1,832	1,580	1,256	1,265	861	1,448	1,311	1,512	1,677	19,983		
	F719	3,580	1,554	1,736	1,587	1,518	1,272	1,673	1,457	1,621	1,339	1,250	1,539	20,126		
	F720	2,128	1,628	1,577	1,582	1,176	1,360	1,781	1,596	1,085	747	361	10	15,031		
	FY21	53	371	513	720	683	841	827	649	856	805	868	1,048	8,234		
	FY22	1,340	1,598	1,380	1,561	1,395	1,324	1,233	0	0	0	0	0	9,831	-31%	-12%
Disputanta	FY18	486	636	461	487	416	440	520	372	437	476	444	663	5,838		
	F719	649	948	598	821	567	647	580	476	549	620	315	432	7,202		
	FY20	360	614	473	501	429	366	446	303	222	140	74	9	3,937		
	FY21	3	2	29	21	96	175	201	238	379	329	401	415	2,289		
	FY22	454	652	583	551	409	424	554	0	0	0	0	0	3,627	24%	14%
Hopewell	FY18	12,389	12,713	12,481	13,200	11,347	9,806	11,288	10,849	11,456	10,926	10,809	12,085	139,349		
	FY19	12,619	12,609	11,278	10,998	9,301	7,882	10,135	9,421	10,701	10,121	9,275	10,732	125,072		
	FY20	12,196	11,082	9,683	10,041	8,436	7,680	8,990	8,994	7,968	7,203	8,254	10,221	110,748		
	FY21	4,994	8,743	8,342	7,408	7,438	7,794	7,833	8,113	9,143	8,403	8,878	9,717	96,806		
	FY22	9,015	8,623	8,765	8,452	7,098	7,442	7,902	0	0	0	0	0	57,297	-12%	-16%

Statistical Report
February 15, 2022

Location	FY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR*	MAY	JUN	Total	% of Chg by Month	& Change from fY20
McKenney	FY18	1,060	1,181	686	891	727	560	669	721	757	667	802	1,233	9,954		
	FY19	1,107	894	877	846	759	478	971	677	749	705	800	773	9,636		
	FY20	1,369	797	605	645	553	527	702	630	496	312	157	3	6,796		
	FY21	6	83	219	210	206	396	354	409	453	460	421	563	3,780		
	FY22	610	738	590	594	687	568	619	0	0	0	0	0	4,406	-12%	-15%
Prince George	FY18	7,272	5,055	1,933	2,626	2,603	4,503	2,429	3,258	3,576	3,181	3,603	4,390	44,429		
	FY19	5,424	5,353	4,122	4,518	4,269	3,493	4,741	4,846	5,187	4,725	3,961	4,625	55,264		
	FY20	5,604	5,070	4,455	4,780	4,147	3,023	3,689	3,737	3,016	2,154	1,470	726	41,871		
	FY21	1,479	1,665	3,232	3,218	2,759	2,794	4,814	2,734	3,138	3,050	2,742	3,437	35,062		
	FY22	3,220	3,940	3,139	3,309	2,889	3,020	2,950	0	0	0	0	0	22,467	-20%	-27%
Rohoic	FY18	1,101	1,357	1,147	875	914	653	814	860	900	1,009	842	936	11,408		
	FY19	1,141	1,212	853	1,127	766	547	965	978	1,052	1,045	842	1,002	11,530		
	FY20	1,256	1,013	821	1,138	864	819	967	1,101	585	366	207	4	9,141		
	FY21	7	95	40	69	46	86	116	194	256	207	251	323	1,690		
	FY22	568	595	539	789	616	626	863	0	0	0	0	0	4,596	-11%	-33%
Econtent	FY18	977	975	845	573	1,023	990	1,157	1,026	1,171	1,084	1,114	1,175	12,110		
	FY19	1,242	1,304	1,270	1,271	1,192	1,266	1,334	1,271	1,517	1,330	1,382	1,422	15,801		
	FY20	2,000	1,472	1,466	1,501	1,384	1,418	1,376	1,342	1,326	2,437	2,331	2,063	20,116		
	FY21	1,969	1,986	1,859	1,813	2,141	1,757	2,013	2,104	1,985	1,796	1,976	1,943	23,342		
	FY22	1,854	2,101	1,860	1,686	1,725	1,586	1,825	0	0	0	0	0	12,637	33%	19%
ARLS Totals	FY18	27,163	25,114	21,548	21,642	19,690	19,186	19,170	18,832	20,746	19,556	19,837	23,372	255,856		
	FY19	27,114	24,958	21,711	22,126	19,369	16,420	21,601	20,186	22,379	20,911	18,953	21,796	257,524		
	FY20	26,258	22,950	20,097	21,390	17,958	16,059	19,085	18,601	15,543	13,862	13,634	22,591	228,028		
	FY21	15,860	17,748	18,846	13,978	14,008	14,490	16,875	15,166	17,112	15,961	16,451	18,453	194,948		
	FY22	18,097	19,558	18,052	18,197	15,776	15,997	16,909	0	0	0	0	0	122,586	-11%	-15%

Statistical Report
February 15, 2022

PATRON VISITS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
FY2022*													
Burrowsville	100	99	73	96	83	28	80	0	0	0	0	0	559
Carson Depot	163	226	193	162	119	127	129	0	0	0	0	0	1,119
Dinwiddie	257	349	326	370	373	352	314	0	0	0	0	0	2,341
Disputanta	86	144	129	147	111	96	139	0	0	0	0	0	852
Hopewell	9,991	9,630	9,156	6,796	5,146	8,798	7,374	0	0	0	0	0	56,891
McKenney	171	210	136	141	176	190	159	0	0	0	0	0	1,183
Prince George	3,417	3,392	2,890	1,472	2,533	2,894	2,548	0	0	0	0	0	19,146
Rohoic	155	238	249	252	155	185	186	0	0	0	0	0	1,420
TOTAL	**14,340**	**14,288**	**13,152**	**9,436**	**8,696**	**12,670**	**10,929**	**0**	**0**	**0**	**0**	**0**	**83,511**
MISC TRANSACTIONS	**JUL**	**AUG**	**SEP**	**OCT**	**NOV**	**DEC**	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**TOTAL**
Meetings	8	10	25	57	50	40	61	0	0	0	0	0	251
Meeting Room Users	128	137	93	188	314	238	209	0	0	0	0	0	1,307
Book Group **	11	11	11	11	11	0	15	0	0	0	0	0	70
Adult Program**	312	260	40	156	170	972	168	0	0	0	0	0	2,078
Non-SRP Child Program**	0	0	401	506	1,256	1,028	582	0	0	0	0	0	3,773
Non-SRP Teen Program	0	0	67	52	28	0	28	0	0	0	0	0	175
Storytime**	1,280	842	188	108	131	0	1,194	0	0	0	0	0	3,743
SRP Child**	1,249	1,191	0	0	0	0	0	0	0	0	0	0	2,440
SRP Teen**	0	28	0	0	0	0	0	0	0	0	0	0	28
Community Outreach	738	207	224	171	292	280	336	0	0	0	0	0	2,248
Database Usage	542	567	193	969	435	157	551	0	0	0	0	0	3,414
TOTALS	**4,268**	**3,253**	**1,242**	**2,218**	**2,687**	**2,715**	**3,144**	**0**	**0**	**0**	**0**	**0**	**19,527**

*** Includes patrons using curbside checkout**

****Includes online programming**

Statistical Report
February 15, 2022

REFERENCE QUESTIONS - FY2022	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Burrowsville	9	24	25	25	24	43	27	0	0	0	0	0	177
Carson Depot	83	56	40	21	15	36	37	0	0	0	0	0	288
Dinwiddie	144	184	69	101	107	111	161	0	0	0	0	0	877
Disputanta	37	68	45	37	24	60	77	0	0	0	0	0	348
Hopewell	1,075	1,003	1,304	960	761	801	1,308	0	0	0	0	0	7,212
McKenney	102	108	58	99	108	131	117	0	0	0	0	0	723
Prince George	461	483	451	513	340	427	489	0	0	0	0	0	3,164
Rohoic	13	33	48	45	37	45	92	0	0	0	0	0	313
TOTALS	**1,924**	**1,959**	**2,040**	**1,801**	**1,416**	**1,654**	**2,308**	**0**	**0**	**0**	**0**	**0**	**13,102**
Computer Use	**JUL**	**AUG**	**SEP**	**OCT**	**NOV**	**DEC**	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**TOTAL**
Burrowsville Workstation	24	6	4	5	4	4	7	0	0	0	0	0	54
WIFI	2	2	2	3	2	0	1	0	0	0	0	0	12
Carson Depot Workstation	33	58	54	47	36	41	49	0	0	0	0	0	318
WIFI	7	9	7	9	3	4	0	0	0	0	0	0	39
Dinwiddie Workstation	42	59	41	62	45	27	33	0	0	0	0	0	309
WIFI	11	12	13	20	19	9	14	0	0	0	0	0	98
Disputanta Workstation	42	70	57	73	33	14	16	0	0	0	0	0	305
WIFI	38	35	23	12	56	28	50	0	0	0	0	0	242
Hopewell Workstation	1,268	1,299	1,395	1,303	965	929	911	0	0	0	0	0	8,070
WIFI	270	247	276	287	282	241	243	0	0	0	0	0	1,846
McKenney Workstation	39	62	23	31	10	34	25	0	0	0	0	0	224
WIFI	8	14	14	16	16	20	32	0	0	0	0	0	120
Prince George Workstation	351	360	324	364	269	227	289	0	0	0	0	0	2,184
WIFI	73	75	62	111	14	80	71	0	0	0	0	0	486
Rohoic Workstation	118	16	29	33	10	10	17	0	0	0	0	0	233
WIFI	8	14	7	6	0	5	2	0	0	0	0	0	42
TOTALS	**2,334**	**2,338**	**2,331**	**2,382**	**1,764**	**1,673**	**1,760**	**0**	**0**	**0**	**0**	**0**	**14,582**

APPOMATTOX REGIONAL LIBRARY SYSTEM

BOARD OF TRUSTEES

February 15, 2022

Prince George Library
1:00 p.m.

APPOMATTOX REGIONAL LIBRARY SYSTEM
Board of Trustees
Agenda

February 15, 2022 **1:00 p.m.**

Call to Order

Approval of Agenda

Consent Agenda: All matters listed under Consent Agenda are considered routine by the Board and will be approved or received by motion on the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Board member.

Minutes – January 18, 2022 Regular Meeting
Statistical Report – dated February 15, 2022
Financial Report – dated February 15, 2022
Bills for Review

Communications:
Citizen Comments:

Report of Library Director:

R1. Staff Update
R2. Friends annual programs (April 2 & April 24)
R3. Virginia Employment Commission Workshops
R4. Installation of Comprise computer and print management system
R5. Location improvements
R5. Annual Audit
R6. Open Board position

Committee Reports:

New Business:

Unfinished Business

Election of new Treasurer

Adjournment - Next Meeting: March 15, 2022 at the Carson Library